

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON THURSDAY APRIL 21, 2020 THROUGH ZOOM WEB CONFERENCING.

PRESENT: Mayor: Doug Scully
Alderman: Don Leontowich, Rene Dubreuil, Leon Moxham & Glen Kozak
In Attendance: Crystal Campbell – CAO

The Council meeting being conducted in accordance with the Municipalities Act and Municipal Bylaw was closely monitored for request of attendance before and during the Council meeting to ensure the public was able to attend.

Call to Order:
A quorum being present, Mayor Doug Scully called the meeting to order at 7:30 p.m.

APPROVAL OF AGENDA

66/2020 – Leontowich/Dubreuil: That the agenda be approved as presented. **CARRIED.**

MINUTES

67/2020 – Kozak/Moxham: That the minutes from March 17, 2020 be approved as amended. **CARRIED.**

MINUTES

68/2020 – Dubreuil/Moxham: That the minutes from March 19, 2020 be approved as amended. **CARRIED.**

PUBLIC WORKS WEEK PROCLAMATION

69/2020 – Kozak/Leontowich: That the Town of Ituna hereby declare May 17-23, 2020 National Public Works Week in the Town of Ituna. **CARRIED.**

CORRESPONDENCE

70/2020 – Leontowich/Moxham: That the following correspondence having been read and received by the Council be filed accordingly:

- A. Ministry of Government Relations - Education MILL Rates 2020
- B. Sarcan Industries - Glass Recycling for Ituna
- C. Water Security Agency - Changes to WW & SW Regulations Email – Sent April 21, 2020.
- D. OSS Waste Disposal - Proposal Email - Sent April 20, 2020
- E. Associated Engineering - Lagoon Modifications Email - Sent April 20, 2020
- F. Associated Engineering - Valve Replacement Bids - Sent April 21, 2020
- G. RCMP First Quarter Police Report - Sent April 21, 2020

CARRIED.

OLD BUSINESS

Council member Rene Dubreuil declared interest on the next item on the agenda and abstained from discussions & decision on the next item on the agenda. (7:46p.m.)

Deer Park Villa

71/2020 – Leontowich/Dubreuil: That the Council approve the abatement of Municipal Taxes for all properties owned by Deer Park Villa starting the year 2020. **CARRIED.**

Council Rene Dubreuil resumed his position. (7:52p.m.)

RM & Town Landfill Agreement

72/2020 – Moxham/Kozak: That the draft agreement for the Ituna Landfill be amended so that item no. 5 in the agreement be set at a rate of 50/50 cost expense share between the RM and the Town, and that once the change is made it be signed and sealed and sent to the RM of Bon Accord No. 246 for their approval and signing.

CARRIED.

Town Recycling

73/2020 – Leontowich/Dubreuil: That the Town start the processes required to proceed with curbside recycling pick up for the Municipality and as soon as all requirements are met that the switch to curbside recycling be made.

CARRIED.

FINANCIAL REPORTS

April Financial Report & Bank Statements

74/2020 – Leontowich/Dubreuil: That the financial report and checking and saving account bank reconciliations for the month of March 2020 be approved as presented.

CARRIED.

LIST OF ACCOUNTS

75/2020 – Kozak/Moxham: That the list of accounts for approval having been presented to the Council, be approved for payment as presented.

CARRIED.

NEW BUSINESS

Credit Union Sidewalk

76/2020 – Moxham/Dubreuil: That the Town Foreman be instructed to repair the sidewalk in front of the Cornerstone Credit Union with paving stones and any that are missing should be replaced with new ones. Any portion that is replaced on the Credit Union property shall be billed back to the Credit Union to cover the expense of Municipal labour, supplies and materials.

CARRIED.

Street Sweeper

77/2020 – Moxham/Leontowich: That the Foreman should do some more research into the sweeper attachment quote received from Bobcat Regina, and if he finds that the sweeper attachment would benefit the Town as a good replacement for the Town's current sweeper than approval to proceed with the purchase is hereby granted.

CARRIED.

Transit Van Recall

78/2020 – Moxham/Kozak: That the van be scheduled into Melville Ford to have the work stated on the recall notice repaired.

CARRIED.

Front Desk Alterations

79/2020 – Leontowich/Moxham: Councillor Moxham will measure out and design a rough draft of the work that is required so that estimates can be obtained for the needed alterations to the front desk area of the Municipal Office.

CARRIED.

Landfill Coupons

80/2020 – Kozak/Moxham: That the Landfill coupons be continued this year as in prior years. Household garbage only and only one coupon per household.

CARRIED.

Well Pump Repairs

81/2020 – Leontowich/Moxham: That the quote for a new well pump from Municipal Utilities in the amount of \$3,863.20 plus taxes be approved for purchase and that the old pump be sent back to the Town for use as a spare or for parts if one of the other pumps fail.

CARRIED.

SUMA Group Benefits

82/2020 – Dubreuil/Kozak: That the quote for extended group benefits for the Administrator Crystal Campbell and the Administrative Assistant Stacey Yakimoski be approved as presented. All other employees will received their benefits on a tiered percentage shared basis with the Town on a schedule determined by the Council.

CARRIED.

Bylaw No. 02-2020 - Firearm Bylaw

83/2020 – Kozak/Moxham: That Bylaw No. 02-2020 being a bylaw to control Firearms within the Town of Ituna be introduced and read a first time.

CARRIED.

Bylaw No. 02-2020 - Firearm Bylaw

84/2020 – Leontowich/Dubreuil: That Bylaw No. 02-2020 being a bylaw to control Firearms within the Town of Ituna be given a second reading.

CARRIED.

Bylaw No. 02-2020 - Firearm Bylaw

85/2020 – Leontowich/Dubreuil: That Bylaw No. 02-2020 being a bylaw to control Firearms within the Town of Ituna be given a third reading this meeting.

CARRIED UNANIMOUSLY.

Bylaw No. 02-2020 - Firearm Bylaw

86/2020 – Kozak/Moxham: That Bylaw No. 02-2020 being a bylaw to control Firearms within the Town of Ituna having been given its third reading be adopted.

CARRIED.

ICIP Phase One Bids

87/2020 – Leontowich/Kozak: That the Council having read and reviewed all the bids received by Associated Engineering in their letter dated April 20, 2020, in regards to the ICIP Phase One Valve Replacement Project, hereby approve the recommendation to award the project to Wappel Construction Ltd for their bid of \$233,469.50 plus applicable taxes.

CARRIED.

ADJOURNMENT

88/2020 – Kozak/Moxham: That the meeting adjourn at 8:52 p.m.

CARRIED.

Mayor

Administrator

TOWN OF ITUNA
March/April 2020
Accounts for Approval

Payment Vendor Amount

1739	Campbell, Crystal	\$1,755.82
1740	Yakimoski, Stacey	\$1,237.69
1741	Hamilton, Bruce	\$1,432.72
1742	Forget, Don	\$198.42
1743	Scully, Doug	\$225.00
1744	Kozak, Glen	\$125.00
1745	Leontowich, Don	\$225.00
1746	Dubreuil, Rene	\$225.00
1747	Moxham, Leon	\$225.00
1748	Sopel, John	\$125.00
1749	Sawchuck, Kendi	\$75.00
1750	Yakimoski, Stacey	\$500.00
1751	ClearTech Industries	\$186.48
1752	SUMA	\$4,985.10
1753	Campbell, Crystal	\$1,755.82
1754	Yakimoski, Stacey	\$1,237.69
1755	Hamilton, Bruce	\$930.67
1756	Forget, Don	\$213.10
1757	SGI	\$1,140.72
1758-1789	Spoiled During Printing	\$0.00
1790	Associated Enviro. Consultants	\$4,725.00
1791	Barcod Sawchuk Construction Ltd.	\$3,330.00
1792	Rick & Trudy Billet	\$120.00
1793	Prairie Co-operative Ltd.	\$1,449.94
1794	Cummins Sales & Service	\$2,860.37
1795	Dash Trucking Ltd.	\$777.00
1796	Degs Electric	\$625.27
1797	Dubreuil, Rene	\$219.78
1798	The Flag Shop #18	\$170.98
1799	Foam Lake Review	\$600.60
1800	Dr. Ghomeshi	\$450.00
1801	HBI Office Plus Inc.	\$73.99
1802	Ituna News	\$30.45
1803	Ituna AG Foods	\$32.77
1804	Jay's Transport Group Ltd.	\$358.28
1805	Lakeside Septic Service Inc.	\$630.00
1806	Maleschuk, Colin	\$383.38
1807	Minister of Finance	\$266.40
1808	Northside Sales & Service Ltd.	\$51.54
1809	Steven Olson	\$8,310.00
1810	OSS Waste Disposal Ltd.	\$2,160.65
1811	Parkland Contracting and Vac	\$2,175.60
1812	Publications Saskatchewan	\$30.00
1813	Rusnak Balacko Kachur Rusnak	\$2,468.20
1814	Sask WCB	\$4,600.37
1815	SGI	\$162.38
1816	SHA – Financial Services	\$551.92
1817	SUMA	\$571.94
1818	Taxervice	\$326.56
1819	Webb's Office Equipment Inc.	\$294.68
1820	Wenc's Garage	\$99.90
1821	Wolseley Canada Inc.	\$1,344.22

1822	Municipal Utilities Inc.	\$7,418.09
1823	Northside Sales & Service Ltd.	\$383.43
Other Payments		
1	RBC VISA	\$1,076.70
3	RBC VISA	\$3,461.96
202003	Horizon School Division #205	\$768.51
20200331	MEPP	\$1,545.00
20200331	Receiver General of Canada	\$4,404.26
1	SaskTel	\$509.85
1	SaskPower	\$2,408.86
1	SaskEnergy	\$266.19
2	SaskTel	\$73.43
2	SaskPower	\$486.54
2	SaskEnergy	\$347.05
3	SaskTel	\$146.86
3	SaskPower	\$1,973.28
3	SaskEnergy	\$580.84
4	SaskPower	\$349.86
4	SaskEnergy	\$156.66
5	SaskTel	\$209.71
5	SaskPower	\$360.49
5	SaskEnergy	\$170.18
6	SaskTel	\$59.19
6	SaskPower	\$24.90
6	SaskEnergy	\$163.63
7	SaskPower	\$70.43
7	SaskEnergy	\$48.23
8	SaskPower	\$129.60
8	SaskEnergy	\$507.04
9	SaskPower	\$985.40
9	SaskEnergy	\$44.13
9	SaskPower	\$532.31
10	SaskPower	\$152.25