

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, June 18, 2024, IN THE ADMINISTRATION CENTRE AT 7-1<sup>st</sup> Avenue NE, ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Mayor Rene Dubreuil  
Aldermen: Diane Olech, Linda Smuk, Gail Renkas, John Machuik, and Kevin Krett

Administrator: Angela Fetch Muzyka

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:04PM.

**Approval of Agenda**

**Machuik/Krett**

**245/2024**

THAT the agenda be amended to include Landfill as 10.5 and Library Annual General Meeting Report 9.2 and that the agenda be approved as amended.

**CARRIED**

**Approval of Minutes**

**Renkas/Smuk**

**246/2024**

THAT the minutes of the regular council meeting held on June 4, 2024, be amended to correct spelling on "Mathus" to "Matus" and be approved as amended.

**CARRIED**

**Delegation**

**Building Community Ties Ituna**

**Smuk/Renkas**

**247/2024**

THAT Council accepts the verbal report from Tracey Stuart on behalf of Building Community Ties Ituna regarding Canada Day plans and other activities.

**CARRIED**

**Renkas/Machuik**

**248/2024**

THAT Council Ratify the decision to make an application for Parkland Valley Grant for \$1500.00 in grant funding for Canada Day where the Town of Ituna serves as the Associate Applicant for Building Communities Ties Ituna for a community project to create a mosaic.

**CARRIED**

**Olech/Renkas**

**249/2024**

THAT Council provide a grant of \$1000 from the Canada Day Fund to assist Building Community Ties Ituna with the cost of putting on family activities at the Regional Park on Canada Day.

**CARRIED**

**Correspondence**

**Machuik/Renkas**

**250/2024**

THAT correspondence be filed as read:

- Melville/Ituna Police Weekly Report May 21-28, 2024
- Melville/Ituna Police Weekly Report May 28- June 4, 2024
- Melville/Ituna Police Weekly Report June 4-11, 2024
- Federowich Construction Ltd.
- Town of Ituna School Yearbook - Sponsorship Letter
- Stars Annual Report
- CUPE BBQ Request
- Engineered Seal Coat by Highways
- Water Treatment Plant Correspondence

**CARRIED**

**Olech/Smuk**

**251/2024**

THAT Council approves the sponsorship of the Ituna School Yearbook Committee for \$100.

**CARRIED**

**Smuk/Machuik**

**252/2024**

THAT Council approves Canadian Union of Public Employees – Saskatchewan Division Local 4552, the employees of Deer Park Villa, and Canadian Union Of Public Employees 5430 health care workers to host a community BBQ event from 9:30-2:00PM at the Lion’s Park on July 24, 2024.

**CARRIED**

**List of Accounts**

**Olech/Krett**

**253/2024**

THAT Council authorizes the payment of cheques numbered 4434 to 4453 and utility payments in the total amount of \$59,274.31 found on the List of Accounts for Approval attached hereto and forming part hereof.

**CARRIED**

**Administrator’s Report**

**Machuik/Renkas**

**254/2024**

THAT Council accepts the Administrator’s verbal report regarding project updates, upcoming tasks, schedule updates and ideas.

**CARRIED**

**Smuk/Olech**

**255/2024**

THAT Council approves the attendance of the Administrator to the Administrator’s Day at Water Week in Regina on October 23, 2024, hosted by Advances Municipal Solutions, registration being at no cost for the workshop, and that travel, and meal costs be reimbursed in accordance with the municipal policy on travel reimbursement.

**CARRIED**

**Renkas/Machuik**

**256/2024**

THAT Council authorizes the closure of the Town Office until 1PM on Wednesday June 26 for staff training.

**CARRIED**

**Olech/Smuk**

**257/2024**

THAT Council authorizes the purchase of \$200 worth of gift cards, \$50 each selected by choosing from local businesses for four community prizes for a community contest for best yards in 4 categories, the judges will be invited from surrounding municipalities to declare the winners.

**CARRIED**

**Foreman’s Report**

**Machuik/Olech**

**258/2024**

THAT Council accepts the Lead Hand’s verbal report as given regarding upcoming and current public works activities and plans.

**CARRIED**

**Gate Quote**

**Machuik/Krett**

**259/2024**

THAT Council authorizes the purchase of a 21” Control gate for the culvert at the lagoon as quoted by DionCo for \$1100.00 plus tax.

**CARRIED**

**Water Installation List**

**Renkas/Machuik**

**260/2024**

THAT the quote from Wolseley regarding the parts to put in a new water line for Lot 22-24 Block 19 Plan Y6120 be filed as read until a decision can be made as to whether or not the owner would like to proceed.

**CARRIED**

**Eavestrough Quote for Town Shop**

**Olech/Krett**

**261/2024**

THAT the quote from Dynamic Roofing for eavestrough repairs at the Town shop be filed as read until additional quotes are gathered.

**CARRIED**

**Water Meter Reading**

**Machuik/Smuk**

**262/2024**

THAT the water meter reads for May be filed as read.

**CARRIED**

**Flocor Quote**

**Renkas/Smuk**

**263/2024**

THAT Council approves the quote from Flocor for supplies to replace two fire hydrants and for “not in service” hydrant bags for a total estimated cost of \$25,296.90.

**CARRIED**

**Krett/Olech**

**264/2024**

THAT Council authorizes the purchase of storm drain covers at an estimated cost of \$460 each in the number required replacing for safety purposes.

**CARRIED**

**Water Tank for Water**

**Machuik/Olech**

**265/2024**

THAT Council approves up to \$500 to get a pull behind water tank for the sprayer.

**Councillor Reports**

**Renkas/Olech**

**266/2024**

THAT Council verbal reports regarding sight lines over the tracks, library property repairs and regional park path are accepted as given.

**CARRIED**

**Path to the Regional Park**

**Olech/Smuk**

**267/2024**

THAT Lead Hand explore options to repair the path to the Regional Park and that the Rural Municipality of Bon Accord #246 and Tullymet #216 be approached about sharing costs.

**CARRIED**

**Library**

**Machuik/Smuk**

**268/2024**

THAT an electrician be hired to remove the bent parking outlet at the Parkland Regional Library.

**CARRIED**

**New Business**

**Wildlife Nuisance Appointments**

**Machuik/Krett**

**269/2024**

THAT Council apply to the Ministry of Environment for the pest control officer to handle wildlife nuisances.

**CARRIED**

**Email Migration Quote**

**Krett/Smuk**

**270/2024**

THAT Council approves the quote from Munisoft to add 2 email addresses for public works staff as the Town migrates to Ituna.ca email addresses estimated at \$283.00

**CARRIED**

**Sasktel Easement on Lot 1/Block24 – Plan Av3793**

**Krett/Olech**

**271/2024**

THAT Council enters into an Easement agreement with Sasktel on Lot 1, Block 24 – Plan AV3793 with the Mayor and the Administrator as signatories.

**CARRIED**

**Renkas/Krett**

**272/2024**

THAT Council approves continuing the meeting past 10:00PM.

**CARRIED**

**Landfill**

**Machuik/Olech**

**273/2024**

THAT the minutes of the Landfill Committee and associated documents be accepted as read.

**CARRIED**

**Adjournment**  
**Machuik/Renkas**  
**274/2024**

THAT Council adjourns the regular council meeting at 10:15 PM.

**CARRIED**

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Mayor

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Administrator