

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY JUNE 12, 2018 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Doug Scully  
Alderman: Glen Kozak, Cyndi Salyniuk, Don Leontowich, Kyle Wendz, Nancy Deleurme  
Teleconference: Rene Dubreuil  
In Attendance Crystal Campbell - CAO

**CALL TO ORDER:**

A quorum being present, Mayor Scully called the meeting to order at 7:30 p.m.

**AGENDA**

**156/2018 – Salyniuk/Kozak:** That the reimbursement for traveling expense incurred by Council member Cyndi Salyniuk for attending a Transit workshop in Regina be added as item No. 13 under New Business on the agenda.

**CARRIED.**

**157/2018 – Salyniuk/Leontowich:** That the motions that were previously brought forward at the April 17, 2018 Council meeting having both been voted on be added as item No. 3 as old business on the agenda and that the agenda be approved as amended.

**CARRIED.**

**UNCONFIRMED PRESENTATION**

Ron Irvine the Regional Manager for Access Communications dropped in on the Council meeting at 7:31pm and gave a presentation to the Council in regards to the products and services that they provide to 235 communities across Saskatchewan.

**MINUTES**

**158/2018 – Kozak/Leontowich:** That the minutes from the Special Meetings of Council held on April 25, May 2 and May 28, 2018 as well as the minutes from the Regular Meeting of Council held on May 8, 2018 be approved as presented.

**CARRIED.**

**OLD BUSINESS**

**Tax Abatement**

**159/2018 – Kozak/Leontowich:** That the Improvement base of Six Hundred and Twenty-five Dollars (\$625.00) be abated from tax roll No. 279 000.

**CARRIED.**

**2018 Budget**

**160/2018 – Kozak/Leontowich:** That the Finalized Budget for the year 2018 be reopened and revisited at the June 26, 2018 meeting.

**CARRIED.**

**HRP - 40**

**161/2018 – Deleurme/Dubreuil:** That Easter Monday be added to the Town's HRP Policy No. 40 as a recognized holiday.

**DEFEATED.**

**HRP - 40**

**162/2018 – Deleurme/Wendz:** That Boxing Day be added to the Town's HRP Policy No. 40 as a recognized holiday.

**CARRIED.**

**FINANCIALS**

**163/2018 - Kozak/Salyniuk:** That the Financial Reports for the month of May 2018 be approved as presented.

**CARRIED.**

**DELEGATIONS**

Barry Bulych attended the Council meeting at 8:07pm to discuss with Council the implications that a precautionary boil water advisory and water restriction have on the operation of his business.

Marie Ostopchuck attended the Council meeting at 8:16pm to discuss with Council the continuance of garbage pickup services as well as easement cutting along boundary roads.

**FOREMAN REPORT**

Foreman Rodney Holmstrom attended the meeting at 8:30pm and gave Council an update and report on the Public Works Department and the Water Treatment System as well as a briefing of some of the projects that they will be working on.

**MAYOR & COUNCILLOR REPORTS**

The Mayor and Council members presented verbal reports on the boards and areas that they are appointed to.

**Confidential Committee of the Whole**

**164/2018 – Salyniuk/Kozak:** That Council adjourn to confidential committee of the whole to discuss items covered under the LAFOIP Act.  
(8:30pm)

**CARRIED.**

**Rise and Report**

**165/2018 – Salyniuk/Leontowich:** That we rise and report. (9:46pm)

**CARRIED.**

**NEW BUSINESS**

**Rural Garbage Pickup**

**166/2018 Wendz/Kozak:** That the weekly garbage pickup be extended to the rural properties that are connected to the Town's water supply and receive a utility bill, the request for this service must be received in writing by the Town Office and a weekly charge of \$5.00 (\$260.00 annum) will be added to their utility accounts with the Town accordingly.

**CARRIED.**

**Lawyer Direction**

**167/2018 Leontowich/Kozak:** That after the court case on June 11, 2018 the Council should follow the direction of their Lawyer David Kreklewich as stated in his letter to Council dated June 11, 2018 and proceed as required in the Municipalities Act with the petition received by the Town's Administrator on June 6, 2018.

**CARRIED.**

**Sufficiency of Petition**

**168/2018 - Deleurme/Kozak:** That due to the Administrator having confirmed the sufficiency of the petition for referendum from the rate payers of Ituna on June 6, 2018 have been met as required under the Municipalities Act, the Council of the Town of Ituna shall take the steps required of them in the Act to submit to the voters a resolution exactly as worded in their petition.

**CARRIED.**

**Dump Attendant Contract**

**169/2018 – Kozak/Salyniuk:** That due to the contract between the dump attendant and the Town of Ituna being expired, the position be reopened to the public and advertised accordingly.

**CARRIED.**

**237 – 1<sup>st</sup> Avenue NW**

**170/2018 – Leontowich/Kozak:** That the Council approve the repair and/or replacement of the waterline at 237 – 1<sup>st</sup> Avenue NW on a 50/50 cost share between the Town and the property owners at a capped share of Two Thousand Five Hundred Dollars (\$2,500.00) for the Town of Ituna. If the repairs and/or replacement are expected to, or, do exceed the capped share, re-approval of the project and expenditures from the Council is required.

**CARRIED.**

**Utility Account 770 0000**

**171/2018 – Kozak/Leontowich:** That the Council approve the reimbursement of 50% of one week of water usage to utility account 770 0000 on

the grounds that sufficient evidence has been presented to Council in order to receive such reimbursement.

**CARRIED.**

#### **Regional Park Agreement**

**172/2018 - Leontowich/Deleurme:** That the Council of the Town of Ituna approve and sign the Municipal Agreement between the Town of Ituna, the Rural Municipality of Tullymet No. 216, the Rural Municipality of Bon Accord No. 246 and the Ituna and District Regional Park with an increase in the per capita annual grant to Fourteen Dollars (\$14.00) which represents a Two Dollar (\$2.00) increase per capita.

**CARRIED.**

#### **June, July & August Strategic Planning**

**173/2018 – Salyniuk/Deleurme:** That the regularly scheduled strategic planning meetings for the month of June, July and August be set as regular meetings.

**CARRIED.**

#### **Piezometer & Water Testing**

**174/2018 - Kozak/Wendz:** Being that in the Saskatchewan Ministry of Environment's permit for the Town of Ituna to operate a nuisance grounds and have piezometer readings done by a certified engineering company qualified to conduct them in accordance with environmental regulations, the Town will not interfere with or request additional piezometer readings or water testing than what the engineers and Saskatchewan Ministry of Environment have deemed necessary.

**CARRIED.**

#### **Meeting Extension**

**175/2018 – Salyniuk/Leontowich:** That the meeting be permitted to go past 10:00pm.

**CARRIED.**

#### **Lease Agreements**

**176/2018 – Deleurme/Leontowich:** That the lease agreements between the Arena Committee, Curling Committee and the Ituna and District Regional Park be renewed for another 5 year term and signed accordingly.

**CARRIED.**

#### **Building Permit**

**177/2018 – Salyniuk/Deleurme:** That the application for a building permit for 535 – 3<sup>rd</sup> Street NW be approved as presented.

**CARRIED.**

#### **Document Request Fee**

**178/2018 – Deleurme/Leontowich:** That the Town of Ituna having been overburdened by requests for documentation set a document request fee of Fifty Dollars (\$50.00) per document that is requested by anyone, this fee constitutes a reasonable costs incurred by the municipality in furnishing the copies requested as it covers the administrations time and/or supplies to produce such documentation to the requester.

**CARRIED.**

#### **Nuisance Property Enforcement**

**179/2018 – Salyniuk/Deleurme:** That once a complete listing of unsightly properties is received by the Administration letters be sent to those who are listed informing them that the Town will be enforcing the Nuisance Abatement Bylaw as allowed to them under the Municipalities Act.

**CARRIED.**

**Buffer Strip**

**180/2018 – Salyniuk/Deleurme:** That the Public Works department be directed to cut only a buffer strip along the South East boundary road allowance to ensure that the grass does not start encroaching on the roadway.

**CARRIED.**

**Travel Reimbursement**

**181/2018 – Leontowich/Kozak:** That Councillor Cyndi Salyniuk be reimbursed her travel expense for attending a transit workshop meeting in Regina Saskatchewan.

**CARRIED.**

**Adjournment**

**182/2018 – Wendz/Leontowich:** That the meeting adjourn at 10:06pm.

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Mayor

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Administrator