

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, December 13, 2016
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

PRESENT: Mayor: Doug Scully
Alderman: Glen Kozak, Kyle Wendz, Cyndi Salyniuk, Rene Dubreuil, Nancy Deleurme
Missing: Don Leontowich
Administrator: Geri Kreway

Call to Order:

A quorum being present, Mayor Scully called the meeting to order at 7:30 p.m.

304/2016 – Agenda

Salyniuk/Deleurme That we adopt the agenda as presented.

CARRIED.

305/2016 – November 22, 2016 Minutes

Salyniuk/Kozak That the minutes from the Regular Meeting of Council held on November 22, 2016 be accepted and adopted as presented.

CARRIED.

Delegation:

Ituna Arena Association – Jack Shymko, David Renkas, and Ryan Bulych provided information on their fundraising initiatives, past and future and also asked for support from the Town of Ituna.

306/2016 – Liquor Permit permission

Deleurme, Wendz That we give permission for the Ituna Skating Rink to apply for a liquor permit for December 16, 26, 2016 and January 14, 2017.

CARRIED.

Correspondence

- Commissionaires
- Saskatchewan in Motion
- Bell Kreklewich & Chambers
- Bell Kreklewich & Chambers
- Multi Material Stewardship Western
- Government of Saskatchewan – Minister of Parks, Culture & Sport
- Move Mobility
- POSM – Sewer System
- Suma Membership Benefits
- Suma Group Benefits
- Permit to Operate a Waste Disposal Ground
- 527 Main St. N., Ituna
- Waterworks Compliance Inspection Human Consumptive Use
- Community Planning Costs

307/2016 – File Correspondence

Kozak/Salyniuk That we file correspondence.

CARRIED.

Financials

308/2016 – Statement of Financial Activities Detailed and List of Accounts

Wendz/Kozak That we accept the financials as presented and that we approve the list of Accounts
General Cheque's #17811 - 17857; \$102,721.73
Utilities - \$6,846.88
Payroll 2201-2223; \$24,809.75

CARRIED.

309/2016 – Foreman & Administrator Reports

Salyniuk/Deleurme That we file the foreman and administrator's report.

CARRIED.

Council Reports:

New Business:

310/2016 – Council Departments & Responsibilities

Wendz/Salyniuk That we advertise in the Ituna News the designated portfolios of department responsibilities for each council member.

CARRIED.

311/2016 – Amendment to Written Articles

Salyniuk/Kozak

That any written article containing personal opinions, referring to matters in regards to the Town of Ituna, need to be approved by council before being placed in a newspaper, mail out or newsletters. Any member of council or any Town of Ituna employee will be dealt with accordingly if this is not followed.

CARRIED.

312/2016 – Tax Enforcement

Salyniuk/Wendz

That we authorize to proceed for request for title on the following properties.

L: 5-6	B: 26	Plan: 62R42078	\$1664.08
L: 3	B: E	Plan: 62R22596	\$4388.64
L: 10-11	B: 8	Plan: AF1276	\$1894.33
L: 3	B: K	Plan: 66R35041	\$2829.72
L: 8-9	B: 8	Plan: AF1276	\$1766.26
L: 25-26	B: 19	Plan: Y6120	\$4559.45
L: 4	B: C	Plan: Fw641	\$4547.50
L: 18	B: E	Plan: 66R35041	\$8710.22
L: 3-5	B: 35	Plan: AV3793	\$4909.65

CARRIED.

313/2016 – Clean Water & Wastewater Fund (CWWF)

Salyniuk/Deleurme

It is resolved that Council support the application for a Clean Water and Wastewater Fund (CWWF) contribution for Wastewater infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the CWWF program, to conduct an open, fair, and transparent tendering process, that Project Incrementally has been met, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation and other measures as required by the duty to consult process, and the *Canadian Environmental Assessment Act, 2012* and *The Environmental Assessment Act* (Saskatchewan).

CARRIED.

314/2016 – December 27th, 2016 Council Meeting

Wendz/Kozak

That we cancel the December 27th, 2016 regular council meeting.

CARRIED.

315/2016 – Pay accounts prior to year end

Dubreuil/Salyniuk

That administration email financials prior to signing by mayor and administrator.

CARRIED.

316/2016 – SUMA Convention

Wendz/Deleurme

That we pay the 6 registration fees for Suma Convention.

CARRIED.

317/2016 – SUMA Voting Delegates

Deleurme/Salyniuk

That we nominate Glen Kozak and Kyle Wendz as voting delegates for the Suma Convention.

CARRIED.

318/2016 – Assessment, Taxation and Tax Tools Workshop

Kozak/Wendz

That we send Kristen Beselaere to the Assessment, Taxation and Tax Tools Workshop in Melville on February 15th, 2017; registration of \$70.00 plus mileage.

CARRIED.

319/2016 - Lighting at Town Shop

Wendz/Dubreuil

That we award shop lighting for the Town Shop to DC-10.

CARRIED.

320/2016- Deer Park Villa

Dubreuil/Kozak

That we advertise in the Ituna News to sell the building at 518-5th Ave. N.E. at below cost and all inquiries to respond to the administration.

CARRIED.

321/2016 – Appointments

Kozak/Dubreuil

- Appointment of Auditor for 2017 – Gary Kreklewich, Miller Moar Grodecki Kreklewich & Chorney
- Appointment of Pest Control Officer for 2017 – Ronnie Voeltz

- Appointment of Building Inspectors – Professional Building Inspections
- Board Revision – Brad Hillier, Rick Billet, Bernadette Biss and Kristen Gent (Secretary)
- Appointment of Town Solicitor for 2017 – Dave Kreklewich-Bell Kreklewich & Chambers

CARRIED.

322/2016 – In Camera Session

Salyniuk/Wendz That we now go into camera to discuss employees and Deer Park Villa 8:56 pm.

CARRIED.

323/2016 – Out of Camera

Salyniuk/Kozak That we now go out of camera 9:45 pm.

CARRIED.

324/2016 – Time Change for Regular Council Meeting

Deleurme/Salyniuk That the Regular Council Meetings will now begin at 8:30 pm.

CARRIED.

325/2016 –Adjournment

Scully That we adjourn at 9:50 pm.

Mayor

Administrator