

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY NOVEMBER 17, 2020 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Linda Smuk, John Machuik, Gail Renkas, Rodney Holmstrom
Diane Olech, & Kevin Krett.
Administrator: Crystal Campbell

The elected members of Council were verbally sworn into Office and signed their official Oath of Office (Form A Section 3 of the Act) prior to the commencement of the meeting.

CALL TO ORDER

A quorum being present Mayor Rene Dubreuil called the meeting to order at 7:18 p.m.

APPROVAL OF THE AGENDA

185/2020 Smuk/Holmstrom THAT the agenda having been reviewed be approved with the following changes:
Item Number 10) Landfill Agreement with RM of Bon Accord be moved to in camera as it falls under Section 16 of LAFOIP.
Carried.

DEPUTY MAYOR APPOINTMENTS

186/2020 Olech/Smuk THAT the Deputy Mayor appointments for the Town of Ituna Council be scheduled as follows:

Councillor	Start Date	End Date
Rodney Holmstrom	18-Dec-20	31-Jul-21
Kevin Krett	01-Aug-21	31-Mar-22
John Machuik	01-Apr-22	30-Nov-22
Diane Olech	01-Dec-22	31-Jul-23
Gail Renkas	01-Aug-23	31-Mar-24
Linda Smuk	01-Apr-24	19-Nov-24

Carried.

SIGNING AUTHORITY

187/2020 Olech/Smuk THAT Rene Dubreuil, Mayor OR the Deputy Mayors, Rodney Holmstrom, Kevin Krett, John Machuik, Diane Olech, Gail Renkas and Linda Smuk (as per their set Deputy Mayor Schedule motion 185/2020) AND the Administrator Crystal Campbell OR Administrator Assistant Stacey Yakimoski, two of them signing together, are authorized on behalf of the Town to sign documents and checks related to the Town's accounts held with the Cornerstone Credit Union.

Carried.

BOARD APPOINTMENTS

188/2020 Machuik/Smuk THAT the following list of Council member board appointments be made as follows:

Board:	Appointed:
ECTPC	Councillor Krett
Doctor Retention	Councillor Smuk
Transit Van Comm.	Councillor Renkas
Regional Park	Councillor Olech
Parkland Reg.	Councillor Holmstrom
Recreation Board	Councillor Machuik

Carried.

COUNCIL DEPT. RESPONSIBILITIES

189/2020 Smuk/Machuik THAT the appointment of Council member department responsibilities be tabled until the December Meeting.

Carried.

COMMITTEE OF THE WHOLE

190/2020 Holmstrom/Renkas THAT the Council break into Committee of the Whole as permitted under Section 120 of the Municipalities Act and and Section 16 of LAFOIP for discussions related to Human Resources, Operating Procedures and Negotiations for the Municipality. (7:55 p.m.)

Carried.

Foreman Edward McCotter attended the Council meeting at 7:56 to present Council with his Foreman's report and discussions about operating procedures in the Municipality.

191/2020 Smuk/Machuik THAT the Council rise and report. (9:33 p.m.)

Carried.

CORRESPONDENCE

192/2020 Olech/Renkas THAT the following list of correspondence having been received and read by the Council be filed accordingly.

- 1) RCMP - Quarterly Commander Update
- 2) Illes Electric Work Resolution
- 3) EMO Letter

Carried.

MINUTES

193/2020 Olech/Smuk THAT the minutes of the regular meeting of Council held on the 15th day of September 2020 be approved as presented.

Carried.

OLD BUSINESS

Safe Restart Funding

194/2020 Machuik/Holmstrom THAT the Safe Restart Funding be placed into a Savings Account with the Cornerstone Credit Union until the Council decides upon how the funding will be allocated through motion of Council.

Carried.

Transit Van Committee

195/2020 Renkas/Machuik THAT Jennifer Krett, Terry Kolody, Vanessa Salynuik, Carmen Stadnyk and Patty Dejarlais having been nominated for the Ituna Transit Committee Board be hereby approved to fill the vacancies.

Carried.

Zoning Bylaw Variance Request

196/2020 Olech/Holmstrom THAT the R1 to R2 Variance request is approved by the Council as long as the Town receives from the property owner proof that the construction/renovations has been passed by the Building Inspector appointed by the Town for that type of dwelling.

Carried.

Insurance Claim

197/2020 Holmstrom/Krett

THAT the insurance claim for window breakage be put through the Town's Insurance and that the deductible of \$1,000.00 to do so be hereby approved for payment.

Carried.

FINANCIALS

198/2020 Smuk/Olech

THAT the Bank Reconciliations and Financial Report for the month of October 2020 having been received and reviewed by the Council be approved as presented.

Carried.

LIST OF ACCOUNTS

199/2020 Holmstrom/Machuik

THAT the the list of accounts for approval for payment having been presented to the Council, be approved for payment.

Carried.

GO PAST 10:00 p.m.

200/2020 Krett/Smuk

THAT the meeting be permitted to go past 10:00 p.m.

Carried Unanimously.

NEW BUSINESS

Council Procedures Bylaw

201/2020 Machuik/Olech

THAT the requested changes be prepared to the Council Procedures Bylaw No. 3-2018 for the December 2020 meeting of Council.

Carried.

Saskatchewan Highways Contact

202/2020 Olech/Machuik

THAT the annual maintenance contract with Saskatchewan Highways be approved as presented and signed and sealed accordingly.

Carried.

Building Inspector Appointment

203/2020 Smuk/Holmstrom

THAT in accordance with the service agreement with Professional Building Inspections, Inc., the Town of Ituna hereby resolves to issue a Certificate of Appointment for Ken Pasiechnyk, a Licensed Building Official who is a resident of the Province of Saskatchewan.

Carried.

Councillor Holmstrom having declared his interest in the next item on the agenda refrained from voting on the next item on the agenda.

Waste Water Supervisor Contractor Workshops

204/2020 Machuik/Smuk

THAT the Town pay for the Town's currently contracted Waste Water Operator to attend two workshops through ATAP to obtain the required CEU's for recertification.

Carried.

Intermn Waste Water Supervisor
205/2020 Renkas/Machuik

THAT the Town enter into agreement with ATAP for intermn Waste Water Supervisor Services until our current supervisor's certification is renewed or until we can find an alternate intermn Waste Water Supervisor to oversee the supervision of the Waste Water Treatment for the Town.

Carried.

Tax Enforcement
206/2020 Olech/Krett

THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to aquire title for the following described land:

LOT 18 BLK E PLAN 66R35041 EXT 0, Title No. 127794213

Carried.

Tax Enforcement
207/2020 Renkas/Holmstrom

THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 26 BLK 20 PLAN Y6120 EXT 0, Title No. 134625315

LOT 27 BLK 20 PLAN Y6120 EXT 0, Title No. 134625371

Carried.

Tax Enforcement
208/2020 Smuk/Machuik

THAT the list of lands in arrears having been presented to the head of Council as per section 3 of the Tax Enforcement Act, be advertised as granted under the Act as follows:

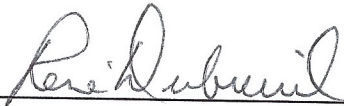
LOT	Block	Plan	Title No.	Total Arrears	Costs	Total Arrears & Costs
29	3	AH3660	145187950	\$ 566.32	\$ 350.00	\$ 916.32
30	3	AH3660	145187961			
28	6	AH3660	152146021	\$ 474.75	\$ 350.00	\$ 824.75
29	6	AH3660	152146098			
30	6	AH3660	152146122			
7	7	AF1276	146850486	\$ 467.90	\$ 350.00	\$ 817.90
8	7	AF1276	146850464			
9	10	AF1276	149710945	\$ 708.47	\$ 350.00	\$ 1,058.47
5	11	AF1276	151872521	\$ 493.21	\$ 302.00	\$ 795.21
6	11	AF1276	151872543			
7	11	AF1276	151872554	\$ 3,352.74	\$ 302.00	\$ 3,654.74
8	11	AF1276	151872576			
9	11	AF1276	151872486			
31	11	AF1276	151872598	\$ 1,224.82	\$ 302.00	\$ 1,526.82
32	11	AF1276	151872600			
33	11	AF1276	151872611			
34	11	AF1276	151872633			
10	11	AF1276	143690777	\$ 1,718.65	\$ 350.00	\$ 2,068.65
7	12	AF1276	149943369	\$ 361.79	\$ 350.00	\$ 711.79
8	12	AF1276	149943370			
9	12	AF1276	149943381			
9	14	AF1276	140403899	\$ 2,052.42	\$ 350.00	\$ 2,402.42
10	14	AF1276	140403912			
11	14	AF1276	140403934			
1	15	AF1276	151402182	\$ 840.30	\$ 350.00	\$ 1,190.30
2	15	AF1276	151402193			
3	15	AF1276	151402216			
4	15	AF1276	151402227			
5	15	AF1276	151402238			
6	15	AF1276	147836414	\$ 1,472.53	\$ 350.00	\$ 1,822.53
7	15	AF1276	147836425			
10	23	AV3793	136511388	\$ 1,918.15	\$ 350.00	\$ 2,268.15
11	23	AV3793	136511399			
7	25	66R41588	130271958	\$ 1,456.97	\$ 350.00	\$ 1,806.97
6	41	FA5363	107716709	\$ 419.31	\$ 350.00	\$ 769.31
5 B		FM4917	107716709	\$ 1,383.28	\$ 350.00	\$ 1,733.28
6 B		FM4917	107716529			

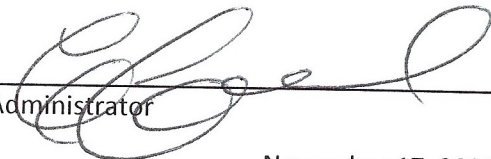
Carried.

ADJOURNMENT
209/2020 Olech/Machuik



THAT the meeting adjourn at 11:23 p.m.

Carried.


Mayor


Administrator

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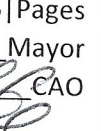
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 Mayor
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TOWN OF ITUNA
October/November 2020
Accounts for Approval

PAYMENT	VENDOR	AMOUNT
2119	Don Forget	\$604.33
2120	Cheryl Langille	\$1,285.96
2121	Crystal Campbell	\$2,020.88
2122	Stacey Yakimoski	\$1,470.61
2123	Edward McCotter	\$1,527.72
2124	Adventure Printing	\$349.65
2125	Associated Enviro. Cons	\$5,169.79
2126	Crystal Campbell	\$69.63
2127	ClearTech Industries	\$3,840.30
2128	Prairie Co-op Ltd.	\$1,150.64
2129	Foam Lake Review	\$386.93
2130	Grasslands News Group	\$253.13
2131	HBI Office Plus	\$163.46
2132	Iles Electric Ltd.	\$1,733.27
2133	Jay's Transportation	\$358.21
2134	KMS Construction Ltd.	\$286,793.73
2135	OSS Waste Disposal Ltd.	\$5,297.62
2136	Proffessional Building	\$336.00
2137	Prograde Mechanical	\$117.66
2138	Sask Housing Corp.	\$1,721.22
2139	SHA - Financial Services	\$183.99
2140	SUMA	\$1,129.34
2141	Supreme Office Product	\$393.18
2142	Petty Cash	\$74.93
Other Payments		
	RBC - Visa	\$946.08
	Receiver General	\$5,499.47
	MEPP	\$2,839.46
	Sasktel	\$497.18
	SaskPower	\$1,932.99
	SaskEnergy	\$66.57
	Sasktel	\$73.43
	SaskPower	\$231.95
	SaskEnergy	\$170.89
	Sasktel	\$146.86
	SaskPower	\$1,973.28
	SaskEnergy	\$173.89
	Sasktel	\$152.83
	SaskPower	\$446.16
	SaskEnergy	\$54.09
	Sasktel	\$209.71
	SaskPower	\$329.08
	SaskEnergy	\$80.71
	Sasktel	\$59.19
	SaskPower	\$46.30
	SaskEnergy	\$88.20
	SaskPower	\$45.48
	SaskEnergy	\$42.45
	SaskPower	\$117.21
	SaskEnergy	\$97.35
	SaskPower	\$212.41
	SaskEnergy	\$40.43
	SaskPower	\$137.86
	SaskPower	\$263.93
	SaskPower	\$124.96

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