

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON THURSDAY  
MAY 16, 2023 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.**

**PRESENT:** Deputy Mayor: Diane Olech  
Alderman: Gail Renkas, Linda Smuk, Rodney Holmstrom & Kevin Krett  
Absent: Mayor Dubreuil & Councillor Machuik  
In Attendance: Crystal Campbell – CAO

**Call to Order:**

A quorum being present, Deputy Mayor Diane Olech called the meeting to order at 6:07 p.m.

**APPROVAL OF AGENDA**

**100/2023 – Smuk/Renkas**

THAT the agenda be approved as presented.

**CARRIED.**

**MINUTES**

**101/2023 – Smuk/Renkas**

THAT the minutes of the regular meeting of Council for April 25, 2023 be approved as amended by Council.

**CARRIED.**

**CONFIDENTIAL COMMITTEE OF THE WHOLE**

**102/2023 – Krett/Holmstrom**

THAT the Council adjourn to confidential committee of the whole at 6:04 p.m. to discuss areas covered under section 16(1) of the Local Authority and Freedom of Information and Privacy Act.

4.1) Public Works Applications

**CARRIED.**

**RISE AND REPORT**

**103/2023 – Krett/Smuk**

THAT the Council rise and report at 6:13 p.m.

**CARRIED.**

**BUSINESS ARISING FROM IN CAMERA**

**104/2023 – Holmstrom/Smuk**

THAT a special meeting be set for May 23, 2023 at 6:00 p.m. to interview Public Works candidates and to read the following bylaws:

- 2-2023 MILL Rate Bylaw
- 3-2023 Base Tax Bylaw
- 4-2023 MILL Rate Factor Bylaw
- 5-2023 Water & Sewer Rate Bylaw

**CARRIED.**

**CORRESPONDENCE**

**105/2023 – Olech/Renkas**

THAT the following list of correspondence having been received and read by the Council be filed accordingly:

- 6.1. Town Approval for FCM Grant/Loan (Email cc'd April 23, 2023)
- 6.2. GMF 18125: Additional details on disbursements (Email forwarded April 25, 2023)
- 6.3. Ituna Water Treatment Plant Storage Upgrades – Draft Design Report (Email forwarded April 25, 2023)
- 6.4. Parkland Regional Library AGM (Email forwarded April 25, 2023)
- 6.5. Transport Canada Non-Compliance – WATROUS – 33.67 (Email forwarded April 25, 2023)
- 6.6. GMF 18125: Additional details on disbursements (Email cc'd April 27, 2023)
- 6.7. Town Hall Meeting – Melville (Email forwarded April 27, 2023)
- 6.8. Credit Card (Email forwarded April 28, 2023)
- 6.9. GMF 18125: Additional details on disbursements (Email forwarded May 2, 2023)
- 6.10. ATAP IOA April Site Report for Town of Ituna (Email forwarded May 2, 2023)
- 6.11. Electrical Work Beaver Hills Wildlife Club (Email forwarded May 3, 2023)
- 6.12. OptionPay for Town of Ituna: Property Tax (Email forwarded May 10, 2023)
- 6.13. OptionPay – Merchant Forms (Email forwarded May 10, 2023)
- 6.14. Ituna – Water Treatment & Storage Upgrade Design (Email forwarded May 10, 2023)
- 6.15. Ituna Waterworks Inspection (Email forwarded May 12, 2023)

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6.16. Ituna Lagoon Inspection (Email forwarded May 12, 2023)  
6.17. Trees (Email forwarded May 15, 2023)

**CARRIED.**

**OLD BUSINESS**

**Cummins Maintenance Agreement**

**106/2023 – Krett/Renkas**

THAT the Council approve the Cummins Planned Maintenance Agreement as received at a proposed cost of Five Thousand Dollars and Fifty-five cents (\$5,000.55).

**CARRIED.**

**Associated Engineering**

**107/2023 – Holmstrom/Krett**

THAT the Council approve the Water Treatment and Storage Upgrade Engineering Services Proposal from Associated Engineering as received and that the Administrator Crystal Campbell be granted authority to sign the Client Authorization to Proceed on behalf of the Council.

**CARRIED.**

**FINANCIAL REPORTS**

**April Financial Report & Bank Reconciliations**

**108/2023 – Smuk/Holmstrom**

THAT the financial report and bank reconciliations for the month of April 2023 be approved as presented to the Council.

**CARRIED.**

**LIST OF ACCOUNTS**

**109/2023 – Renkas/Holmstrom**

THAT the list of accounts for approval for May 2023 be approved as presented.

**CARRIED.**

**COUNCILLOR REPORTS**

The following members of Council presented reports on areas that they were appointed to:

Councillor Smuk – RCMP & Parkland Regional Library

Councillor Renkas – Ituna Fire Department

**NEW BUSINESS**

**2023 Municipal Budget**

**110/2023 – Smuk/Krett**

THAT the Council approve the Municipal Operating Budget for the year 2023 with a revenue total of \$3,333,501.00 and expenditure total of \$3,234,631 which would provide the municipality with a surplus of \$98,870.00 for the 2023 year.

**CARRIED.**

**Special Meeting**

**111/2023 – Holmstrom/Renkas**

THAT a Special Meeting of Council be set for Tuesday May 23, 2023 for Council to hold interviews for the Public Works position and for Council to read and discuss Bylaw 2-2023, Bylaw 3-2023, Bylaw 4-2023 and Bylaw 5-2023.

**CARRIED.**

**A. Tank Wage**

**112/2023 – Holmstrom/Smuk**

THAT public works employee Aaron Tank receive a wage increase of \$3.50/hour retroactive back to May 1, 2023.

**CARRIED.**

**Tax Enforcement**

**113/2023 – Smuk/Holmstrom**

THAT TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described land:

LOT 26-BLK/PAR 6-PLAN AH3660 EXT 0, 150072230  
LOT 27-BLK/PAR 6-PLAN AH3660 EXT 0, 150072241  
LOT 6-BLK/PAR 53-PLAN 63R45327 EXT 0, 136811774  
LOT 7-BLK/PAR 53-PLAN 63R45327 EXT 0, 141611587

**CARRIED.**

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**WTP Internet Service**

**114/2023 – Renkas/Krett**

THAT the water treatment plant internet services be placed on a 5-year reduced rate contract in the amount of Forty-nine Dollars and Ninety-five cents (\$49.95) per month.

**CARRIED.**

**Beaver Hills Wildlife Club**

**115/2023 – Holmstrom/Olech**

THAT the Council approve the May 3, 2023 email request from the Beaver Hills Wildlife Club to have some electrical work done in their Club Room.

**CARRIED.**

**Acme Street Camera**

**116/2023 – Smuk/Holmstrom**

THAT the Council approve the hiring of Acme Environmental Services Inc to camera the sewer lines at 1<sup>st</sup> Street NE, the corner of 4<sup>th</sup> Avenue and 3<sup>rd</sup> Street SW and the intersection of Main Street and 5<sup>th</sup> Avenue South. If it is determined that the sewers are blocked and can be jetted out by Acme the Council approves to the work being completed.

**CARRIED.**

**Work Experience Student**

**117/2023 – Smuk/Olech**

THAT the Council approve the purchase of a 5-day swim pass to the Ituna Regional Park Pool for the Work Experience Student Eli Riedel.

**CARRIED.**

**SUV – Emergency Vehicle**

**118/2023 – Renkas/Olech**

THAT the Town of Ituna agrees to cost share on a pre-approval basis any required expenses for the new emergency vehicle SUV under the condition that for the first year the mileage on the vehicle be logged to chart the usage difference between the rural and town.


**CARRIED.**

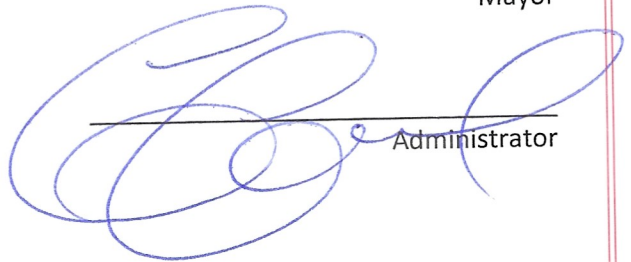
**ADJOURNMENT**

**119/2023 – Holmstrom/Smuk**

THAT the meeting adjourn. (9:16 p.m.)

**CARRIED.**

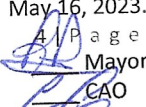
  
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Mayor

  
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Administrator



TOWN OF ITUNA  
April/May 2023  
Accounts for Approval

Payment	Vendor	Amount
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Computer		
Cheques		
3665	Campbell, Crystal	\$2,043.30
3666	Yakimoski, Stacey	\$1,478.71
3667	VOID	\$0.00
3668	Langille, Cheryl	\$1,167.33
3669	Tank, Aaron	\$1,313.23
3670	Dubreuil, Rene	\$838.00
3671	Holmstrom, Rodney	\$750.00
3672	Krett, Kevin	\$450.00
3673	Olech, Diane	\$350.00
3674	Renkas, Gail	\$350.00
3675	Machuik, John	\$250.00
3676	Smuk, Linda	\$350.00
3677	Sopel, John	\$200.00
3678	Sawchuk, Kendi	\$125.00
3679	Yakimoski, Stacey	\$500.00
3680	McCotter, Edward	\$5,126.46
3681	Min. of Justice & Att. General	\$2,078.67
3682	MEPP	\$4,069.88
3683	UMAAS	\$651.00
3684	UMAAS	\$200.00
3685	Roy, Hector	\$961.77
3686	MEPP	\$224.64
3687	Double 'R' Auctioneering & Appraisals	\$26,817.60
3688	Associated Engineering SK Ltd.	\$29,146.47
3689	Prairie Co-operative Limited	\$2,621.24
3690	Foam Lake Review	\$81.90
3691	Impel Transport Ltd.	\$3,780.00
3692	Minister of Finance	\$30.00
3693	MuniSoft	\$228.90
3694	Nelson Courier	\$23.36
3695	OSS Waste Disposal Ltd.	\$7,565.01
3696	Rocky Mountian Phoenix	\$31,258.91
3697	Sask Workers Compensation Brd	\$4,284.86
3698	SGI	\$1,222.86
3699	SHA – Financial Services	\$172.74
3700	Supreme Office Supplies	\$149.12
3701	Taxervice	\$3,900.75
3702	Ronnie Voeltz	\$65.55
3703	Water Blast Manufacturing LP	\$180.90
3704	Campbell, Crystal	\$2,043.30
3705	Yakimoski, Stacey	\$1,478.71
3706	Langille, Cheryl	\$647.37
3707	Tank, Aaron	\$1,344.00
3708	Roy, Hector	\$1,038.64

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ONLINE  
PAYMENT

OP	RBC VISA	\$3,946.28
OP	Horizon School Division #205	\$1,010.13
OP	Receiver General of Canada	\$12,071.33
OP	Receiver General of Canada	\$267.97
OP	SaskEnergy	\$336.20
OP	SaskPower	\$2,168.61
OP	SaskTel	\$138.28
OP	SaskEnergy	\$408.74
OP	SaskPower	\$506.90
OP	SaskTel	\$338.39
OP	SaskEnergy	\$514.70
OP	SaskPower	\$2,034.73
OP	SaskEnergy	\$184.63
OP	SaskPower	\$547.40
OP	SaskTel	\$500.14
OP	SaskEnergy	\$215.31
OP	SaskPower	\$285.97
OP	SaskPower	\$49.15
OP	SaskTel	\$384.25
OP	SaskEnergy	\$205.43
OP	SaskEnergy	\$135.76
OP	SaskPower	\$73.10
OP	SaskEnergy	\$45.76
OP	SaskPower	\$134.85
OP	SaskEnergy	\$583.24
OP	SaskPower	\$473.54
OP	SaskEnergy	\$43.58
OP	SaskPower	\$144.25
OP	SaskPower	\$55.05
OP	SaskPower	\$280.75
OP	SaskEnergy	\$-65.06