

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA
HELD ON TUESDAY APRIL 17, 2018
IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN**

M-11 (a)

PRESENT: Mayor: Doug Scully
Alderman: Glen Kozak, Cyndi Salyniuk, Rene Dubreuil, Don
Leontowich, Kyle Wendz, Nancy Deleurme
In Attendance Crystal Campbell - CAO

CALL TO ORDER

A quorum being present, Mayor Scully called the meeting to order at 7:30 p.m.

AGENDA

84/2018 — Deleurme/Dubreuil: That item number 13 under New Business be struck from the agenda.

CARRIED.

85/2018 — Leontowich/Deleurme: That the agenda be approved as amended.

CARRIED.

MINUTES

86/2018 — Wendz/Salyniuk That the minutes from the Regular Meetings of Council held on March 14, 2018 be approved as presented.

CARRIED.

DELEGATION

7:31p.m. - Robert Ross with the Ituna SBLA presented Council with an update on the current operations and functions of the Association.

OLD BUSINESS

Building Permit

87/2018 — Leontowich/Salyniuk: That the building permit application for 23 Avenue NE be approved as presented and forwarded to PRI as required.

CARRIED.

Janitor Position

88/2018 — Wendz/Kozak: That the position of janitor for the Town Administration building be tendered out for a contracted amount of \$500.00 per month. Tenders must include a current criminal record check and proof of bondability. Tenders are to be sealed and must be received by May 8, 2018.

CARRIED.

Royal Canadian Legion

89/2018 — Wendz/Leontowich: That the Town purchase a 1110th page black and white advertisement in the RCL Military Recognition Book at a cost of Two Hundred and Five Dollars (\$205.00) including GST.

CARRIED.

CORRESPONDENCE

90/2018 - Leontowich/Rene: That the correspondence having been read be filed accordingly.

CARRIED.

FINANCIALS

91/2018 - Deleurme/Salyniuk: That the March Financial Statement be approved as presented.

CARRIED.

LIST OF ACCOUNTS FOR APPROVAL:

92/2018 - Kozak/Leontowich: That the list of accounts for approval attached hereto be approved as presented and form part of these minutes.

CARRIED.

ADMINISTRATOR'S REPORT

93/2018 -Salyniuk/Deleurme: That the Administrators report number 4-2018 be accepted and filed.

CARRIED.

MAYOR & COUNCILLOR REPORTS

The Mayor and Council members presented verbal reports on the boards that they are appointed to.

NEW BUSINESS**Asset Management**

94/2018 - Kozak/Deleurme: Be it resolved that the TOWN OF **ITUNA** directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for ITUNA ASSET MANAGEMENT IMPLEMENTATION.

Be it therefore resolved that the TOWN OF ITUNA commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Asset Management Governance Tools Diagnostic and Development;
- Asset Inspection and Condition Assessments for Critical Water-related Infrastructure (Waterworks Infrastructure, Wastewater Management Infrastructure, Emergency Water Infrastructure (Hydrants), Storm Water Management Infrastructure); and
- Asset Inspection and Condition Assessments for the Primary, Critical Transportation Infrastructure (does not include side streets, laneways or residential streets);

Be it further resolved that the TOWN OF ITUNA commits \$7,460.00 from its budget toward the costs of this initiative.

CARRIED.

S.A.M Paranormal

95/2018 — Dubreuil/Kozak: That permission be granted to S.A.M. Paranormal to conduct testing as per their request provided that they supply the Town with a signed waiver of liability.

CARRIED.

Municipal World Magazine

96/2018 - Kozak/Deieurme: That the Town renew its subscription with Municipal World Magazine at a cost of Thirty-six Dollars and Thirty-nine cents (\$36.39) for thirteen months.

CARRIED.

Parkland Regional Library

97/2018 - Wendz/Leontowich: That the Council approve the application from the Parkland Regional Library Board for a 2018 Operational grant in the amount of One Thousand Four Hundred and Forty Dollars (\$1,440.00).

CARRIED.

Property Transfer

98/2018 - Kozak/Cyndi: That the Town accept the transfer of Lot 2 Block 28 Plan AZ6448 into the Town of Ituna's name and that **all** costs associated with this be the responsibility of the current property owner.

CARRIED.

Old Garbage Truck

99/2018 — Leontowich/Dubreuil: That the Town tender out the Old Garbage Truck.

CARRIED.

Trailer Purchase

100/2018 - Deleurme/Kozak: That the Town approve the purchase of a 2018 Southland Equipment Trailer for the Town at a cost of Three Thousand Six Hundred Sixty-three Dollars (\$3,663.00).

CARRIED.

2018 Preliminary Budget

101/2018 - Deleurme/Leontowich: That the Council hold a special meeting on April 25, 2018 for review of the 2018 preliminary budget.

CARRIED.

2018 UMAAS Convention

102/2018 - Wendz/Leontowich: That the Administrator Crystal Campbell and Assistant Administrator Stacey Yakimoski be registered to attend the 2018 UMAAS Convention in Saskatoon on June 5th – 8th 2018 in Saskatoon.

CARRIED.

2018 Pest Control Authorizations

105/2018 - Kozak/Leontowich: That Pete Kwasnitza, Walter Novak, David Renkas and Brad Hillier be authorized to discharge firearms within town limits for the sole purpose of pest control for 2018.

CARRIED.

DEGS Electric

106/2018 - Wendz/Leontowich: That the estimate from DEGS Electric to replace a contactor and overload block at the water treatment plant for Five Hundred Twenty-seven Dollars and Ninety-two cents (527.92) be approved as presented.

CARRIED.

Summer Student Positions

107/2018 - Leontowich/Deleurme: That the Town advertise the three (3) summer student positions as soon as possible.

CARRIED.

Confidential Committee of the Whole

108/2018— Salyniuk/Deleurme: That the Council convene into Confidential Committee of the Whole to discuss personnel and legal issues covered by LAFOIP. (8:33 pm)

CARRIED.

Rise and Report

109/2018 — Salyniuk/Kozak: That we rise and report. (9:36pm)

CARRIED.

Employee Designation

110/2018 - Salyniuk/Dubreuil: That the Administrator Crystal Campbell be designated as the secretary for the SBLA Board.

CARRIED.

Resolution #163/2016

111/2018 - Salyniuk/Dubreuil: That motion #163/2016 be rescinded as compliance with Judge Elson's ruling of February 6, 2018.

CARRIED.

2018 Lawyer Designation

112/2018 - Deleurme/Kozak: That Rushnak Balanko Kachur Rushnak be designated as the Town Solicitors for the year 2018.

CARRIED.

Privacy Commissioner

113/2018 - Dubreuil/Salyniuk: That a letter of apology be written up as per the recommendations of the Privacy Commissioner's Investigation Report 114-2017 dated March 16, 2018.

DEFEATED.

Adjournment

114/2018 — Leontowich/Salyniuk: That the meeting adjourn at 9:39 pm.

CARRIED.

Mayor

Administrator