

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY FEBRUARY 18, 2020 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Doug Scully
Alderman: Don Leontowich, Rene Dubreuil, and Glen Kozak.
In Attendance: Crystal Campbell – CAO
Bruce Hamilton – Assistant Foreman
ABSENT: Alderman: Leon Moxham

Call to Order:

A quorum being present, Mayor Doug Scully called the meeting to order at 7:30 p.m.

APPROVAL OF AGENDA

22/2020 – Leontowich/Dubreuil: That the agenda be approved as presented.

CARRIED.

MINUTES

23/2020 – Kozak/Leontowich: That the minutes from January 21, 2020 be approved as presented.

CARRIED.

CORRESPONDENCE

Councillor Resignation

24/2020 – Kozak/Leontowich: That the Council acknowledge Councillor Deleurme's resignation from Council effective February 15, 2020.

CARRIED.

RCMP Commander Letter

25/2020 – Dubreuil/Kozak: That the letter having been received from the RCMP Commander having been read by the Council be filed.

CARRIED.

CONFIDENTIAL COMMITTEE OF THE WHOLE

26/2020 – Leontowich/Dubreuil: That the Council adjourn to confidential committee of the whole at 7:31 p.m. to discuss areas covered under sections 16(b) and 28(1) of the Local Authority and Freedom of Information and Privacy Act.

CARRIED.

RISE AND REPORT

27/2020 – Leontowich/Dubreuil: That the Council rise and report at 8:36 p.m.

CARRIED.

OLD BUSINESS

RFP Advertisement

28/2020 – Leontowich/Dubreuil: That the Council retroactively approves the RFP advertisement for engineering services for the Town of Ituna's Water Main and Valve replacement project to February 10, 2020.

CARRIED.

Fire Hall Doors

29/2020 – Kozak/Dubreuil: That advertisements be put out in the Melville Advance and Fort Qu'Appelle Times looking for contractors to install new vehicle access doors into the Fire Hall Building.

CARRIED.

FINANCIAL REPORTS

30/2020 – Leontowich/Kozak: That the January Financial Report and January Checking and Savings Account Reconciliations be approved as presented to Council.

CARRIED.

LIST OF ACCOUNTS

31/2020 – Dubreuil/Leontowich: That the list of accounts for February approval be approved as presented.

CARRIED.

NEW BUSINESS

Ituna Library

32/2020 – Leontowich/Dubreuil: That the Town Council approve the financial statement for the Ituna Public Library and that the Council authorize payment of the annual library operating grant in the amount of One Thousand Four Hundred Forty Dollars (\$1,440.00).

CARRIED.

RFP Submissions

33/2020 – Leontowich/Kozak: That the Town Council having received and viewed the five engineering proposals for the Town of Ituna’s Water Main and Valve Replacement Project hereby accept the Engineering Service Proposal from Associated Engineering as presented to the Council.

CARRIED.

Royal Canadian Legion

34/2020 – Kozak/Dubreuil: That the Town Council purchase their annual advertisement in the Saskatchewan Command of the Royal Legion’s 15th Annual “Military Service Recognition Book” in the amount of \$205.00 excluding GST.

CARRIED.

ECTPC

35/2020 – Leontowich/Dubreuil: That Councillor Kozak be registered to attend the ECTPC Spring Meeting in Balcaress on March 4, 2020.

CARRIED.

TAXervice Inquiry

36/2020 – Kozak/Leontowich: That a letter be written in response to the January 28, 2020 email read and received by the Town Council. The letter shall explain that all arrears of taxes owing to the Town of Ituna are subject to Tax Enforcement proceedings in accordance with *The Tax Enforcement Act* and any and all charges incurred in collection of said tax debt are owed to the municipality by the registered property owner and shall be placed onto their tax roll within the Municipality.

CARRIED.

PBWA Assistance Submissions

37/2020 – Leontowich/Dubreuil: That the Town Council having received and viewed the three applications for assisting handing out PBWA flyers when required accept all three submissions and keep them on file for when the Town requires assistance with handing out the notices.

CARRIED.

Public Works Raise

38/2020 – Kozak/Leontowich: That the three month review having been completed on

employee 106 be filed and that the employee receive a wage increase of \$1.50 per hour.

CARRIED.

Sarcen Glass

39/2020 – Kozak/Dubreuil: That a letter be written to Kim Lashe at the Ituna Sarcen requesting information on what avenues the Town can take within Sarcen to have glass accepted at the Ituna location like other Sarcen’s in the area as the need for this service has increase significantly.

CARRIED.

ADJOURNMENT

40/2020 – Kozak/Dubreuil: That the meeting adjourn at 9:01 p.m.

CARRIED.

Mayor

Administrator

TOWN OF ITUNA
January/February 2020
Accounts for Approval

Payment	Vendor	Amount

Computer Cheques:		
1652	RMAA-Workshop Fund	200.00
1653	Sask Public Works Ass'n	420.00
1654	Munisoft	666.00
1655	Municipal Utilities Ltd.	2,635.14
1656	Campbell, Crystal	1,755.82
1657	Yakimoski, Stacey	1,237.69
1658	McGuire, James	1,861.46
1659	Hamilton, Bruce	1,358.37
1660	Don Forget	169.07
1661	Hannah Braden	222.98
1662	Scully, Doug	125.00
1663	Kozak, Glen	125.00
1664	Leontowich, Don	125.00
1665	Dubreuil, Rene	125.00
1666	Moxham, Leon	125.00
1667	John Sopel	62.50
1668	Sawchuk, Kendi	37.50
1669	Stacey Yakimoski	500.00
1670	Campbell, Crystal	1,755.82
1671	Yakimoski, Stacey	1,237.69
1672	McGuire, James	1,861.46
1673	Hamilton, Bruce	1,158.64
1674	Barcod Sawchuk Contruaction Ltd	525.00
1675	Bobcat of Regina Ltd.	527.25
1676	Commercial Truck Equipment Co	1,024.53
1677	Prairie Co-operative Limited	2,264.13
1678	Dash Trucking Ltd	1,548.00
1679	Rene Dubreuil	155.39
1680	Dr. Ghomeshi	450.00
1681	JOHN DEERE FINANCIAL INC.	278.99
1682	Glen Kozak	420.00
1683	Don Leontowich	699.50
1684	Leona Leontowicz	78.00
1685	Minister Of Finance	357.42
1686	Steven Olson	6,400.00
1687	OSS Waste Disposal Ltd.	3,082.82
1688	Parkland Regional Library	4,714.23
1689	Prograde Mechanical	2,236.65
1690	Sask Assessment Mgmt. Agency	11,233.00
1691	Saskatchewan Urban	571.94
1692	Supreme Basics	59.17
1693	Taxervice	394.50
1694	Stacey Yakimoski	261.63
1652	RMAA-Workshop Fund	200.00
1653	Sask Public Works Ass'n	420.00
1654	Munisoft	666.00
1655	Municipal Utilities Ltd.	2,635.14
1656	Campbell, Crystal	1,755.82
1657	Yakimoski, Stacey	1,237.69
1658	McGuire, James	1,861.46
1659	Hamilton, Bruce	1,358.37
1660	Don Forget	169.07
1661	Hannah Braden	222.98
1662	Scully, Doug	125.00
1663	Kozak, Glen	125.00
1664	Leontowich, Don	125.00
Other Payments		
1	ROYAL BANK OF CANADA VISA	3,042.73
1	Receiver General of Canada	2,403.98

2	Receiver General of Canada	2,793.66
3	Receiver General of Canada	63.83
202001	Horizon School Division #205	810.12
202001	MEPP	1,545.00