

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA  
HELD ON TUESDAY JANUARY 9, 2018  
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN

**PRESENT:** Mayor: Doug Scully  
Alderman: Glen Kozak, Cyndi Salyniuk, Rene Dubreuil, Don  
Leontowich, Kyle Wendz, Nancy Deleurme  
In Attendance Crystal Campbell - CAO

Call to Order:

A quorum being present, Mayor Scully called the meeting to order at 7:30 p.m.

**Agenda**

**1/2018 – Salyniuk/Dubreuil:** That New Business Items # 3, 6 and 8 be moved to the “In Camera” section of the agenda as they deal with issues covered under LAFOIP, and that the agenda be approved as amended.

**CARRIED.**

**Approval of Minutes**

**2/2018 – Wendz/Leontowich:** That the minutes from the Regular Meetings of Council held on November 28, 2017 and Tuesday, December 12, 2017 be approved as presented and; that the minutes of the joint meeting minutes with the RM of Bon Accord #246 be approved as amended.

**CARRIED.**

**Delegation**

Keith Ivey attended the meeting at 7:32pm to discuss with Council concerns he has in regards to his property assessment and taxation.

**Foreman’s Report**

**3/2018 – Salyniuk/Dubreuil:** That the foreman’s report be accepted as read by Mayor Scully and filed.

**CARRIED.**

**Correspondence**

**4/2018 – Leontowich/Salyniuk:** That the correspondence having been read be filed.

**CARRIED.**

**Financials**

**5/2018 - Deleurme/Leontowich:** That we approve financials as presented:  
November 2017 Bank Reconciliation  
December Financial Statement  
Online Utility Payments - \$7,910.16  
Cheques 218 – 265 – \$238,615.52

**CARRIED.**

**Administrator’s Report**

**6/2018 - Salyniuk/Kozak:** That the Administrators report number 1-2018 be accepted and filed.

**CARRIED.**

**Mayor and Council Reports**

The Mayor and Council presented verbal reports on the boards that they are appointed to.

**NEW BUSINESS**

**Office Hours**

**7/2108 Wendz/ Kozak:** That the operational hours of the Town Office be Monday – Friday 9:00am through 4:00pm as agreed upon by the administration.

**CARRIED.**

**Signing Authorities**

**8/2108 Leontowich/Deleurme:** That full legal signing authority be given to the CAO Crystal Campbell for the Town of Ituna and that Council grants Crystal Campbell CAO, along with either the Mayor Doug Scully or current Deputy Mayor Cyndi Salyniuk authority to execute all documents in relation to the provision of Financial Services for the Town of Ituna.

**CARRIED.**

**Foreman CEU Builder**

**9/2018 - Kozak/Dubreuil:** That the Foreman Rodney Holmstrom be registered for the Municipal Management Essentials Course in Regina on February 6 & 7<sup>th</sup> at the Sandman Hotel & Suites at a cost of Four Hundred and Twenty Five (\$425.00) Dollars and that he be reimbursed for his mileage and meals upon receipt.

**CARRIED.**

**Public Notice**

**10/2018 - Deleurme/Wendz:** That public notice be given in accordance with the Towns Public Notice Bylaw #3-2005 informing rate payers that the the Regular Meetings of the Council for the Town of Ituna scheduled for the fourth Tuesday of each month will be closed to the public as per Section 120(2)(b) of **The Municipalities Act** for long-range and strategic planning.

**CARRIED.**

**2018 Membership**

**11/2018 – Wendz/Deleurme:** That the Town of Ituna renew their annual membership with the ECTPC for 2018 in the amount of One Hundred Seventy (\$170.00) Dollars.

**CARRIED.**

**Accounts**

**12/2018 – Kozak/Leontowich:** That the list of accounts for approval attached hereto, forming a part of these minutes, be approved for payment.

**CARRIED.**

**Confidential Committee of the Whole**

**13/2018 - Salyniuk/Dubreuil:** That Council adjourn to confidential committee of the whole to discuss a personnel and accounts protected under LAFOIP. (8:07pm)

**CARRIED.**

**Rise and Report**

**14/2018 – Salyniuk/Deleurme:** That we rise and report. (9:28pm)

**CARRIED.**

**Personnel**

**15/2018 - Wendz/Leontowich:** That Stacey Yakimoski having been hired as assistant administrator for the Town of Ituna have her wage set at Twenty (\$20.00) Dollars per hour effective January 1, 2018.

**CARRIED.**

**16/2018 – Leontowich/Kozak:** That Rodney Holmstrom having been hired as Town Foreman for the Town of Ituna have his salary set at Fifty Two Thousand (\$52,000.00) Dollars per annum effective January 1, 2018.

**CARRIED.**

**17/2018 – Salyniuk/Kozak:** That Stan Zacharias remain at the towns casual labourer for up to two (2) days per week unless prior approval from Council is granted.

**CARRIED.**

**18/2018 – Deleurme/Dubreuil:** That prior to signing the employment contract with the CAO Crystal Campbell an amendment be made to the duration of contract stating:

*This agreement shall come into effect as of January 1, 2018, and shall be reviewed and revisited after 3 and 6 months of employment.*

**CARRIED.**

**Adjournment**

**19/2018 – Leontowich/Dubreuil:** That the meeting adjourn at 8:55pm.

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Mayor

\_\_\_\_\_  
Administrator