

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, JANUARY 23, 2024 IN THE ADMINISTRATION CENTRE AT ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, Kevin Krett, John Machuik, and Gail Renkas
Administrator: Diana Lee

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:07 pm.

Approval of Agenda

33/2024 Machuik/Olech

THAT agenda be approved as presented.

CARRIED

Approval of Minutes

34/2024 Smuk/Renkas

THAT minutes of regular council meeting held on January 9, 2024, be approved as presented.

CARRIED

SAMA Annual Meeting

35/2024 Olech/Machuik

THAT Councillor Smuk be authorized to attend SAMA annual meeting virtually at 9:30 am on April 10, 2024, and that registration fee in the amount of \$25.00 be authorized for payment.

CARRIED

SUMA Convention

36/2024 Renkas/Smuk

THAT Mayor Dubreuil, Councillor Machuik and Angela Muzyka be registered to attend the SUMA Annual Convention to held in Regina, Saskatchewan, on April 14 to 17, 2024, THAT convention registration fees be authorized for payment; and THAT rooms be booked for potentially four attendees on behalf of the Town.

CARRIED

Graduate Banners

37/2024 Olech/Machuik

THAT the school be advised that the Town will purchase graduation banners to hang on Main Street again this year.

CARRIED

Correspondence

38/2024 Smuk/Krett

THAT the following correspondence, having been read, be filed:

- Purchase of Property at Main Street and 5th Avenue SW;
- Royal Canadian Mounted Police Mayor's Report;
- Royal Canadian Mounted Police Weekly Report for January 10-17, 2024;
- Munisoft -What's Coming for 2024-26;
- Rusnak Balacko Kachur Rusnak letter; and
- Professional Building Inspections, Inc Arena Inspection Report.

OLD BUSINESS:

Urban Administrator Employment Agreement

39/2024 Machuik/Olech

THAT we enter into an Urban Administrator Employment Agreement with Angela Muzyka, copy of which is attached hereto and forms part hereof.

CARRIED

CPWA Conference

40/2024 Olech/Machuik

THAT Lead Hand, Rodney Holmstrom, and Aaron Tank be authorized to attend the Canadian Public Works Conference in Saskatoon, Saskatchewan from February 27 to 29, 2024, THAT registration fees be authorized for payment and THAT rooms be booked at the Saskatoon Inn on condition THAT Waterworks supervisor Russel Peesker signsoff on Aaron Tank's training.

CARRIED

Councillor Renkas declared a financial conflict of interest in the following agenda item, vacated her chair and left council chambers at 7:28 pm.

List of Accounts for Approval

41/2024 Olech/Smuk

THAT the List of Accounts for Approval, being cheques numbered 4129 to 4170 in the total amount of \$271,095.69, be approved for payment.

CARRIED

Councillor Renkas returned to Council Chambers at 7:30 pm and assumed her chair.

Delegation

Mike Pawluski, Associated Engineering, attended Council meeting by phone at 7:30 pm, and explained the reason to subdivide and close a portion of 7th Avenue SW to accommodate the water treatment plant expansion.

Recess Meeting

42/2024 Machuik/Krett

THAT Council meeting be suspended for a Hearing into the Road Closure at 7:45pm.

CARRIED

Reconvene Meeting

43/2024 Smuk/Renkas

THAT regular meeting of council be reconvened at 7:52pm.

CARRIED

ROAD CLOSURE

44/2024 Renkas/Smuk

THAT the two intersection parcels S/Lot 8, Plan AW3312 Ext 0 are no longer needed for use by the public as a road allowance; and
FURTHER THAT the subdivision of the portion of St/Lot 8, Plan SW 3312 Ext 0 is consolidated with Lot 1, parcels St/Lot 3, Plan 67R06283 Ext 0 and St/Lot 1, Plan AW3312 Ext 0 to create one lot; and,
FURTHERMORE, THAT administration be authorized to proceed with road closure and subdivision of the properties in question.

CARRIED

Administrator's Report

45/2024 Machuik/Renkas

THAT Administrator's verbal report be accepted and that the written report be accepted and filed.

CARRIED

Transit Report

46/2024 Olech/Smuk

THAT Transit Operator's written report be accepted and filed.

CARRIED

47/2024 Machuik/Olech

THAT transit operator be paid \$20.00 per trip for use of his personal vehicle to facilitate repairs to the transit van.

CARRIED

Mayor and Council Reports

48/2024 Renkas/Smuk

THAT Mayor's verbal report be accepted as presented.

CARRIED

Wildlife Lease Agreement

49/2024 Renkas/Smuk

THAT lease agreement prepared to lease North half of the building located On Lot 34 to 36, Block 5, Plan AH3660 be approved and provided to the Beaver Hills Wildlife Club for execution.

CARRIED

Offer to Purchase Lots 11 and 12, Block 21, Plan No. Y6120

50/2024 Olech/Machuik

That Offer to Purchase Lots 11 and 12, in Block 21, Plan No. Y6120 be hereby accepted subject to removal of the following words from paragraph 11 "and the fire and building codes of or adopted by the municipality".

CARRIED

Munisoft Trainingn

51/2024 Olech/Smuk

THAT Munisoft quotation for software training of Administration in the amount of \$2,292.50 be hereby accepted and training is approved.

CARRIED

Federation of Canadian Municipalities Agreement

52/2024 Krett/Machuik

THAT Administrator be hereby authorized to obtain legal opinion regarding Agreement entered into with the Federation of Canadian Municipalities for loan and grant funds in accordance with requirements of the Federation of Canadian Municipalities.

CARRIED

Revenue Sharing Declaration

53/2024 Olech/Krett

THAT THE Council of the Town of Ituna confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing grant:

1. Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
2. Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
3. Is in Good Standing with respect to the reporting and remittance of Education Property Taxes;
4. Adoption of a Council Procedures Bylaw;
5. Adoption of an Employee Code of Conduct; and
6. All members of council have filed and annually updated their Public Disclosure Statements, as required and

THAT we understand if any requirements are not met, our Municipal Revenue Sharing grant may be withheld until all requirements are met; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Adjournment

54/2024Machuik/Dubreuil

THAT we now adjourn (at 9:04pm).

Mayor

Acting Administrator