

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, April 19, 2016
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

PRESENT: Mayor: Alvin Garchinski
Alderman: Brendan Breen, Beatrice Boychuk, Diane Olech, Bill Bereziuk, Taras Korchinski,
Glen Kozak
Administrator: Geri Kreway

Call to Order:

A quorum being present, Mayor Garchinski called the meeting to order at 7:30 p.m. and advised meeting would be recorded.

**86/2016 - Minutes
Boychuk/Breen**

That the minutes from the Regular Meeting of Council held on March 15, 2016 be accepted and adopted as presented.

CARRIED.

Delegations:

Commissionaires Bylaw Enforcement – Gerry Syrota and Robert Taylor presented an overview of what the Commissionaires Bylaw Enforcement has provided for the Town of Ituna.

Ituna Regional Park – David Renkas approached the Town of Ituna council for help to promote Canada Day in Ituna & District Regional Park.

RCMP – tabled until further notice.

Town Foreman's Report:

Correspondence:

- Associated Engineering Change Order
- Ituna Golf & Country Club – 2 year renewal
- Government of Saskatchewan, Bylaw #3, #4, #5, 2015
- RM of Ituna Bon Accord – Transfer of 518-5th Ave. N.E.
- Ituna & District Fire Association – Change of Firefighter Executive
- Government of Sask – TAPD Grant
- Gas Tax Fund 2015-2016 Installment 2
- Gas Tax Fund-IIP Schedule Well
- Gas Tax Fund – IIP Schedule – upgrade water line & resurface pavement
- Building Canada Fund Amended Contribution Agreement
- GST Return
- Ituna Business Association-Fall Country Fair Sponsorship

Business arising from Correspondence:

87/2016 –Ituna Volunteer Fire Department

Olech/Korchinski Motion to accept and approve change of firefighter executive.

CARRIED.

88/2016 – File Correspondence

Breen/Korchinski Motion to file correspondence.

CARRIED.

89/2016 – Financials

Boychuk/Kozak Motion to accept financials as presented.

CARRIED.

90/2016 – List of Accounts

Bereziuk/Korchinski Motion to approve the List of Accounts.

Utilities \$7,592.99

Payroll # 2031 - #2052 - \$19,562.23

General Cheques #17422 – 17470 -\$93,202.84

CARRIED.

91/2016 – Bank Reconciliation

Olech/Kozak Motion to approve the March, 2016 Bank Reconciliation.

CARRIED.

Administrator's Report:

92/2016 – Tender for Demolition of 3 houses

Boychuk/Kozak

Motion to Tender the demolition of three houses;
L 15-16 B 07 AF1276;
L 18-19 B 08 P Af1276;
and L 1-3 B 23 P Av3793;

The building and basement are to be demolished, debris hauled to the landfill, cap of water and sewer, and the excavation site filled and leveled by August 1st, 2016.

CARRIED.

93/2016 – Provincial Paratransit Service Provider Meeting – June 14th, 2016, Regina, Sask.

Bereziuk/Breen

Motion to send Art Zaporan or another delegate to the Provincial Paratransit Meeting – June 14th, 2016 in Regina, Sask; mileage to be reimbursed.

CARRIED.

94/2016 – Parkland Regional Library

Olech/Breen

Motion to pay to the Ituna Branch of the Parkland Regional Library a grant of \$1,440.00.

CARRIED.

95/2016 – File Acting Administration Report

Breen/Kozak

Motion to file the Acting Administrator's report.

CARRIED.

Council Reports:

96/2016 – Curb Replacement at 217-5th St. N.E.

Kozak/Korchinski

Motion that owner of 217-5th Ave. N.E. may replace the curb.

CARRIED.

New Business

97/2016 – Temporary Full Time Public Works Labourer

Kozak/Bereziuk

Motion to advertise and hire a temporary full time public works labourer.

CARRIED.

98/2016 – Budget

Breen/Boychuk

That the Council of the Town of Ituna hereby approve the 2016 budget as prepared and the mill rate will remain at 10 mills on the current assessment, but the base tax be increased by \$100.00 from \$650.00 to \$750.00, further a \$25.00 infrastructure levy be added to all water bills quarterly effective July 1st, 2016.

CARRIED.

99/2016

Olech/Korchinski

That we approve the full time and part time employees' salaries and wages effective April 16, 2016 as attached there to. Also contract employees will receive an increase effective May 1, 2016. No increase for administrator or Town Foreman.

CARRIED.

100/2016 – Landfill Supervisor's Agreement

Kozak/Breen

Motion to approve the Landfill Supervisor's Agreement effective from May 1st, 2016 to May 1st, 2018.

CARRIED.

101/2016 – Employee Code of Conduct and Conflict of Interest

Breen/Bereziuk

Motion to approve the new Employee Code of Conduct and Conflict of Interest.

CARRIED.

102/2016 – Bylaw #5 – 2016

Breen/Boychuk

That Bylaw #5 – 2016; A Bylaw to regulate the proceedings of Town of Ituna's municipal Council and Council Committee's "Council Procedure's Bylaw" be introduced and read by the mayor a first time.

CARRIED.

103/2016 – Bylaw #5-2016

Boychuk/Olech

The Bylaw #5-2016 to be read by the mayor and read a second time.

CARRIED.

104/2016 – Bylaw #5-2016

Olech/Bereziuk

That we proceed with third reading of Bylaw #5-2016.

CARRIED UNANIMOUSLY.

105/2016 – Bylaw #5- 2016

Bereziuk/Korchinski

That Bylaw #5-2016 be read by the mayor a third time and adopted.

CARRIED.

106/2016 – Building Permit Approval

Breen/Bereziuk

Motion to approve building permit for L17 B-E Plan 66R35041 subject to the approval of the building inspector.

CARRIED.

107/2016 – Commissionaire’s Contract

Olech/Breen

Motion to renew Commissionaire’s Bylaw Enforcement contract for 2016/2017 at a cost of \$3,993.00 plus gst.

CARRIED.

Adjournment:

108/2016 – Adjournment

Garchinski

Motion to adjourn the meeting at 9:49 pm.

CARRIED.

Mayor

Administrator