

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, August 23rd, 2016
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

PRESENT: Mayor: Alvin Garchinski
Alderman: Beatrice Boychuk, Diane Olech, Bill Bereziuk, Taras Korchinski, Glen Kozak
Missing Alderman: Brendan Breen
Administrator: Geri Kreway

Call to Order:

A quorum being present, Mayor Garchinski called the meeting to order at 7:30 p.m. and advised meeting would be recorded.

187/2016 – Agenda

Kozak/Korchinski Motion to adopt agenda as presented.

CARRIED.

188/2016 – July 19th, 2016 Minutes

Olech/Boychuk That the minutes from the Regular Meeting of Council held on July 19th, 2016 be accepted and adopted as presented.

CARRIED.

Delegations:

Ituna Parkland Regional Library – Board in attendance, Barb Kuschak presenter

Advised of donations of product and volunteers to clean and repaint building as well as fibroptics that required to be installed.

Building Permit – 121 - 2nd St. N.E.: Mr. & Mrs. Klock advised new house will be moved in. Tax Incentives for new home will be considered.

Ituna Business Association – Fall Fair: Sharon Schaefer and Cyndi Salynuik requested permission for various activities and functions for the fall fair.

Business Arising from Delegations:

189/2016 – Building Permit

Bereziuk/Olech Motion to approve building permit for 121 2nd St. N.E. subject to the approval of the building inspector.

CARRIED.

190/2016 – Ituna Fall Fair

Boychuk/Kozak That the Town of Ituna grant permission to the Ituna Business Association to have a parade, to allow the association to use the megaphone and Town grill for the Ituna Fall Fair. Also permission is granted to allow small animals and birds to be displayed on the adjacent lot to Allebrand Sales and Services for a live auction.

CARRIED.

Foreman's Report:

Correspondence:

- Muscular Dystrophy Canada Proclamation
- Commissionaires Report – July 14, July 25, 2016
- SaskTel – Annual Report Online
- Saskatchewan Municipal Board Formal Approval
- 237-1st Ave. N.W.
- WHMIS
- RM of Ituna Bon Accord Financial Statement
- Sunrise Health Region Annual Report
- Ministry of Government Relations – 2016-17 MRS Grant
- Canada Revenue Agency – GST Rebate
- Ituna & District Museum Committee Meeting

Business Arising from Correspondence:

191/2016 - Proclamation

Kozak/Korchinski That we proclaim September as Muscular Dystrophy Awareness month on the digital sign.

CARRIED.

192/2016 - Howat

Korchinski/Kozak That we write a letter to the owners of 237-1st Ave. N.W., explain their options as discussed and keep letters on file.

CARRIED.

Financials:

193/2016 – Statement of Financial Activities – Summary as of July 31st, 2016

Boychuk/Olech Motion to accept financials as presented.

CARRIED.

194/2016 – List of Accounts/Bank Reconciliation Reports

Korchinski/Boychuk Motion to approve the List of Accounts and July Bank Reconciliations.

Utilities \$7,147.30

Payroll # 2110 - #2132 - \$17,701.94 (including summer students)

General Cheques #17626-17679 -\$106,118.70

CARRIED.

Administrator's Report:

195/2016 – Request for Title

Olech/Boychuk

Motion that the following properties are authorized to proceed to request for title.

Lot 26, 27, Block 20; Plan Y6120 \$7906.02

Lot 5-7; Block 8; Plan AF1276 \$3,992.49

Lot 10-12; Block 34; Plan AV3793 \$4033.35

Lot 17-21; Block 34; Plan AV3793 \$7454.02

CARRIED.

196/2016 – Election Official Remuneration

Kozak/Boychuk

That the following remuneration to be paid for election officials:

Returning Officer Election duties \$500.00

Deputy Returning Officer Election Day \$200.00

Advance Poll \$100.00

Poll Clerk Election Day \$200.00

Advance Poll \$100.00

That lunch and dinner be provided for election officials.

Constable Election Day \$200.00

CARRIED.

197/2016 – Municipal Election Location

Korchinski/Bereziuk

Motion to hold the 2016 Municipal Election in the Ituna Social Club.

CARRIED.

198/2016 – Printing of Ballots

Olech/Boychuk

Motion to print last names of candidates on the 2016 election ballots in alphabetical order.

CARRIED.

199/2016 – Appointment of Returning Officer.

Boychuk/Kozak

Motion to appoint Geraldine Kreway as the returning officer for to 2016 Ituna Municipal Election.

CARRIED.

200/2016- Casual Paper Depot

Korchinski/Bereziuk

Motion to hire Brayden Duffy as a casual at the paper depot at \$10.50 per hour.

CARRIED.

201/2016 – KPS Letter of Authorization

Kozak/Bereziuk

Motion to grant permission (letter of authorization) for KGS Group on behalf of Canadian National Railway to access Town of Ituna property for the purpose of environmental testing which will involve drilling, monitoring well installation and groundwater sampling. KPS can perform the work in our absence.

CARRIED.

202/2016 – File Administration Report

Boychuk/Korchinski

Motion to file the Administrator's report.

CARRIED.

Council Reports:

203/2016 - Resumes

Garchinski/Bereziuk

That council is given the opportunity to review all resumes prior to offering employment to any applicant.

Recorded Vote: No: Boychuk, Olech, Korchinski, and Kozak

Yes: Bereziuk, Garchinski

DEFEATED.

204/2016 – Lawyers contact

Garchinski/Bereziuk

That hence forth the administrator shall receive council approval prior to seeking lawyer's advice and why it is required.

Recorded Vote: Yes: Bereziuk, Garchinski

No: Boychuk, Olech, Korchinski, Kozak

DEFEATED.

New Business

205/2016 – Change order Associated Engineering

Korchinski/Kozak

Motion to accept change order to move the lift station generators to new locations at a cost of \$11,271.00.

CARRIED.

206/2016 – Correspondence of Property Main St. N.

Kozak/Bereziuk

Motion asking the administrator to write a letter advising that council stands with the selling price of \$3,000.00 for the property on 549 Main St. N.

CARRIED.

207/2016 - Demolition

Olech/Bereziuk

Motion to approve the demolition of 110-1st Ave. S.E.

CARRIED.

208/2016 - Demolition

Boychuk/Korchinski

Motion to approve demolition of old building at 204-1st St. S.W. with no deposit fee required.

CARRIED.

209/2016 – Advertise Scissor Lift

Olech/Kozak

Motion to have administrator advertise the lift for sale and we allow the museum to take excess shelving as needed and the balance to be advertised for sale.

CARRIED.

Adjournment:

210/2016 – Adjournment

Garchinski

Motion to adjourn the meeting at 9:30 pm.

CARRIED.

Mayor

Administrator