

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY, September 20th, 2016
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

PRESENT: Mayor: Alvin Garchinski
Alderman: Beatrice Boychuk, Diane Olech, Glen Kozak
Missing Alderman: Brendan Breen, Bill Bereziuk, Taras Korchinski
Administrator: Geri Kreway

Call to Order:

A quorum being present, Mayor Garchinski called the meeting to order at 7:30 p.m. and advised meeting would be recorded.

221/2016 – Agenda

Olech/Boychuk Motion to adopt agenda as amended.

CARRIED.

222/2016 – August 23rd, 2016 Minutes

Olech/Kozak That the minutes from the Regular Meeting of Council held on August 23rd, 2016 be accepted and adopted as presented.

CARRIED.

223/2016 – August 30th, 2016 Minutes

Kozak/Boychuk That the minutes from the Special Meeting of Council held on August 30th, 2016 be accepted and adopted as presented.

CARRIED.

224/2016 – August 31st, 2016 Minutes

Olech/Kozak That the minutes from the Special Meeting of Council held on August 31st, 2016 be accepted and adopted as presented.

CARRIED.

225/2016 – September 8th, 2016 Minutes

Boychuk/Olech That the minutes from the Special Meeting of Council held on September 8th, 2016 be accepted and adopted as corrected.

CARRIED.

Correspondence:

- Federation of Canadian Municipalities
- Gas Tax Fund
- TAPD Operating Grant
- Commissionaires Report
- Building Permit Extension
- 549 Main St N. – Offer to Purchase
- Water Security Agency – Emergency Effluent Release
- Ituna & District Centre Financial Report – August 29th, 2016
- Bell Kreklewich & Chambers

Business Arising from Correspondence:

226/2016 – Federation of Canadian Municipalities

Kozak/Olech -Motion to appoint the mayor, David Renkas and Candice Keisig to be the representatives for the Federation of Canadian Municipalities.

CARRIED.

227/2016 – Building Permit

Olech/Kozak Motion that we extend building permit 16-001 at 518-1st St. N.E. to January 8, 2018 and advise Professional Building Inspections of this extension.

CARRIED.

228/2016 – Offer to Purchase 549 Main St. N.

Kozak/Boychuk Motion to table offer of 549 Main St. N.

CARRIED.

229/2016 – Transfer of Land

Kozak/Olech Motion to transfer Parcel J #203264591 immediately from RM Bon Accord/Town of Ituna to 'Town of Ituna' and to contact Ituna RM Bon Accord to discuss whether they want the name on parcel K #203264603 (old hospital) to remain as is (both parties) until property is sold to Deer Park Villa or would they prefer property be transferred to the Town of Ituna.

CARRIED.

Financials:

230/2016 – Statement of Financial Activities – Detail as of August 31st, 2016

Olech/Boychuk Motion to accept financials as presented.

CARRIED.

231/2016 – List of Accounts

Kozak/Boychuk Motion to approve the List of Accounts and August Bank Reconciliations.
Utilities \$9,741.80
Payroll # 2133 - #2158 - \$23,027.31 (including summer students)
General Cheques #17680-17714 -\$37,668.32

CARRIED.

232/2016 – August Bank Reconciliation

Olech/Boychuk Motion to accept the August, 2016 Bank Reconciliation.

CARRIED.

Administrator's Report:

233/2016 – Lift Station Clean and Assessment Agreement with Municipal Utilities

Kozak/Boychuk Motion to sign a three year agreement for Lift Station Cleaning and Assessment with Municipal Utilities for a saving of \$640.00 per year.

CARRIED.

Foreman's Report:

234/2016 – Repair Garbage Truck

Boychuk/Olech Motion to repair garbage truck as required.

CARRIED.

235/2016 – Administrator & Town Foreman Reports

Kozak/Boychuk Motion to file administrator and foreman reports.

CARRIED.

Council Reports:

236/2016 – Requirement of calling a Special Meeting

Olech/Boychuk Motion that our administrator is hereby instructed to advise the public through the Ituna News the requirements of calling a special meeting as clarified by Municipal Affairs.
Whereas the mayor set precedent by not having Form 1 signed in calling a special meeting on July 6th, 2016. Form 1 was not required for the August 30th, 2016 meeting. The Municipal Act overrides policy and the meeting of August 30th, was duly called.

CARRIED.

New Business:

237/2016 – Bell Kreklewich & Chambers – Sandra Barbour/Ozirny.

Kozak/Boychuk Motion to have our town solicitor respond to Mr. Ozirny letter dated September 15th, 2016.

CARRIED.

238/2016 – Bylaw #9-2016 A Bylaw to amend Bylaw No. 03-2015 known as the RM of Ituna Bon Accord, Town of Ituna and Village of Hubbard District Plan

Kozak/Olech That Bylaw #9 – 2016 is a bylaw to amend Bylaw No. 03-2015 known as the RM of Ituna Bon Accord, Town of Ituna and Village of Hubbard District Plan be introduced and read by the mayor a first time.

CARRIED.

239/2016 – Bylaw #10-2016 A Bylaw to amend Bylaw No. 4 – 2015 known as the Official Community Plan.

Boychuk/Olech That Bylaw #10 -2016 A Bylaw to amend Bylaw No. 4 – 2015 known as the Official Community Plan be introduced and read by the mayor a first time.

CARRIED.

240/2016- Bylaw #11 – 2016 A Bylaw to amend Bylaw No. 5 – 2015 known as the Zoning Bylaw.

Kozak/Boychuk That Bylaw #11-2016 is a bylaw to amend Bylaw No. 5 – 2015 known as the Zoning Bylaw be introduced and read by the mayor a first time.

CARRIED.

241/2016 – Advertising Notice of Public Hearing – Adoption of District Plan Bylaw 9-2016, Adoption of Official Community Plan Bylaw 10-2016 and Adoption Zoning Bylaw 11-2016.

Olech/Boychuk Motion to advertise Notice of Public Hearing for Adoption of Bylaw to Amend the RM of Ituna Bon Accord, Town of Ituna and Village of Hubbard District plan, amend the Town of Ituna Official Community Plan and the Town of Ituna Zoning Bylaw in the Ituna News in the September 26th, 2016 and October 5th, 2016 editions. Hubbard will cost share the advertising for the District Plan.

CARRIED.

242/2016 – Bylaw #12 – 2016 A Bylaw to Regulate the Operation & Parking of vehicles and the use of the Highways.

Kozak/Boychuk Motion to table Bylaw #12 till next meeting.

CARRIED.

243/2016 – Lease Agreement with Melville Agencies

Olech/Kozak Motion to sign lease agreement with Melville Agencies.

CARRIED.

244/2016 – Levy to Ituna & District Regional Park

Boychuk/Olech Motion to pay levy of \$8,200.00 to the Ituna & District Regional Park.

CARRIED.

Adjournment:

245/2016 – Adjournment

Garchinski Motion to adjourn the meeting at 9:30 pm.

CARRIED.

Mayor

Administrator