

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY AUGUST 19, 2022 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Rene Dubreuil  
Alderman: Gail Renkas, Diane Olech, Linda Smuk, John Machuik, Rodney Holmstrom & Kevin Krett  
In Attendance: Crystal Campbell – CAO

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA**

**142/2022 – Smuk/Holmstrom**

THAT the agenda be approved with the following addition:

- 11. NEW BUSINESS
  - 11.8. New Well
  - 11.9. Waste Water Operator

**CARRIED.**

**MINUTES**

**143/2022 – Renkas/Machuik**

THAT the minutes of the regular meeting of Council for July 19, 2022 be approved by Council.

**CARRIED.**

**CORRESPONDENCE**

**144/2022 – Olech/Krett**

THAT the following list of correspondence having been received and read by the Council be filed accordingly:

- 6.1. Town Properties for Sale – *Emailed July 21, 2022*
- 6.2. Deer Park Villa Partnership – *Emailed July 25, 2022*
- 6.3. Fwd: Ituna 2022 – 540 4<sup>th</sup> St NE Force Account – *Email forwarded July 29, 2022*
- 6.4. Goodeve Board of Revisions – *Emailed August 10, 2022*
- 6.5. Fwd: Replacing sewer lines – *Email forwarded August 18, 2022*
- 6.6. Fwd: 2020-4384-03 – Ituna Watermain and Valve Replacement Program – *Email forwarded August 18, 2022*

**CARRIED.**

**OLD BUSINESS**

**145/2022 – Holmstrom/Machuik**

THAT the Town Shop door be replaced at an estimated cost of Three Thousand Dollars (\$3,000.00) plus applicable taxes.

**CARRIED.**

**146/2022 – Holmstrom/Smuk**

THAT the Council approves the 2022 road renewal contract documents as presented by Associated Engineering, and, that permission be granted for the Mayor and Administrator to sign the contracts as required.

**CARRIED.**

**FINANCIAL REPORTS**

**July Bank Reconciliations & Financial Report**

**147/2022 – Machuik/Olech**

THAT the bank reconciliations and financial report for the month of July 2022 be approved as presented to the Council.

**CARRIED.**

**DELEGATIONS**

Boyd Arbeau attended the Council meeting at 7:58 p.m. to make a presentation and request to the Council. (*Left at 8:05 p.m.*)

Brittany Gent attended the Council meeting at 8:23 p.m. to make a presentation and request to the Council (*Left at 8:33 p.m.*)

August 19, 2022

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Mayor

CAO

**LIST OF ACCOUNTS**

**148/2022 – Renkas/Holmstrom**

THAT the list of accounts for August 2022 approval be approved as presented.

**CARRIED.**

**NEW BUSINESS**

**149/2022 – Machuik/Olech**

THAT the Town will hold back One Hundred and Sixty Dollars (\$160.00) from KMS Constructions Invoice and we will reimburse Boyd Arbeau the One Hundred and Sixty Dollars (\$160.00) for the repairs he had to do as a result of the waterline clog that occurred during the mainline replacement.

**CARRIED.**

**150/2022 – Olech/Krett**

THAT the Town will allow the Gent's to replace the sewer line and curb stop to their property as presented to the Council and the Town will cover the cost of the materials for the sewer line up to the curb stop location and the cost of the curb stop.

**CARRIED.**

**151/2022 – Olech/Krett**

THAT the Foreman be granted authorization to order 15 yards of gravel in order to fill potholes within the Town.

**CARRIED.**

**Transit Driver**

**152/2022 – Krett/Smuk**

THAT the Town approves the hiring of Hector Roy as the Town's full time transit driver if the Ituna Transit Committee provides the Town with the final approval. Hector's wage shall be set at \$15.00/hour and his schedule and terms of employment shall be set by the Ituna Transit Committee.

**CARRIED.**

**Grader Training**

**153/2022 – Krett/Machuik**

THAT William Pawluk be contacted to train Aaron Tank to operate the Town's grader.

**CARRIED.**

**Tax Enforcement**

**154/2022 – Holmstrom/Renkas**

THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

*LOT 10-BLK/PAR 8-PLAN AF1276 EXT 0, 127081830*

*LOT 11-BLK/PAR 8-PLAN AF1276 EXT 0, 127081852*

**CARRIED.**

**Military Service Recognition Book**

**155/2022 – Smuk/Renkas**

THAT the Town purchase their annual advertisement in the Royal Canadian Legions Military Service Recognition Book at a cost of Two Hundred Twenty-five Dollars (\$225.00) including GST.

**CARRIED.**

**Landfill**

**156/2022 – Olech/Holmstrom**

THAT the Town approve the payment of Twenty-four Thousand Eight Hundred and Eighty Dollars (\$24,880.00) to the Ituna and District Landfill Committee to cover the Town's share of expenses.

**CARRIED.**

**New Well**

**157/2022 – Machuik/Holmstrom**

THAT permission be granted to Mike Binns from Associated Engineering to proceed with the Geotech report for the new well.

**CARRIED.**

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Mayor

CAO

Wastewater Operator  
158/2022 – Krett/Smuk

THAT the Town register Rodney Holmstrom for the Gas Chlorination course through ATAP and when required the cost of his renewal through the Certification Board.

CARRIED.

ADJOURNMENT

159/2022 – Smuk/Machuik

THAT the meeting adjourn. (9:25 p.m.)

CARRIED.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator





TOWN OF ITUNA  
June/July 2022  
Accounts for Approval

Payment	Vendor	Amount
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Computer Cheques:		
3206	Campbell, Crystal	\$1,856.82
3207	Yakimoski, Stacey	\$1,474.24
3208	McCotter, Edward	\$1,134.46
3209	Langille, Cheryl	\$1,219.06
3210	Tank, Aaron	\$1,117.01
3211	Gervais, Keira	\$1,037.66
3212	Choat, Brandon	\$1,083.28
3213	Machuik, Nataysha	\$577.29
3214	Dubreuil, Rene	\$125.00
3215	Holmstrom, Rodney	\$125.00
3216	Krett, Kevin	\$125.00
3217	Olech, Diane	\$125.00
3218	Renkas, Gail	\$125.00
3219	Machuik, John	\$125.00
3220	Smuk, Linda	\$125.00
3221	Sopel, John	\$125.00
3222	Sawchuk, Kendi	\$75.00
3223	Yakimoski, Stacey	\$500.00
3224	MEPP	\$3,719.34
3225	Krett, Kevin	\$125.00
3226	Min. of Justice & Att. General	\$468.47
3227	Campbell, Crystal	\$1,856.82
3228	Yakimoski, Stacey	\$1,474.24
3229	McCotter, Edward	\$1,134.46
3230	Langille, Cheryl	\$1,318.86
3231	Tank, Aaron	\$1,302.77
3232	Gervais, Keira	\$1,168.78
3233	Choat, Brandon	\$1,170.99
3234	Machuik, Nataysha	\$428.13
3235	Min. of Justice & Att. General	\$468.47
3236	Associated Engineering SK Ltd.	\$31,178.29
3237	VOID	\$0.00
3238	Clearteck Industries	\$1,885.76
3239	Prairie Co-operative Limited.	\$3,195.47
3240	Dubreuil, Rene	\$62.87
3241	Elash Auto Body Ltd.	\$155.40
3242	Filarczuk, Louise	\$300.00
3243	Imagination Ink Ltd.	\$277.50
3244	Jay Tree Service	\$3,465.00
3245	Jay's Transportation Group Ltd.	\$405.93
3246	John Deere Financial Inc.	\$502.53
3247	KMS Construction Ltd.	\$261,704.03
3248	Maleschuk, Colin	\$225.89
3249	Municipal Utilities Ltd.	\$14,951.33
3250	Steven Olson	\$350.00
3251	OSS Waste Disposal Ltd.	\$13,634.47
3252	Parkland Regional Library	\$9,428.45
3253	Professional Building Inspections	\$84.00
3254	RM of Ituna Bon Accord	\$250.68
3255	Supreme Office Products	\$221.82
3256	Taxervice	\$1,955.00
3257	Ronnie Voeltz	\$75.90
3258	Webb's Office Equipment Inc.	\$773.62
3259	Zee Medical Service Co.	\$117.54

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 Mayor  
 CAO

ONLINE  
PAYMENTS

OP	RBC Visa	\$1,897.65
OP	Receiver General of Canada	\$6,362.16
OP	Horizon School Division	\$84,196.67
OP	SaskTel	\$549.74
OP	SaskEnergy	\$64.37
OP	SaskTel	\$144.06
OP	SaskPower	\$582.85
OP	SaskEnergy	\$262.56
OP	SaskTel	\$177.72
OP	SaskPower	\$1,975.48
OP	SaskEnergy	\$54.72
OP	SaskTel	\$322.71
OP	SaskPower	\$246.77
OP	SaskEnergy	\$69.63
OP	SaskTel	\$60.55
OP	SaskPower	\$472.43
OP	SaskEnergy	\$57.34
OP	SaskPower	\$36.87
OP	SaskEnergy	\$82.77
OP	SaskPower	\$39.53
OP	SaskEnergy	\$43.34
OP	SaskEnergy	\$59.99
OP	SaskPower	\$443.49
OP	SaskEnergy	\$40.43
OP	SaskPower	\$84.53
OP	SaskPower	\$158.59
OP	SaskPower	\$144.60

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Mayor

CAO