

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY JUNE 21, 2022 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Alderman: Gail Renkas, Diane Olech, Linda Smuk, John Machuik, Rodney Holmstrom & Kevin Krett
In Attendance: Crystal Campbell – CAO

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

106/2022 – Smuk/Olech

THAT the agenda be approved with the following addition:

- 11. NEW BUSINESS
- 11.12. Museum Summer Student

CARRIED.

MINUTES

107/2022 – Smuk/Renkas

THAT the minutes of the regular meeting of Council for May 24, 2022 be approved as presented to Council.

CARRIED.

CORRESPONDENCE

108/2022 – Machuik/Holmstrom

THAT the following list of correspondence having been received and read by the Council be filed accordingly:

- 6.1. Balcarres Lab *(Email forwarded May 25, 2022)*
- 6.2. SAMA 2021 Annual Report *(Email forwarded May 26, 2022)*
- 6.3. FW: Submission Number 10056549 – Received CRM: 0011460 *(Email forwarded May 26, 2022)*
- 6.4. FW: Ituna – Stage 1 Temp Water *(Email forwarded May 27, 2022)*
- 6.5. FW: Ed's Certificates for first 2 Courses *(Email forwarded May 27, 2022)*
- 6.6. Moxham Garage Plans Update *(Emailed May 27, 2022)*
- 6.7. FW: Landfill Groundwater Monitoring – refresher training *(Email forwarded May 30, 2022)*
- 6.8. FW: LAGOON LEVELS *(Email forwarded June 2, 2022)*
- 6.9. FW: Tire Prices *(Email Forwarded June 2, 2022)*
- 6.10. FW: Access Communications 2022 Summer BBQ Tour *(Email Forwarded June 2, 2022)*
- 6.11. FW: Ituna Waterworks Inspection *(Email Forwarded June 7, 2022)*
- 6.12. FW: Ituna Wastewater Inspection *(Email Forwarded June 7, 2022)*
- 6.13. FW: SaskPower service order 20373432 – electrical work within the Town of Ituna *(Email Forwarded June 7, 2022)*
- 6.14. Fireman BBQ *(Emailed June 9, 2022)*
- 6.15. SaskPower Easement Consent and Approval *(Email Forwarded June 13, 2022)*
- 6.16. FW: 2020=4384-03 – Ituna Watermain and Valve Replacement Program: Drainage outlet *(Email Forwarded June 15, 2022)*
- 6.17. FW: Ituna 2022 – Storm Outfall cleanout *(Email Forwarded June 16, 2022)*

CARRIED.

FOREMAN'S REPORT

Foreman Edward McCotter attended the Council meeting at 7:58 p.m. to present his Foreman's Report to the Council. *(Left at 8:38 p.m.)*

BUSINESS ARISING FROM FOREMAN'S REPORT

Tree Removal Quote



109/2022 – Smuk/Renkas

THAT the tree removal quote that was presented by the Foreman be approved as presented for the removal of a tree at 413 – 4th Street NE and 210 – 1st Avenue SW at a quoted price of One Thousand Two Hundred Dollars (\$1,200.00)

CARRIED.

June 21, 2022

1 | Page

 Mayor
 CAO

Grass Trimmer

110/2022 – Machuik/Holmstrom

THAT the Council grant permission for the Foreman Edward McCotter to purchase a gas powered grass trimmer for the Town of Ituna.

CARRIED.

OLD BUSINESS

Sewer Cameraing

111/2022 – Holmstrom/Machuik

THAT the Foreman Edward McCotter should schedule and get the storm sewers cameraed at the 4 way stop intersection, 3rd Street and 5th Ave NE and 4th Ave and 3rd Street SW. Permission is granted to fix and repair any issues that are found as a result of the cameraing.

CARRIED.

Notice to Vacate

112/2022 – Krett/Renkas

THAT a Notice to Vacate – One Calendar Month be issued to 534 – 4th Street N. E.

CARRIED.

Lift Station Maintenance Contract

113/2022 – Holmstrom/Krett

THAT the Town enter into a three (3) year fixed contract at a guaranteed pricing of Nine Thousand Five Hundred Twenty Dollars (\$9,520.00) plus applicable taxes per year.

CARRIED.

FINANCIAL REPORTS

May Bank Reconciliations & Financial Report

114/2022 – Olech/Renkas

THAT the bank reconciliations and financial report for the month of May 2022 be approved as presented to the Council.

CARRIED.

LIST OF ACCOUNTS

115/2022 – Olech/Renkas

THAT the list of accounts for June 2022 approval be approved as presented.

CARRIED.

NEW BUSINESS

Annual Tax Abatements

116/2022 – Holmstrom/Machuik

THAT the Council approve the annual tax abatements as follows:

Business and Residential base tax charged rolls shall receive the residential base tax removed from their levy, this applies to tax roll numbers 44 000, 108 000, 112 000, 116 000, 130 000, 448 000, 514 000.

Shed Abatements shall be set at a removal of \$700.00 taken off of the improvement portion of the base tax on roll numbers 279 000 and 493 000.

Complete municipal tax abatement shall be granted to tax roll number 31 000 and 579 000.

CARRIED.

Power line Removal Request

117/2022 – Machuik/Holmstrom

THAT since the building is scheduled for future demolition the Administrator is granted permission to have the power and energy disconnected from this property.

CARRIED.

Nuisance Properties

118/2022 – Machuik/Krett

THAT nuisance letters be written to all properties in the municipality that have overgrown weeds and grass with a one-week deadline for remediation.

CARRIED.

Building Inspector Appointment


119/2022 – Smuk/Olech

THAT the Council appoints Virginia Shepley a class 3 licensed building official who is employed with Professional Building Inspections Inc. as one of the Town's authorized building officials.

CARRIED.

June 21, 2022

21 Page

 Mayor

 CAO

Tax Enforcement

120/2022 – Renkas/Smuk

THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described lands:

LOT 3-BLK/PAR 12-PLAN AF1276 EXT 0, 107712929
LOT 4-BLK/PAR 12-PLAN AF1276 EXT 0, 107712930
LOT 17-BLK/PAR 12-PLAN AF1276 EXT 0, 147058588
LOT 18-BLK/PAR 12-PLAN AF1276 EXT 0, 147058599
LOT 19-BLK/PAR 12-PLAN AF1276 EXT 0, 147058601

CARRIED.

Take a Book Leave a Book Request

121/2022 – Holmstrom/Renkas

THAT the Council approves the request to build and install a take a book/leave a book stand at 307 – 3rd Street NE, if this stand proves successful then permission shall be allowed to be granted by the Administrator for other stands to be built and installed at locations chosen by the Council.

CARRIED.

Proceed past 10:00 p.m.

122/2022 – Krett/Smuk

THAT the meeting proceed past 10:00 p.m.

CARRIED.

Village of Goodeve Board of Revisions

123/2022 – Renkas/Holmstrom

THAT the date for the Village of Goodeve's Board of Revisions hearings be set for July 25th, 2022 commencing at 10:00 a.m. in the Council Chambers of the Town of Ituna Municipal Building.

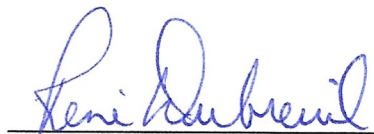
CARRIED.

ADJOURNMENT

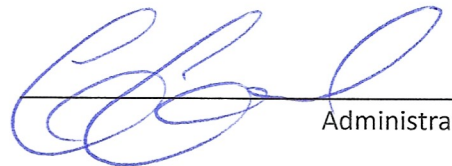
124/2022 – Krett/Holmstrom

THAT the meeting adjourn. (10:18 p.m.)

CARRIED.




Mayor



Administrator

June 21, 2022

3 | Page



Mayor



CAO



TOWN OF ITUNA
May/June 2022
Accounts for Approval

Payment	Vendor	Amount

Computer Cheques:		
3097	Delco Automation Inc.	\$18,259.50
3098	Forget, Don	\$135.00
3099	Ituna & District Rec. Board	\$9,603.50
3100	SUMA	\$1,419.80
3101	Campbell, Crystal	\$2,146.28
3102	Yakimoski, Stacey	\$1,474.24
3103	McCotter, Edward	\$1,247.03
3104	Forget, Don	\$672.14
3105	Langille, Cheryl	\$1,421.20
3106	Tank, Aaron	\$1,631.28
3107	Dubreuil, Rene	\$125.00
3108	Holmstrom, Rodney	\$125.00
3109	Krett, Kevin	\$125.00
3110	Olech, Diane	\$125.00
3111	Renkas, Gail	\$125.00
3112	Machuik, John	\$125.00
3113	Smuk, Linda	\$125.00
3114	Sopel, John	\$125.00
3115	Sawchuk, Kendi	\$75.00
3116	Yakimoski, Stacey	\$500.00
3117	Min. of Justice & Att. General	\$468.47
3118	MEPP	\$3,239.46
3119	Campbell, Crystal	\$2,146.28
3120	Yakimoski, Stacey	\$1,474.24
3121	McCotter, Edward	\$1,247.03
3122	Forget, Don	\$615.82
3123	Langille, Cheryl	\$1,323.28
3124	Tank, Aaron	\$1,522.84
3125	Min. of Justice & Att. General	\$468.47
3126	Acti-Zyme Products Ltd.	\$4,475.79
3127	Advantage Insurance Brokers	\$835.28
3128	Associated Engineering SK Ltd.	\$38,933.42
3129	Bert's Mechanical	\$235.88
3130	Champion Commercial	\$1,734.17
3131	City & Country Stucco	\$892.50
3132	Prairie Co-operative Ltd.	\$2,760.27
3133	Fedorowich Construction Co.	\$2,032.27
3134	Foam Lake Review	\$207.90
3135	Forget, Don	\$125.00
3136	G&C Septic Services	\$2,488.50
3137	Ituna Foods	\$43.26
3138	John Deere Financial Inc.	\$2,876.54
3139	KMS Construction Ltd.	\$194,305.09
3140	Minister of Finance	\$62,539.82
3141	Newton Landscaping	\$696.53
3142	Northside Sales & Service Ltd.	\$120.76
3143	Premium Fire Protection Ltd.	\$227.73
3144	Publications Saskatchewan	\$30.00
3145	RM of Ituna Bon Accord	\$612.50
3146	SHA – Financial Services	\$298.96
3147	SUMA	\$1,419.80
3148	Supreme Office Products	\$135.57
3149	Taxervice	\$355.20
3150	Dash Trucking Ltd.	\$888.00
3151	Ituna Pickleball Club	\$1,000.00

June 21, 2022

4 | Page



 Mayor
 CAO

ONLINE
PAYMENTS

OP	RBC Visa	\$2,368.67
OP	Receiver General of Canada	\$3,491.32
OP	Horizon School Division	\$1,305.58
OP	Receiver General of Canada	\$5,542.80
OP	SaskTel	\$550.05
OP	SaskPower	\$2,836.75
OP	SaskEnergy	\$180.97
OP	SaskTel	\$143.88
OP	SaskPower	\$389.14
OP	SaskEnergy	\$306.11
OP	SaskTel	\$177.97
OP	SaskPower	\$1,975.48
OP	SaskEnergy	\$429.92
OP	SaskTel	\$322.38
OP	SaskPower	\$298.87
OP	SaskEnergy	\$100.30
OP	SaskTel	\$60.47
OP	SaskPower	\$235.22
OP	SaskEnergy	\$139.76
OP	SaskPower	\$36.22
OP	SaskEnergy	\$162.55
OP	SaskPower	\$53.81
OP	SaskEnergy	\$45.11
OP	SaskPower	\$105.43
OP	SaskEnergy	\$385.22
OP	SaskPower	\$395.44
OP	SaskEnergy	\$46.45
OP	SaskPower	\$121.03
OP	SaskPower	\$150.56
OP	SaskPower	\$204.67

June 21, 2022

5 | Page

 Mayor
 CAO