

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY DECEMBER 17, 2019 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Doug Scully
Alderman: Don Leontowich, Leon Moxham, Rene Dubreuil,
And Glen Kozak.
In Attendance: Crystal Campbell – CAO
Hannah Braden - Clerk
ABSENT: Alderman: Kyle Wendz, Nancy Deleurme

Call to Order:

A quorum being present, Mayor Doug Scully called the meeting to order at 7:30 p.m.

APPROVAL OF AGENDA

247/2019 – Kozak/Moxham: That the agenda be approved as amended.

CARRIED.

MINUTES

248/2019 – Leontowich/Moxham: That the minutes from November 19, 2019 be approved as presented

CARRIED.

CORRESPONDENCE

Letters to Council

249/2019 – Moxham/Dubreuil: That the correspondence have been read and received by Council be dealt with and filed accordingly.

- 1) Ratepayer letter Dec 2, 2019
- 2) Nuisance letter Nov 12, 2019
- 3) Nuisance letter Dec 5, 2019

CARRIED.

OLD BUSINESS

Snow Removal Policy

250/2019 – Leontowich/Moxham: That Council accept, approve and pass Policy No. Snow-001 hereby known as the Snow Removal Policy.

CARRIED.

Secure Guard Upgrade

251/2019 –Leontowich/Dubreuil: That the Council approve the upgrade to the security systems in the water treatment plant and the Town Municipal Office, as per the quote received from InsurGuard Security.

CARRIED.

Tax Enforcement Motion

252/2019 –Kozak/Leontowich: That Taxervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described lands:

*Lot 25 Blk/Par 12 Plan No AF1276 Ext 0, Title No 107713234
Lot 26 Blk/Par 12 Plan No AF1276 Ext 0, Title No 107713245
Lot 27 Blk/Par 12 Plan No AF1276 Ext 0, Title No 107713256
Lot 17 Blk/Par 34 Plan No AV3793 Ext 0, Title No 123791351
Lot 18 Blk/Par 34 Plan No AV3793 Ext 0, Title No 123791430
Lot 19 Blk/Par 34 Plan No AV3793 Ext 0, Title No 123791496
Lot 20 Blk/Par 34 Plan No AV3793 Ext 0, Title No 123791519
Lot 21 Blk/Par 34 Plan No AV3793 Ext 0, Title No 123791542
Lot 3 Blk/Par 35 Plan No AV3793 Ext 0, Title No 139344307
Lot 4 Blk/Par 35 Plan No AV3793 Ext 0, Title No 139344318
Lot 5 Blk/Par 35 Plan No AV3793 Ext 0, Title No 139344329
Lot 10 Blk/Par 34 Plan No AV3793 Ext 0, Title No 135549692
Lot 11 Blk/Par 34 Plan No AV3793 Ext 0, Title No 135550762
Lot 12 Blk/Par 34 Plan No AV3793 Ext 0, Title No 135550638*

CARRIED.

Lot Consolidation Policy

253/2019 – Dubreuil/Kozak: That Council approve and pass Policy No. Development-001 hereby known as the Lot Consolidation Policy.

CARRIED.

Lawyer Agreement Assistance

254/2019 –Leontowich/Moxham: That the authorization for the administrator to have the Town’s Lawyer review and draft up a new agreement that coincides with the Landfills Permit to Operate be ratified from its December 5, 2019 approval.

CARRIED.

Fixing Generators

255/2019 – Kozak/Leontowich: That the Council ratify the approval on December 11, 2019 for Cummins to fix the generators.

CARRIED.

CONFIDENTIAL COMMITTEE OF THE WHOLE

256/2019 – Kozak/Moxham: That the Council adjourn to confidential committee of the whole to discuss areas covered under the Local Authority and Freedom of Information and Privacy Act.

CARRIED.

Rise and Report

257/2019 – Leontowich/Dubreuil: That the Council rise and report. (8:19 p.m.)

CARRIED.

DELEGATIONS

Allan Rokosh and Edward Datchko from the RM of Bon Accord #246 attended the meeting at 8:19 p.m. to discuss the Ituna Landfill.

FINANCIALS

258/2019 – Leontowich/Moxham: That the Financial Statement and Bank Reconciliations for the month of November 2019 be approved as presented.

CARRIED.

LIST OF ACCOUNTS FOR APPROVAL

259/2019 – Kozak/Moxham: That the accounts payable for the month of November/December 2019 be approved as presented.

CARRIED.

Garbage Truck Repairs

260/2019 – Dubreuil/Moxham: That the repair quote for the garbage truck be approved as presented.

CARRIED.

Door hangers

261/2019 – Kozak/Leontowich: That the quote for new door hangers for water reads be approved as presented.

CARRIED.

Municipal Revenue Sharing Resolution

262/2019 – Leontowich/Dubreuil: That the Council of the Town of Ituna confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2018 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;

- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of Council have filed and annually updated their Public Disclosure Statements, as required; and

That we understand if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED.

BYLAW #10-2019 Transit Committee Bylaw

263/2019 – Kozak/Leontowich: That Bylaw No. 10-2019 Being a bylaw to establish a transit committee within the municipality be introduced and read a first time.

CARRIED.

264/2019 – Dubreuil/Moxham: That Bylaw No. 10-2019 be given a second reading.

CARRIED.

Curling Rink Repairs

265/2019 – Leontowich/Moxham: That the Council approve the estimate for the Curling Rink Repairs.

CARRIED.

Munisoft Conference 2020

266/2019 – Leontowich/Dubreuil: That the Council agrees to send Crystal Campbell and Stacey Yakimoski to the Munisoft Conference in 2020.

CARRIED.

BYLAW #9-2019 Repealing Bylaw

267/2019 – Leontowich/Dubreuil: That Bylaw No. 9-2019 being a bylaw to repeal old and outdated bylaws within the municipality be introduced and read a first time.

CARRIED.

268/2019 – Kozak/Moxham: That Bylaw No. 9-2019 be given a second reading

CARRIED.

Landfill

269/2019 – Kozak/Moxham: That the Council agrees from January 1, 2020 to January 31, 2020 the Landfill be open on Tuesday's from 1:00 p.m. to 3:00 p.m.

CARRIED.

Adjournment

270/2019 – Leontowich/Moxham: That the meeting adjourn at 9:00 p.m.

CARRIED.

Mayor

Administrator

December 17, 2019 Minutes

3 | Page

___ Mayor

___ CAO