

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY NOVEMBER 15<sup>th</sup>, 2022 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Rene Dubreuil  
Alderman: Gail Renkas, Diane Olech, Linda Smuk, John Machuik, Rodney Holmstrom & Kevin Krett  
In Attendance: Crystal Campbell – CAO

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 p.m.

**APPROVAL OF AGENDA**

**205/2022 – Olech/Holmstrom**

THAT the agenda be approved as presented.

**CARRIED.**

**DECLARATION OF INTERESTS**

Councillor Renkas declared an interest with item number 11.3 on the agenda.

**MINUTES**

**206/2022 – Machuik/Renkas**

THAT the minutes of the regular meeting of Council for October 18, 2022 be approved by Council.

**CARRIED.**

**CORRESPONDENCE**

**207/2022 – Smuk/Holmstrom**

THAT the following list of correspondence having been received and read by the Council be filed accordingly:

- 6.1. 2020-4384-04 - Ituna Watermain and Valve Replacement Program – *emailed October 26, 2022.*
- 6.2. RCMP CTSS (Combined Traffic Services Saskatchewan) District Commander - Quarterly Update – *email forwarded October 26, 2022.*
- 6.3. Fwd: 2020-4384-04 - Ituna Watermain and Valve Replacement Program – *email forwarded October 27, 2022.*
- 6.4. Ituna WTP Filter Anthracite Replacement – *Email forwarded October 28, 2022.*
- 6.5. Ituna pilot update – *Email forwarded October 28, 2022.*
- 6.6. Budget Planning/Code of Ethics Investigation – *Email forwarded November 1, 2022.*
- 6.7. Fwd: Proposal P22-02114 Town of Ituna Interim Operational Assistance (IOA) – *email forwarded Nov 9, 2022.*

**CARRIED.**

**CONFIDENTIAL COMMITTEE OF THE WHOLE**

**208/2022 – Holmstrom/Machuik**

THAT the Council adjourn to confidential committee of the whole at 7:50 p.m. to discuss areas covered under sections 16(b) and 28(1) of the Local Authority and Freedom of Information and Privacy Act.

**CARRIED.**

**RISE AND REPORT**

**209/2022 – Machuik/Holmstrom**

THAT the Council rise and report at 9:20 p.m.

**CARRIED.**

**OLD BUSINESS**

**Sale of 534 - 4th Street NE**

**210/2022 – Machuik/Smuk**

THAT the Council agrees to the sale of 534 – 4<sup>th</sup> Street NE with the following terms and conditions:

- 1) The original agreed sale price of \$15,000.00 for the property still stands. (Five Thousand already received as a down payment)

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3) The transfers that have been received on September 9th, September 23, and October 17th in the amount of two hundred dollars each (\$200.00) each that are currently in suspense shall be kept by the Town as rental payment for the time the resident has been residing in the property.

4) FULL payment of \$10,000.00 for the property must be made by December 31, 2022. Upon receipt of payment, the Administrator shall initiate the title transfer with the Town's solicitor into the purchaser's.

5) Failure to make full payment in the amount of \$10,000.00 by December 31, 2022, will result in immediate actions by the Town to evict.

**CARRIED.**

**Sale of 301 – 5<sup>th</sup> Street**

**211/2022 – Olech/Renkas**

THAT as a humanitarian effort towards assisting refugees affected by the war in Ukraine, the Council approve the original offer to purchase 301 - 5<sup>th</sup> Street NE to Anasthasia & Viktor Yakymenko. Furthermore, upon transfer of the property into their name, they shall receive full municipal abatement of taxes for the years 2023 & 2024.

**CARRIED.**

**Wish Upon a Star**

**212/2022 – Olech/Krett**

THAT the Town reimburse Wish Upon a Star Daycare One Hundred Dollars (\$100.00) for damages sustained to their planter and that notice shall be given to them that the Town will not be liable for any further damages to the planter if it remains on Town property.

**CARRIED.**

**Proceed past 10:00 p.m.**

**213/2022 – Machuik/Holmstrom**

THAT the meeting proceed past 10:00 p.m.

**CARRIED.**

**Security Cameras**

**214/2022 – Smuk/Holmstrom**

THAT the quote for two new security cameras with sound for the Town Office be approved at the estimated cost of Nine Hundred Fifty-five Dollars (\$955.00) plus applicable taxes be approved as received.

**CARRIED.**

**Beaver Hills Wildlife Association**

**215/2022 – Machuik/Renkas**

THAT in accordance with the lease agreement, the Town issue a reimbursement check to the Beaver Hills Wildlife Association in the amount of Four Thousand Two Hundred Ten Dollars and Eight-six cents (\$4,210.86) for the siding and door for the north side of the Library building.

**CARRIED.**

**Electric Outlets**

**216/2022 – Machuik/Krett**

THAT the Town get two outdoor electrical outlets installed on the outside west side of the Town Shop for the Public Works employees to be able to plug in their vehicles while they work.

**CARRIED.**

**FINANCIAL REPORTS**

**October Bank Reconciliations & Financial Report**

**217/2022 – Holmstrom/Renkas**

THAT the bank reconciliations and financial report for the month of September 2022 be approved as presented to the Council.

**CARRIED.**

**LIST OF ACCOUNTS**

**218/2022 – Machuik/Olech**

THAT the list of accounts for November 2022 approval be approved as presented.

**CARRIED.**

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**NEW BUSINESS**

**BYLAW 01-2022 – TRANSIT COMMITTEE BYLAW**

**219/2021 – Renkas/Olech:** THAT bylaw no 01-2022 being a Transit Committee Bylaw be introduced and read a first time.

**CARRIED.**

**220/2021 – Smuk/Krett:** THAT bylaw no. 01-2022 be given a second reading.

**CARRIED.**

**221/2021 – Machuik/Holmstrom:** THAT bylaw no. 01-2022 be given three readings at this meeting.

**CARRIED UNANIMOUSLY.**

**222/2021 – Renkas/Olech:** THAT bylaw no. 01-2022 being a Transit Committee Bylaw having been given its third reading be adopted.

**CARRIED.**

**Transit Operational Policy**

**223/2022 – Holmstrom/Machuik**

THAT the Council approves the Ituna Transit Operational Policy as received from the Ituna Transit Committee.

*~ Councillor Krett abstained from voting.*

**CARRIED.**

**BYLAW 02-2022 – WATER AND SEWER SERVICE BYLAW**

**224/2021 – Olech/Smuk:** THAT bylaw no 02-2022 being a Water and Sewer Service Bylaw be introduced and read a first time.

**CARRIED.**

**225/2021 – Krett/Machuik:** THAT bylaw no. 02-2022 be given a second reading.

**CARRIED.**

**226/2021 – Holmstrom/Olech:** THAT bylaw no. 02-2022 be given three readings at this meeting.

**CARRIED UNANIMOUSLY.**

**227/2021 – Smuk/Krett:** THAT bylaw no. 02-2022 being a Water and Sewer Service Bylaw having been given its third reading be adopted.

*~ Councillor Renkas having declared interest in this item on the agenda abstained from voting.*

**CARRIED.**

**Curling Rink Donation**

**228/2022 – Machuik/Smuk**

THAT the Council approve the donation of Eight Hundred Dollars (\$800.00) for year 1 & Four Hundred Dollars (\$400.00) years following to the Ituna Curling Club for a new scoreboard advertising placement.

*~ Councillor Krett & Councillor Olech abstained from voting.*

**CARRIED.**

**Fire Department Request**

**229/2022 – Olech/Smuk**

THAT the Council approve the request from the Ituna Fire Department to make an outdoor skating rink for the community this winter season and that the Council agrees that the Old Brick School property would be the ideal location for this to be placed. Furthermore, if the Fire Department gets the outdoor rink installed before Christmas, the Town is willing to contribute Five Hundred Dollars (\$500.00) towards a Christmas event for the Town if the Fire Department is willing to organize one for the Community.

**CARRIED.**

**One Ton Truck Tires**

**230/2022 – Krett/Machuik**

THAT the estimate from the Ituna Co-op for tires for the truck be approved at a cost of Three Hundred Dollars and Ninety-five cents (\$300.95) per tire plus labour, enviro and taxes. The Public Works should schedule to have the truck go in to have the 4 rear tires replaced.

**CARRIED.**

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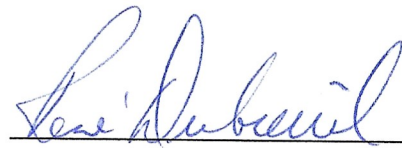
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**ADJOURNMENT**

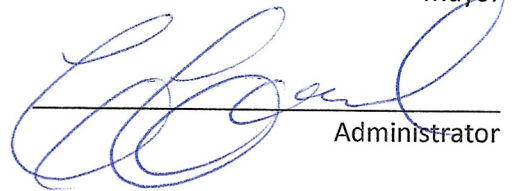
**231/2022 – Holmstrom/Machuik**

THAT the meeting adjourn. (10:43 p.m.)

**CARRIED.**



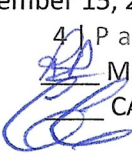
Mayor



Administrator

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TOWN OF ITUNA  
October/November 2022  
Accounts for Approval

Payment	Vendor	Amount
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Computer Cheques:

3357	Campbell, Crystal	\$2,102.22
3358	Yakimoski, Stacey	\$1,474.24
3359	McCotter, Edward	\$1,247.03
3360	Langille, Cheryl	\$1,296.93
3361	Tank, Aaron	\$1,321.93
3362	Dubreuil, Rene	\$125.00
3363	Holmstrom, Rodney	\$125.00
3364	Krett, Kevin	\$125.00
3365	Renkas, Gail	\$125.00
3366	Machuik, John	\$125.00
3367	Smuk, Linda	\$125.00
3368	Sopel, John	\$125.00
3369	Sawchuk, Kendi	\$75.00
3370	Yakimoski, Stacey	\$500.00
3371	Min. of Justice & Att. General	\$468.47
3372	Marshall, Brad	\$70.00
3373	MEPP	\$3,805.20
3374	City of Melville	\$3,412.50
3375	Associated Engineering SK Ltd.	\$5,950.69
3376	City of Yorkton – Fire Department	\$20.00
3377	Cleartech Industries Inc.	\$1,234.67
3378	Prairie Co-operative Ltd	\$3,797.73
3379	Dash Trucking Ltd.	\$1,737.15
3380	Degs Electric	\$604.33
3381	Flaman Sales Ltd.	\$2,543.35
3382	Hillside Welding	\$247.53
3383	Rodney Holmstrom	\$541.08
3384	Ituna Foods	\$30.10
3385	Jay's Transportation Group Ltd.	\$159.37
3386	Marshall, Brad	\$450.00
3387	OK Tire & Auto Service	\$4,270.71
3388	OSS Waste Disposal Ltd	\$6,812.99
3389	Sametz Pharmacy	\$54.38
3390	Sask. Housing Corporation	\$1,629.05
3391	SHA – Financial Services	\$115.00
3392	The Royal Canadian Legion	\$50.00
3393	Petty Cash	\$67.04
3394	Newton Landscaping	\$2,686.20
3395	Campbell, Crystal	\$2,102.22
3396	Yakimoski, Stacey	\$1,474.24
3397	McCotter, Edward	\$1,247.03
3398	Langille, Cheryl	\$1,363.80
3399	Tank, Aaron	\$1,419.25

ONLINE  
PAYMENTS

OP	VISA	\$2,473.19
OP	Receiver General of Canada	\$5,443.82
OP	SaskTel	1012.85
OP	SaskPower	2687.10
OP	SaskEnergy	77.99
OP	SaskTel	177.62
OP	SaskPower	301.16
OP	SaskEnergy	280.14
OP	SaskTel	322.46
OP	SaskPower	2024.58
OP	SaskEnergy	101.25
OP	SaskTel	60.55

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OP	SaskPower	309.96
OP	SaskEnergy	69.93
OP	SaskPower	325.82
OP	SaskEnergy	71.71
OP	SaskPower	47.78
OP	SaskEnergy	92.31
OP	SaskPower	55.30
OP	SaskEnergy	45.76
OP	SaskPower	110.77
OP	SaskEnergy	93.19
OP	SaskPower	196.10
OP	SaskEnergy	46.54
OP	SaskPower	108.49
OP	SaskPower	211.55

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