

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA  
HELD ON TUESDAY, January 19<sup>th</sup>, 2016  
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

**PRESENT:** Mayor Alvin Garchinski, Alderman Taras Korchinski, Alderman Glen Kozak, Alderman Diane Olech, Alderman Brendan Breen, Alderman Beatrice Boychuk, and Acting Administrator Geri Kreway.  
Missing: Alderman Bill Bereziuk

*Call to Order:*

A quorum being present, Mayor Garchinski called the meeting to order at 7:30 p.m. and advised meeting would be recorded.

**1/2016 - Minutes  
Breen/Olech**

That the minutes from the Regular Meeting of Council held on December 15, 2015 be accepted and adopted as presented.

**CARRIED.**

*Delegations:*

*7:45pm Sally Byblow - concerns in regards to per diems councillors voted not to receive in 2016 and the expenditures for communities in bloom; operational expenses must be more closely scrutinized, including the vehicle used by the committee.*

*8:00 pm Jim Pringle – concerns about the Town of Ituna January Newsletter in regards to voters id.*

*Foreman Report:*

*Correspondence:*

-Hudson Bay Route Association  
-Village of Ituna  
-Rabies Alert  
-GOS Payables Account Analysis by Supplier Report

**2/2016 - Correspondence  
Korchinski/Breen**

Motion to file correspondence.

**CARRIED.**

**3/2016 - Financials  
Boychuk/Kozak**

Motion to file Financials and List of Accounts approval as presented.  
Utilities - \$7171.40  
Payroll #1969 - #1989 - \$21,118.94  
General Cheque's #17270 to #17326 - \$339,314.54.

**CARRIED.**

*Acting Administrator's Report:*

**4/2016 - Munisoft Webinars  
Boychuk/Korchinski**

Motion to have Kristin Gent and Geri Kreway attend two webinars at the Town Administration Office on February 23 and April 22, 2016 at 9:00 am at a cost of \$100.00 per session. Office will be closed from 9:00 am to 10:45 am.

**CARRIED.**

**5/2016 – UMAAS Convention  
Olech/Boychuk**

Motion to pay Acting Administrator UMAAS convention (Saskatoon) June 7 – 10, 2016 registration and expenses.

**CARRIED.**

**6/2016 – Outstanding Accounts Receivables and Building Permits  
Olech/Kozak**

Motion that we apply outstanding year end accounts receivables and building permits to municipal taxes.

**CARRIED.**

**7/2016 - Tuition  
Korchinski/Breen**

Motion to pay tuition of \$767.20 for completed LGA course by Acting Administrator.  
Opposed: Garchinski

**CARRIED.**

**8/2016 – Town Foreman  
Olech/Boychuk**

Motion to increase the town foreman wage to \$55,000.00 as he has passed probation and also that the fee of \$150.00 be paid to the Operator Certification Board for certification.

**CARRIED.**

**9/2016 – SUMMER STUDENT APPLICATIONS  
Olech/Breen**

Motion to complete application for summer student for 2016.

**CARRIED.**

**10/2015 – Fire Department Licensing Fees**

**Boychuk/Korchinski** Motion to pay licensing fee for the Ituna Fire Department for \$354.20.  
**CARRIED.**

**11/2016 – Acting Administrators Report**

**Breen/Kozak** Motion to file acting administrator’s report.  
**CARRIED.**

*Council Reports:*

*New Business:*

**12/2016 – Bylaw #1 - 2016**

**Breen/Boychuk** That a Bylaw #1-2016 – A Bylaw to provide for a vote on a questions be introduced and read a first time.  
**CARRIED.**

**13/2016 - Bylaw #1 - 2016**

**Olech/Korchinski** That Bylaw #1-2016 be read a second time.  
**CARRIED.**

**14/2016 - Bylaw #1 - 2016**

**Korchinski/Kozak** That we proceed with the third reading of Bylaw #1-2016.  
**CARRIED UNANIMOUSLY.**

**15/2016 - Bylaw #1 - 2016**

**Kozak/Breen** That Bylaw #1 – 2016 be read third time and adopted.  
**CARRIED.**

**16/2016 – Bylaw #2-2016**

**Breen/Boychuk** That Bylaw #2-2016; A Bylaw to lend \$15,000.00 to the Ituna & District Museum be introduced and read a first time.  
**CARRIED.**

**17/2016 - Bylaw #2-2016**

**Olech/Korchinski** That Bylaw #2-2016 be read a second time.  
**CARRIED.**

**18/2016 - Bylaw #2-2016**

**Kozak/Breen** That we proceed with the third reading of Bylaw #2-2016.  
**CARRIED UNANIMOUSLY.**

**19/2016 - Bylaw #2-2016**

**Olech/Korchinski** That Bylaw #2-2016 be read a third time and adopted.  
**CARRIED.**

**20/2016 – Bylaw #3- 2016**

**Breen/Boychuk** That Bylaw #3-2016 Extension of time – Council Procedures Bylaw; A Bylaw to Extend the time required for the completion of the Council Procedures Bylaw be introduced and read a first time.  
**CARRIED.**

**21/2016 - Bylaw #3- 2016**

**Olech/Korchinski** That Bylaw #3-2016 be read a second time.  
**CARRIED.**

**22/2016 - Bylaw #3- 2016**

**Kozak/Breen** That we proceed with third reading of Bylaw #3-2016..  
**CARRIED UNANIMOUSLY.**

**23/2016 - Bylaw #3- 2016**

**Boychuk/Olech** That Bylaw #3-2016 be read a third time and adopted.  
**CARRIED.**

**24/2016 – Building Permit**

**Korchinski/Kozak** That we approve the building permit for 518 – 1<sup>st</sup> St. N.E. subject to the approval of the professional building inspectors.  
**CARRIED.**

**25/2016 – UMAAS Membership**

**Korchinski/Olech** That we pay the 2016 UMASS Membership for \$145.00.  
**CARRIED.**

**26/2016 – Gifting of Property**

**Olech/Kozak** That we move to accept the gifting of property of 125-3<sup>rd</sup> Ave. N.E. to the Town of Ituna.  
**CARRIED.**

**27/2016 – Acting Administrator’s Fidelity Bond**

**Boychuk/Korchinski**

That we acknowledge the Acting Administrator fidelity bond was presented to council and that the bond is sufficient and in order.

**CARRIED.**

**28/2016 – 2016 Custom Rates**

**Korchinski/Breen**

That 2016 custom rates remain the same as stated 2015 custom work rates.

- Grass Cutting (yards) \$50.00 per hour with a minimum fee of \$30.00 per lot.
- Grader & Operator Snow Removal \$120.00 per hour
- Sander & Operator (1 ton truck) \$100.00 per hour
- Hotsy & Operator \$50.00 per hour with a minimum fee of \$50.00
- Sewer Snake Rental \$25.00 per hour
- Bobcat & Operator \$65.00 per hour
- Town Man \$30.00 per hour
- Tax Certificate \$25.00

**CARRIED.**

**29/2016 – 2016 Photocopying Rates**

**Breen/Kozak**

That the 2016 Photocopying and faxing rates will be as stated:

Black & White Copies	8 ½ x 11	.50
Black & White Copies	8 ½ x 14	.75
Black & White Copies	11 x 17	\$1.00
Color copies	8 ½ x 11	\$1.00
Color copies	8 ½ x 14	\$1.50
Color copies	11 x 17	\$2.00

Sending and receiving faxes \$1.00 per page and that there will be no charge to committee and boards appointed by council.

**CARRIED.**

**30/2016 – Transit Phone**

**Korchinski/Kozak**

Motion to get basic SaskTel phone for Transit operators with Bluetooth capabilities.

**CARRIED.**

**31/2016 - Appointments**

**Olech/Boychuk**

Motion that the following be appointed for 2016.

- Auditor – Garry Kreklewich - Miller Moar Grodecki Kreklewich and Chorney
- Town Solicitor – Dave Kreklewich – Bell, Kreklewich & Chambers
- Board of Revision - Brad Hillier, Rick Billet, Bernadette Biss and Kristen Gent (Secretary).
- Building Inspectors – Professional Building Inspections.
- Pest Control Officer – Ron Voeltz.

**CARRIED.**

**32/2016 – Paymate Payroll Program**

**Boychuk/Breen**

Motion to pay annual upgrade fee of \$336.00 for Paymate payroll program.

**CARRIED.**

**33/2016 - Adjournment**

**Garchinski**

Adjourned meeting at 9:15 pm

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Mayor

\_\_\_\_\_

Acting Administrator