

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, MAY 7, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, Gail Renkas, and Kevin Krett
Absent: Alderman John Machuik

Administrator: Angela Fetch Muzyka

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:12 PM.

Approval of Agenda

Smuk/Renkas

183/2024

THAT Council amend the agenda to include under correspondence the Rusty Roadhouse Letter and The Ministry of Highways AGM Updates and under 11.2 Library Annual General Meeting update and that council approves the agenda as amended.

CARRIED

Approval of Minutes

Smuk/Olech

184/2024

THAT Council approves the minutes of the regular council meeting held April 2, 2024.

CARRIED

Approval of Minutes

Renkas/Smuk

185/2024

THAT Council approves the minutes of the special council meeting held April 8, 2024.

CARRIED

Approval of Minutes

Olech/Smuk

186/2024

THAT Council approves the minutes of the special council meeting held April 23, 2024.

CARRIED

Approval of Minutes

Renkas/Krett

187/2024

THAT Council approves the minutes of the special council meeting held April 30, 2024.

CARRIED

Delegation

Olech/Krett

188/2024

THAT Council accepts the verbal report of Tracey Stuart regarding community events and interest in finding space for a recreation centre.

CARRIED

Correspondence

Renkas/Olech

189/2024

THAT correspondence be filed as read:

Melville/Ituna Police Weekly Report March 27-April 3, 2024

Melville/Ituna Police Weekly Report April 3-10, 2024

Melville/Ituna Police Weekly Report April 10-16, 2024

Melville/Ituna Police Weekly Report April 17-23, 2024

Melville/Ituna Police Finnerty Report

Melville/Ituna Police Mayor's Report

CN Annual Vegetation Management Program

Ministry of Environment – Landfill Report

TransGas Scheduled Maintenance

Rusnak, Balacko, Kachur Rusnak Letter

Brian and Shirley Boyko Letter

Ministry of Highways Annual General Meeting

Rusty Roadhouse

CARRIED

Olech/Smuk

190/2024

THAT Council rescinds resolution 119/2024 to undertake an Environmental Assessment on Lots 11 and 12 of Block 21, Plan No. Y6120 and by rescinding this resolution to proceed with the sale of this property provided the purchaser acknowledges the potential liability the purchaser of this property inherits based on historical use.

CARRIED

Old Business

Fire Association Cost Sharing

Smuk/Renkas

191/2024

THAT Council table the cost sharing proposal from the Fire Association for buildings 503 Main Street North and 420 Mainstreet North to update the draft agreement between the Fire Association and the Town of Ituna.

CARRIED

List of Accounts

Renkas/Olech

192/2024

THAT Council authorizes the payment of cheques numbered 4365 to 4396 and payments in the total amount of \$229184.96 found on the List of Accounts for Approval List Numbered 1 attached hereto and forming part hereof excluding cheques numbered 4390 and 4393.

CARRIED

Mayor Dubreuil declared a financial conflict of interest in the next agenda item, relinquished the role of chair, and left council chambers at 7:55PM, Deputy Mayor Smuk assumed the role of Chair.

Renkas/Krett

193/2024

THAT Council authorizes the payment of cheques numbered 4390 and 4393 in the total amount of \$9254.32 found on the List of Accounts for Approval List Numbered 2 attached hereto and forming part hereof.

CARRIED

Mayor Dubreuil returned to Council Chambers at 7:56PM and resumed the role of chair vacated by Deputy Mayor Smuk.

Financial Statements

Renkas/Olech

194/2024

THAT Council approves the March General Bank Reconciliation, March Bank Reconciliation of the Investment in Canadian Infrastructure Program Savings Account, and March Bank Reconciliation of the Infrastructure Improvement Savings Fund Account attached hereto and forming part hereof.

CARRIED

Statement of Financial Activities

Olech/Smuk

195/2024

THAT Council approves the March Statement of Financial Activities attached hereto and forming part hereof.

CARRIED

Administrator's Report

Krett/Renkas

196/2024

THAT Council accepts the Administrator's written report as read.

CARRIED

Controlled Burn

Olech/Renkas

197/2024

THAT Council authorizes the Fire Department to do a controlled burn of trees at the old Town landfill provided the Ituna Fire Department be responsible for obtaining all required permits to do so.

CARRIED

Foreman's Report

Smuk/Renkas

198/2024

THAT Council accepts the Lead Hand's Written report.

CARRIED

Water Readings

Renkas/Smuk

199/2024

THAT the water readings for March be filed as read.

CARRIED

Smuk/Olech

200/2024

THAT the water readings for April be filed as read.

CARRIED

Krett/Smuk

201/2024

THAT Council approves the removal of two town spruce trees to be cleared by the North Lift station and two additional trees be removed as needed by the Lead Hand for repair access by Valley Lawn and Tree Ltd. estimated at \$2164.50.

CARRIED

Mayor and Council Reports

Krett/Smuk

202/2024

THAT council adopts the landfill charge for \$44,880 for the Landfill as provided by the Landfill Committee.

CARRIED

Olech/Krett

203/2024

THAT Council accepts the verbal report of Councillor Smuk regarding the Parkland Regional Library Annual General Meeting

CARRIED

New Business

Street Sweeping

Smuk/Krett

204/2024

THAT Council approves the hiring of Virtue Construction to do street sweeping starting May 21 at an estimate of \$8040.38.

CARRIED

Mayor Dubreuil declared a financial conflict of interest in the next agenda item, relinquished the role of chair, and left council chambers at 8:52 PM, Deputy Mayor Smuk assumed the role of chair.

Half Tonne Tires

Krett/Renkas

205/2024

THAT Council ratify the decision, having received three quotes, to purchase tires for the half ton truck from Northside Sales and Service for \$1010.10.

CARRIED

Mayor Dubreuil returned to Council Chambers at 8:53PM and resumed the role of chair vacated by Deputy Mayor Smuk.

109-1st Avenue NW Curb Removal

Renkas/Krett

206/2024

THAT Council authorizes the removal of a portion of the curb to create a driveway for 109 1st Avenue NW.

CARRIED

Violence Prevention Policy

Smuk/Olech

207/2024

THAT Council adopt the Violence Prevention Policy HR-50 attached hereto and forming part hereof, to be reviewed in January of 2025.

CARRIED

Budget

Olech/Krett

208/2024

THAT Council adopt the budget attached hereto and forming part of with revenues of \$2,778,487.52, expenditures of \$2,778,253.01 and a surplus of \$234.51

Repealing Bylaw No. 3-2024

Olech/Smuk

209/2024

That Bylaw No. 3-2024 being a bylaw to repeal Bylaws, be introduced and read a first time.

CARRIED

Smuk/Krett

210/2024

That Bylaw No. 3-2024 being a bylaw to repeal Bylaws, be read a second time.

CARRIED

Krett/Renkas

211/2024

That Bylaw No. 3-2024 being a bylaw to repeal Bylaws be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Renkas/Olech

212/2024

That Bylaw No. 3-2024 being a bylaw to repeal Bylaws be read a third and final time and be adopted.

CARRIED

Set the Mill Rate

Krett/Renkas

213/2024

THAT Council sets the Mill Rate to be levied against taxable assessment for all property classes at 7.3 mills and that the base tax remains as set out in Bylaw 02-2023 adopted on May 22, 2023.

CARRIED

Bylaw No. 4-2024 Water and Sewer Bylaw

Olech/Smuk

214/2024

That Bylaw No. 4-2024 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be introduced and read a first time.

CARRIED

Smuk/Krett

215/2024

That Bylaw No. 4-2024 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be read a second time.

CARRIED

Krett/Renkas

216/2024

That Bylaw No. 4-2024 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Renkas/Olech

217/2024

That Bylaw No. 4-2024 being a bylaw to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charge for the use of sewer, be read a third and final time and be adopted.

CARRIED

Ministry Mill Rate

Smuk/Krett

218/2024

That council adopts for levy the Education Property Tax Mill Rates as provided by the Ministry of Government Relations as follows:

Agricultural Property	1.42 mills
Residential Property	4.54 mills
Commercial and Industrial Property	6.86 mills
Resource Property	9.88 mills

CARRIED

Budget Statement

Olech/Renkas

219/2024

THAT council approves budget news release as presented for distribution to the public.

CARRIED

Adjournment

Renkas/Krett

220/2024

THAT Council adjourn the regular council meeting on April 2, 2024, at 9:30PM.

CARRIED

Mayor

Administrator