

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY JANUARY 17, 2023 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Alderman: Gail Renkas, Diane Olech, Linda Smuk, John Machuik, Rodney Holmstrom & Kevin Krett
In Attendance: Crystal Campbell – CAO

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 p.m.

APPROVAL OF AGENDA

4/2023 – Renkas/Machuik

THAT the agenda be approved with the following additions:

11.9) C. Bulych Request

CARRIED.

MINUTES

5/2023 – Smuk/Renkas

THAT the minutes of the regular meeting of Council for December 20, 2022 and January 3, 2023 be approved by Council.

CARRIED.

CORRESPONDENCE

6/2023 – Holmstrom/Machuik

THAT the following list of correspondence having been received and read by the Council be filed accordingly:

- 6.1. RE: Application for Spare Driver – *email sent January 3, 2023.*
- 6.2. Parkland Regional Library Board Update for December 2022 – *Email forwarded January 3, 2023.*
- 6.3. East Central Transportation Planning Committee – *email forwarded January 9, 2023.*
- 6.4. Revised Deer Park Memorandum – *email forwarded January 10, 2023.*
- 6.5. **2023 Quote** Asset Mapping, Management, and Maintenance Software by Silversmith Data – *email forwarded January 11, 2022.*
- 6.6. SAMA 2023 Notice of Annual General Meeting – *email forwarded January 12, 2023.*
- 6.7. Policy and community life: sharing last summer's survey results – *email forwarded January 13, 2023.*

CONFIDENTIAL COMMITTEE OF THE WHOLE

7/2023 – Smuk/Krett

THAT the Council adjourn to confidential committee of the whole at 7:37 p.m. to discuss areas covered under sections 16(b) and 28(1) of the Local Authority and Freedom of Information and Privacy Act.

CARRIED.

DELEGATIONS

Andrew Smycnuik attended the Council meeting at 7:40 p.m. by telephone conference to discuss a concern with Council. (*Ended telephone conference at 7:42 p.m.*)

RISE AND REPORT

8/2023 – Olech/Holmstrom

THAT the Council rise and report at 8:32 p.m.

CARRIED.

FINANCIAL REPORTS

December Bank Reconciliations

9/2023 – Renkas/Krett

THAT the bank reconciliations for the month of December 2022 be approved as presented to the Council.

CARRIED.

January 17, 2023.

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**December Financial Report
10/2023 – Machuik/Olech**

THAT the financial report for the month of December 2022 be approved as presented to the Council.

CARRIED.

LIST OF ACCOUNTS

11/2023 – Renkas/Holmstrom

THAT the list of accounts for approval for January 2023 be approved as presented.

CARRIED.

NEW BUSINESS

Deer Park Villa Agreement

12/2023 – Renkas/Smuk

The Council of the Town of Ituna approve the Transit Service Contract for Deer Park Villa as presented to the Council by the Transit Committee and give authorization for the Administrator to sign and have witnessed where required.

CARRIED.

Spare Transit Driver

13/2023 – Smuk/Machuik

That the Town approve the hire of Peter Overduin as the Transit Committees spare transit driver as approved by the Ituna Transit Committee.

CARRIED.

Licensed Building Official Appointment

14/2023 – Olech/Krett

THAT the Council appoints Douglas Mulhall, Virginia Shepley, Bobby Baker, Amanda Kaufmann, William Hudema, Walter Schroeder, David Kindred, Dustin Masuk and Joshua Nitz be appointed as the Licensed Building Officials by the Council of the Town of Ituna under the authority of subsections 16(2) and 16(3) of the Construction Codes Act.

CARRIED.

Release of Builder's Lien Holdback

15/2023 – Machuik/Holmstrom

THAT the Council give the Administrator authorization to sign the Certificate of Substantial Performance of Contract as presented by Associated Engineering.

CARRIED.

Cemetery Plot Request

16/2023 – Smuk/Olech

THAT the Council approve the written request from R. Yaholnitsky to change the ownership of his one reserved family plot to L. Uchacz.

CARRIED.

List of Lands with Arrears

17/2023 – Krett/Holmstrom

THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy. THAT TAXservice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality.

CARRIED.

UMAAS Workshop

18/2023 – Holmstrom/Smuk

THAT the Administrator Crystal Campbell and Administrative Assistant Stacey Yakimoski be registered the UMAAS Spring Workshop to be held in Melville on March 29, 2023.

CARRIED.

Weiner Roast Request
19/2022 – Machuik/Smuk

THAT the Council approve the request from North Side Sales and Service to host a wiener roast at the outdoor rink located at the Red Brick School grounds on February 4, 2023 from 12:00 p.m. till 4:00 p.m.

CARRIED.

House Demolition
20/2022 – Olech/Holmstrom

THAT the Council approve the addition of 109 1st Avenue SE to the list of buildings to be demolished by Northside Recycling.

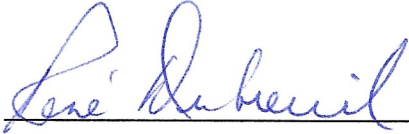
CARRIED.

ADJOURNMENT

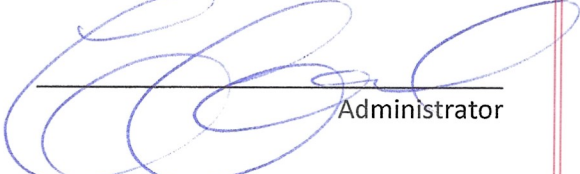
21/2022 – Machuik/Holmstrom

THAT the meeting adjourn. (9:34 p.m.)

CARRIED.



Mayor





Administrator

TOWN OF ITUNA
December 2022/January 2023
Accounts for Approval

Payment	Vendor	Amount
Computer Cheques:		
3463	Campbell, Crystal	2,164.98
3464	Yakimoski, Stacey	1,474.24
3465	McCotter, Edward	1,284.24
3466	Langille, Cheryl	2,053.00
3467	Tank, Aaron	1,824.00
3468	Roy, Hector	1,323.83
3469	Dubreuil, Rene	125.00
3470	Holmstrom, Rodney	125.00
3471	Krett, Kevin	125.00
3472	Olech, Diane	125.00
3473	Renkas, Gail	125.00
3474	Machuik, John	125.00
3475	Smuk, Linda	125.00
3476	Sopel, John	125.25
3477	Sawchuk, Kendi	75.00
3478	Yakimoski, Stacey	500.00
3479	Min. of Justice & Att. General	468.47
3480	MEPP	4,215.00
3481	Associated Engineering SK. Ltd.	5,426.48
3482	Crystal Campbell	186.30
3483	Capital Fire Protection Ltd.	299.70
3484	Clartech Industries Inc.	576.23
3485	Prairie Co-operative Limited	3,052.16
3486	Dash Trucking Ltd	3,207.75
3497	Foam Lake Review	162.75
3488	Kolkea. Collen	871.00
3489	Minister of Finance	357.42
3490	Municipal Utilities Ltd.	7,539.56
3491	OSS Waste Disposal Ltd.	6,753.62
3492	Zee Medical Service Co.	68.74
3493	Campbell, Crystal	2,043.30
3494	Yakimoski, Stacey	1,478.71
3495	McCotter, Edward	1,227.21
3496	Langille, Cheryl	1,181.38
3497	Tank, Aaron	1,216.20
3498	Roy, Hector	949.84
3499	Min. of Justice & Att. General	468.47
3500	Marshall, Brad	170.00
3501	Associated Engineering SK. Ltd.	3,972.78
3502	SHA – Financial Services	115.00
3503	Supreme Office Products	79.87
3504	Fedorowich Construction Co.	289,330.52
3505	Bryck, Larry & Gail	25.00
3506	East Central Transportation	170.00
3507	Prograde Mechanical	277.50
3508	SGI	1,396.32
3509	SUMA	1,883.04
3510	Supreme Office Products	134.90
3511	UMAAS	250.00
3512	City & Country Stucco	1,548.75
3513	Northside Recycling	11,059.99
3514	Olson, Steven	390.00
3515	SUMA	40.00
3516	Munisoft	5,712.14
3517	RMAA Workshop Fund	200.00
3518	Campbell, Crystal	2,043.30
3519	Yakimoski, Stacey	1,478.71
3520	Langille, Cheryl	1,398.02

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3521	Tank, Aaron	1,426.77
3522	Roy, Hector	1,116.57
3523	Overduin, Peter	115.09
3524	Dubreuil, Rene	250.00
3525	Holmstrom, Rodney	250.00
3526	Krett, Kevin	250.00
3527	Olech, Diane	250.00
3528	Renkas, Gail	250.00
3529	Machuik, John	250.00
3530	Smuk, Linda	250.00
3531	Sopel, John	125.00
3532	Sawchuk, Kendi	75.00
3533	Yakimoski, Stacey	500.00
3534	MEPP	3,969.56

ONLINE
PAYMENTS

OP	Royal Bank of Canada VISA	912.36
OP	Royal Bank of Canada VISA	1280.59
OP	Receiver General of Canada	5972.44
OP	Receiver General of Canada	5764.49
OP	Horizon School Division	10,253.29
OP	SaskEnergy	2363.58
OP	SaskPower	6345.66
OP	SaskTel	1397.21
OP	SaskEnergy	402.94
OP	SaskPower	1207.91
OP	SaskTel	550.35
OP	SaskEnergy	435.21
OP	SaskPower	549.10
OP	SaskTel	177.58
OP	SaskEnergy	720.73
OP	SaskPower	2024.58
OP	SaskTel	322.46
OP	SaskEnergy	241.79
OP	SaskPower	452.29
OP	SaskTel	60.55
OP	SaskPower	501.20
OP	SaskTel	243.08
OP	SaskEnergy	288.35
OP	SaskEnergy	267.78
OP	SaskPower	119.67
OP	SaskEnergy	45.76
OP	SaskPower	100.27
OP	SaskEnergy	861.29
OP	SaskPower	174.99
OP	SaskEnergy	43.58
OP	SaskPower	488.66
OP	SaskPower	202.55
OP	SaskPower	303.04

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