

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA  
HELD ON TUESDAY, January 10, 2017  
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

**PRESENT:** Mayor: Doug Scully  
Alderman: Glen Kozak, Kyle Wendz, Cyndi Salyniuk, Rene Dubreuil, Nancy Deleurme, Don Leontowich  
Administrator: Geri Kreway

*Call to Order:*

A quorum being present, Mayor Scully called the meeting to order at 8:29 p.m.

**326/2017 – Agenda**

**Salyniuk/Leontowich** That we adopt the agenda as presented.

**CARRIED.**

**327/2017 – Amendment to Written Articles**

**Salyniuk/Kozak** That any written article containing personal opinions referring to matters in regards to the Town of Ituna need to be approved by council before being placed in a newspaper, mail out or newsletters. Any member of council or any Town of Ituna employee will be dealt with accordingly if this is not followed.

**CARRIED.**

**328/2017 – December 13, 2016 Minutes**

**Deleurme/Wendz** That the amended minutes from the Regular Meeting of Council held on December 13, 2016 be accepted and adopted as presented.

**CARRIED.**

*Foreman's Report*

**329/2017 – Foreman's Report**

**Salyniuk/Dubreuil** That we file the foremans report.

**CARRIED.**

*Delegation:*

Ituna & District Regional Park – David Renkas and Brittany Gent presented their unaudited 2016 Financial Statement and provided information on the past years highlights as well as what the Regional Park has planned for 2017.

**330/2017 – Ituna & District Regional Park Payroll**

**Salyniuk/Deleurme** That the Town of Ituna will do payroll for the Ituna Regional Park and Regional Park will reimburse the Town of Ituna.

**CARRIED.**

*Correspondence:*

- Government of Saskatchewan
- Thank you
- Municipal Utilities
- Sama
- Sama Resolutions
- Canada Revenue Agency
- Letter from ratepayer
- Suma
- Sask Housing Corporation
- Ituna CWWF Project 3015005/Wastewater Lagoon Assessment

**331/2017 - Agenda**

**Wendz/Kozak** That council makes the motion amending the Bylaw to make council agenda's private, and will be released prior to the council meeting.

**CARRIED.**

**332/2017 – Knibbs/Associates**

**Wendz/Salyniuk** Council makes motion to seek legal opinion in regards to Knibbs invoice on harassment against previous mayor.

**CARRIED.**

**333/2017 – File Correspondence**

**Kozak/Leontowich** That we file correspondence.

**CARRIED.**

*Financials:*

**334/2017 – Statement of Financial Activities Detailed and List of Accounts**

**Wendz/Kozak** That we accept the financials as presented and that we approve the list of Accounts  
General Cheque's #17858 - 17914; \$71,488.82  
Payroll #2224- #2242; \$23,123.40

**CARRIED.**

*Administrators Report:*

**335/2017 - Vacation**

**Leontowich/Wendz** That we grant Geraldine Kreway time away from Feb 2 – 17<sup>th</sup>, 2017.

**CARRIED.**

**336/2017 – Parkland Library**

**Salyniuk/Deleurme** That Glen Kozak be appointed to the Parkland Library Board.

**CARRIED.**

**337/2017 – Vacation Pay**

**Wendz/Leontowich** That we issue 25 days of vacation pay to Leon Filarchuk.

**CARRIED.**

**338/2017 – Administrator Report**

**Kozak/Wendz** That we file the administrator's report.

**CARRIED.**

*Council Reports:*

**339/2017 – News Release**

**Salyniuk/Kozak** To put a news release regarding the investigation of harassment in the Ituna and Melville newspapers and the Town of Ituna Website.

**CARRIED.**

*New Business:*

**340/2017 – Fidelity Bond**

**Salyniuk/Wendz** That we acknowledge the Administrator Geraldine Kreway, Assistants Kristen Gent and Karla Sauve's fidelity bonds as presented to council and that the bond is sufficient and in order.

**CARRIED.**

**341/2017 – Provincial Territorial Infrastructure Component and Clean Water and Wastewater Fund**

**Deleurme/Kozak** It is resolved that Council support the application for PTIC and/or CWWF grant for Drinking Water and wastewater infrastructure, and council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC and/or CWWF program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Canadian Environmental Assessment Act and The Environmental Assessment Act (Saskatchewan).

**CARRIED.**

**342/2017 – Sandra Barbour Court Application**

**Leontowich/Dubreuil** That we pay mileage to Melville to attend meeting with town solicitor in regards to court application filed by Sandra Barbour against the Town of Ituna.

**CARRIED.**

**343/2017 – 2017 Appointments**

**Wendz/Kozak** That Walter Novak, Brad Hillier, Peter Kwaznita, David Renkas, Stanley Byblow and Ron Konjolka be authorized to shoot and trap skunks and coyotes as well as to shoot crows and pigeons within the town limits of the Town of Ituna and the Town of Ituna landfill site. The Town of Ituna will forward a letter to the Royal Canadian Mounted Police of these appointments and ask these individuals to contact the RCMP when out shooting as well the individuals will wear safety vests supplied by the Town of Ituna.

**CARRIED.**

**344/2017 – 2017 Photocopying and Faxing Rates**

**Deleurme/Leontowich** That the 2017 photocopying and faxing rates will be as stated:

|                      |          |        |
|----------------------|----------|--------|
| Black & White Copies | 8 ½ x 11 | \$ .50 |
| Black & White Copies | 8 ½ x 14 | \$ .75 |
| Black & White Copies | 11 x 17  | \$1.00 |
| Color Copies         | 8 ½ x 11 | \$1.00 |
| Color Copies         | 8 ½ x 14 | \$1.50 |
| Color Copies         | 11 x 17  | \$2.00 |

Sending and receiving faxes \$1.00 per page and that there will be no charge to committee and boards appointed by council.

**CARRIED.**

**345/2017 – 2017 Custom Rates**

|                          |                                       |                                                         |
|--------------------------|---------------------------------------|---------------------------------------------------------|
| <b>Salyniuk/Dubreuil</b> | That 2017 custom rates be as follows: |                                                         |
|                          | Grass Cutting (yards)                 | \$50.00 per hour with a minimum fee of \$30.00 per lot. |
|                          | Grader & Operator Snow Removal        | \$120.00 per hour                                       |
|                          | Sander & Operator (1 ton truck)       | \$100.00 per hour                                       |
|                          | Hotsy & Operator                      | \$50.00 per hour with a minimum fee of \$50.00 .        |
|                          | Sewer Snake Rental                    | \$25.00 per hour                                        |
|                          | Bobcat & Operator                     | \$65.00 per hour                                        |
|                          | Town Man                              | \$30.00 per hour                                        |
|                          | Tax Certificate                       | \$25.00                                                 |

**CARRIED.**

**346/2017 – Professional Building Inspection Fees**

|                         |                                                                                                                                               |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Wendz/Leontowich</b> | That the Town of Ituna will charge all estimated fees up front (building permit, plan review and inspections) when permit has been requested. |
|-------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|

**CARRIED.**

**347/2017 – Bylaw #1 – 2017 Town of Ituna Members of Council Code of Ethics Bylaw**

|                          |                                                                                                                             |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <b>Salyniuk/Deleurme</b> | That Bylaw #1-2017; Town of Ituna Members of Council Code of Ethics bylaw is introduced and read by the mayor a first time. |
|--------------------------|-----------------------------------------------------------------------------------------------------------------------------|

**CARRIED.**

**348/2017 – Bylaw #1 – 2017 Town of Ituna Members of Council Code of Ethics Bylaw**

|                         |                                                                    |
|-------------------------|--------------------------------------------------------------------|
| <b>Wendz/Leontowich</b> | That Bylaw #1-2017 to be read by the mayor and read a second time. |
|-------------------------|--------------------------------------------------------------------|

**CARRIED.**

**349/2017 – Bylaw #1 – 2017 Town of Ituna Members of Council Code of Ethics Bylaw**

|                    |                                                        |
|--------------------|--------------------------------------------------------|
| <b>Kozak/Wendz</b> | That we proceed with third reading of Bylaw #1 – 2017. |
|--------------------|--------------------------------------------------------|

**CARRIED UNANIMOUSLY.**

**350/2017 – Bylaw #1 – 2017 Town of Ituna Members of Council Code of Ethics Bylaw**

|                            |                                                                   |
|----------------------------|-------------------------------------------------------------------|
| <b>Salyniuk/Leontowich</b> | That Bylaw #1-2017 be read by the mayor a third time and adopted. |
|----------------------------|-------------------------------------------------------------------|

**CARRIED.**

**351/2017 – 2017 UMAAS MEMBERSHIP**

|                          |                                                    |
|--------------------------|----------------------------------------------------|
| <b>Deleurme/Salyniuk</b> | That we pay the 2017 Umaas Membership of \$185.00. |
|--------------------------|----------------------------------------------------|

**CARRIED.**

**352/2017 –Adjournment**

|               |                              |
|---------------|------------------------------|
| <b>Scully</b> | That we adjourn at 10:20 pm. |
|---------------|------------------------------|

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator