

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY DECEMBER 21, 2021 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Rene Dubreuil  
Alderman: Gail Renkas, Diane Olech, Linda Smuk, Kevin Krett, John Machuik & Rodney Holmstrom.  
In Attendance: Crystal Campbell – CAO

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA**

**271/2021 – Olech/Smuk**

THAT the agenda be approved as presented.

**CARRIED.**

*Councillor Krett entered the meeting at 9:10 p.m.*

**2022 APPOINTMENTS**

**272/2021 – Renkas/Holmstrom**

THAT Miller & Company be appointed as the Town Auditing Firm for the year 2022 AND THAT Rushnak Balanko Rushnak be appointed as the Town's Law Firm for the year 2022.

**CARRIED.**

**MINUTES**

**273/2021 – Smuk/Machuik**

THAT the minutes of the regular meetings of Council for November 18, 2021 and December 7, 2021 be approved as presented to Council.

**CARRIED.**

**CORRESPONDENCE**

**274/2021 – Holmstrom/Renkas**

THAT the following correspondence having been received and read by the Council be filed accordingly:

7.1. ECTPC Letter

7.2. Saskatchewan Public Safety Agency – Program & Service Information Email (Forwarded Dec 16, 2021)

7.3. Ituna Waterworks Compliance Inspection Report Email (Forwarded Dec 20, 2021)

**CARRIED.**

**OLD BUSINESS**

**TTP**

**275/2021 – Holmstrom/Renkas**

THAT a thirty day notice be delivered to the 3<sup>rd</sup> Street S.W. unless the Town can receive the total amount required to clear up the additional liens on the property before the thirty day in the notice comes due.

**CARRIED.**

**EMO**

**276/2021 – Renkas/Holmstrom**

THAT a notice be placed in the paper and social media that the Town is looking at restarting the Emergency Measures Organization for the Town of Ituna, anyone who is interested in being apart of this Organization should inform the Administration so they can present it to the Council.

**CARRIED.**

**Beaver Hills Wildlife Lease**

**277/2021 – Olech/Krett**

THAT permission be granted for the Administrator and Mayor to sign the lease agreement between the Town of Ituna and the Beaver Hills Wildlife Club for lease of the North half of the building at 24 – 1<sup>st</sup> Street N.E.

**CARRIED.**

December 21, 2021

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Mayor

CAO

**DELEGATION**

Barry Bulych attended the meeting at 7:33 p.m. to talk to Council about 122 – 7<sup>th</sup> Avenue S.E. (Left at 7:40 p.m.)

**NEW BUSINESS**

**122-7<sup>th</sup> Avenue S.E.**

**278/2021 – Machuik/Krett**

THAT the Council approve the proposal from Barry Bulych under the following conditions:

- 1) A refundable deposit of \$1,000.00 be paid to the Town of Ituna that will be refunded once the property is cleaned up to the satisfaction of the Council.
- 2) The work must be completed within one year from the date of the deposit.

**CARRIED.**

**Easement Approval**

**279/2021 – Holmstrom/Machuik**

THAT the Council approve the revised site plans for Permit No. 21-010 which outlines a request for an easement to the SE portion of the building in relation to the property line.

**CARRIED.**

**FOREMAN/WT/WWT OPERATOR REPORT**

Foreman Edward McCotter attended the Council meeting at 7:53 p.m. to present to the Council is reports for the Public Works, Water Treatment & Waste Water Treatment for the Town of Ituna. (Left at 8:42 p.m.)

**FINANCIAL REPORTS**

**November Financial Reports**

**280/2021 – Krett/Smuk**

THAT the financial report and bank reconciliations for the month of November 2021 be approved as presented.

**CARRIED.**

**LIST OF ACCOUNTS**

**281/2021 – Machuik/Renkas**

THAT the list of accounts for November 2021 approval be approved as presented.

**CARRIED.**

**NEW BUSINESS - Continued****Tax Enforcement**

**282/2021 – Machuik/Holmstrom**

*THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described lands:*

*LOT 11-BLK/PAR 21-PLAN Y6120 EXT 0, Title No. 107711029*

*LOT 12-BLK/PAR 21-PLAN Y6120 EXT 0, Title No. 107711041*

**CARRIED.**

**Sewer Invoice Reimbursement**

**283/2021 – Olech/Smuk**

*THAT* the Town reimburse one half of the invoice presented to the Council due to Town owned trees contributing to the issue with the sewer line.

**CARRIED.**

**Crime Stoppers 2022 Levy**

**284/2021 – Machuik/Renkas**

*THAT* the Town issue a check to Crime Stoppers in the amount of Two Hundred Dollars (\$200.00) for the 2022 Crime Stopper Levy.

**CARRIED.**

**2022 Summer Students**

**285/2021 – Machuik/Krett**

*THAT* permission be granted to the Administrator to apply for three summer students for the 2022 season. Two of the positions shall be for Public Works Labourers with a wage set at Fifteen Dollars (\$15.00) per hour and the other be for a Museum/Community Recreation/Community Information position with a wage set at Twelve Dollars (\$12.00) per hour.

**CARRIED.**

December 21, 2021

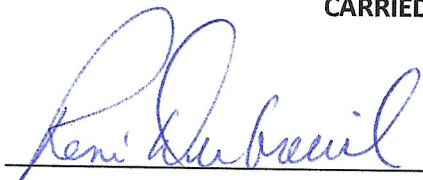
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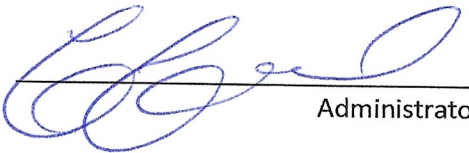
Mayor

CAO

ADJOURNMENT  
286/2021 – Machuik/Holmstrom  
That the meeting adjourn. (10:04 p.m.)

CARRIED.

  
\_\_\_\_\_  
Mayor



  
\_\_\_\_\_  
Administrator



TOWN OF ITUNA  
November/December 2021  
Accounts for Approval

Payment	Vendor	Amount
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Computer Cheques:		
2801	Associated Engineering SK Ltd.	\$11,471.49
2802	Professional Building Inspections	\$84.00
2803	Petty Cash	\$95.63
2804	Voeltz, Ronnie	\$195.45
2805	Ituna & District Curling Club	\$2,500.00
2806	Ituna Arena	\$2,500.00
2807	Parkland Valley SCR District	\$65.00
2808	Sopel, Stan	\$100.00
2809	Melville & Dist. Physician Recruitment	\$2,103.00
2810	Campbell, Crystal	\$2,050.68
2811	Yakimoski, Stacey	\$1,472.27
2812	McCotter, Edward	\$1,071.46
2813	Forget, Don	\$501.06
2814	Langille, Cheryl	\$1,319.82
2815	Tank, Aaron	\$414.04
2816	Dubreuil, Rene	\$350.00
2817	Holmstrom, Rodney	\$350.00
2818	Krett, Kevin	\$350.00
2819	Olech, Diane	\$350.00
2820	Renkas, Gail	\$225.00
2821	Machuik, John	\$225.00
2822	Smuk, Linda	\$350.00
2823	Sopel, John	\$125.00
2824	Sawchuk, Kendi	\$75.00
2825	Yakimoski, Stacey	\$500.00
2826	The Queen's Bench	\$459.20
2827	Campbell, Crystal	\$2,105.17
2828	Yakimoski, Stacey	\$1,472.27
2829	McCotter, Edward	\$1,071.46
2830	Forget, Don	\$443.05
2831	Langille, Cheryl	\$1,380.68
2832	Tank, Aaron	\$764.91
2833	The Queen's Bench	\$459.20
2834	Ituna Community Arena	\$157,939.19
2835	Adventure Printing Ltd.	\$508.38
2836	Advantage Insurance Brokers	\$253.34
2837	Associated Engineering SK. Ltd.	\$1,679.37
2838	Prairie Co-op Ltd.	\$2,339.29
2839	Dash Trucking Ltd.	\$1,023.75
2840	Dubreuil, Rene	\$489.28
2841	ECTPC	\$170.00
2842	Enviroway Detergent Mfg. Inc.	\$333.00
2843	Federation of Can. Municipalities	\$297.22
2844	Foam Lake Review	\$88.20
2845	HBI Office Plus Inc.	\$96.54
2846	Insurguard Security Inc.	\$166.50
2847	KMS Construction Ltd.	\$63,575.31
2848	Minister of Finance	\$1,104.18
2849	Northside Sales & Services Ltd.	\$319.27
2850	OSS Waste Disposal Ltd.	\$5,723.56
2851	Prograde Mechanical	\$615.35
2852	SHA – Financial Services	\$183.99
2853	SUMA	\$3,773.34
2854	Taxervice	\$420.65
2855	UMAAS	\$220.00
2856	Wolseley Mechanical Inc.	\$8,676.45
2857	Bobcat of Regina Ltd.	\$1,283.14
2858	Romanson, Angela	\$232.79

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 Mayor  
 CAO

## Computer Cheques Continued...

2859	Taxservice	\$815.00
2860	Petty Cash	\$26.60

## Online Payments:

1	RBC Visa	\$303.67
1	RBC Visa	\$1,415.85
20211130	Receiver General	\$5,430.81
20211130	MEPP	\$3,211.96
1	SaskTel	\$509.73
1	SaskPower	\$2,315.72
1	SaskEnergy	\$42.45
2	SaskTel	\$137.82
2	SaskPower	\$227.87
2	SaskEnergy	\$340.12
3	SaskTel	\$177.28
3	SaskPower	\$1,799.07
3	SaskEnergy	\$49.52
4	Sasktel	\$322.13
4	SaskPower	\$29.20
4	SaskEnergy	\$94.64
5	SaskTel	\$60.23
5	SaskPower	\$253.06
5	SaskEnergy	\$102.60
6	SaskPower	\$33.39
6	SaskEnergy	\$113.91
7	SaskPower	\$56.28
7	SaskEnergy	\$49.23
8	SaskPower	\$83.69
8	SaskEnergy	\$104.36
9	SaskPower	\$218.92
9	SaskEnergy	\$40.43
10	SaskPower	\$98.00
11	SaskPower	\$111.90
12	SaskPower	\$170.35

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Mayor

CAO