

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, AUGUST 20, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, John Machuik, and Kevin Krett
Absent: Alderman Gail Renkas
Administrator: Angela Fetch Muzyka

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:02 PM.

APPROVAL OF AGENDA

Smuk/Olech

323/2024

THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES

Machuik/Smuk

324/2024

THAT Council approves the minutes of the regular council meeting held on July 16, 2024, as presented.

CARRIED

Smuk/Olech

325/2024

THAT Council approves the minutes of the special council meeting held on July 29, 2024, as presented.

CARRIED

DELEGATION

Wish Upon a Star Early Learning Centre

Smuk/Machuik

326/2024

THAT Council accepts the presentation given by Tracy Meyer and Christine Matus regarding the Wish Upon a Star Early Learning Centre regarding financial updates and future plans for the daycare.

CARRIED

Olech/Krett

327/2024

That Council table the sponsorship request for Wish Upon a Star Early Learning Centre to January under the new budget.

CARRIED

CORRESPONDENCE

Machuik/Olech

328/2024

THAT the following correspondence be filed as read:

Melville/Ituna Police Weekly Report July 17 -23, 2024

Melville/Ituna Police Weekly Report July 24 -30, 2024

Melville/Ituna Police Weekly Report July 31 -August 6, 2024

Melville/Ituna Police Weekly Report August 7 -13, 2024

Fire Underwriters Survey Technical Bulletin

Rural Municipality of Ituna Bon Accord #246 Newsletter and Financials

SaskPower workplan

Resident Letter

Community Airport Partnership

Hayter Drilling update

CARRIED

OLD BUSINESS

Application to Subdivide Land

Krett/Machuik

329/2024

THAT Council approves submission of the application to subdivide lots 1 and 2 Block C Plan 67R06283 for the purpose of expanding the Water Treatment Plant, copy of the application attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the application to give effect to the same.

CARRIED

Utilities Declaration Form

Smuk/Olech

330/2024

THAT Council agrees to the submission of the Utility Declaration Form for Lots 1 and 2 Block C Plan 67R06283 to Community Planning as completed by Kevin Way of Midwest Surveys Incorporated on behalf of the Town of Ituna for closure of a portion of 7th Avenue SW for expansion of a Public Utility, copy of declaration attached hereto and forming part hereof, and that the Mayor and the Administrator be authorized to sign the form to give effect to the same.

CARRIED

Saskatchewan Health Authority Pre-Authorized Debit Agreement and email consent

Krett/Machuik

331/2024

THAT Council enters into a pre-authorized debit agreement with Saskatchewan Health Authority and provide email consent to the same, copy of agreement and consent form attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the agreement and consent form to give effect to the same.

CARRIED

Councillor Krett and Councillor Olech declared a conflict of interest in the next agenda item, and left Council Chambers at 8:04 PM.

PFP Quote for Curling Rink Fire Suppression Upgrades

Machuik/Smuk

332/2024

THAT Council authorizes payment for PFP Canada Fire Protection Services to repair deficiencies related to fire suppression at the Ituna and District curling rink estimated at \$3851.70.

CARRIED

Councillor Krett and Councillor Olech returned to Council Chambers at 8:05 PM and assumed their chairs.

WCB Coverage for Volunteers

Olech/Smuk

333/2024

THAT Council authorizes submission of the missing application to the Workers' Compensation Board for existing coverage for Elected Officials, copy of form attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the form to give effect to the same.

CARRIED

FINANCIAL REPORTS

June Financial Statements

Machuik/Smuk

334/2024

THAT Council approves for the month of June the General Bank Reconciliation, the Bank Reconciliation of the Investment in Canadian Infrastructure Program Savings Account, the Bank Reconciliation of the Infrastructure Improvement Savings Account and the Statement of Financial Activities for the same month.

CARRIED

LIST OF ACCOUNTS

Smuk/Machuik

335/2024

THAT Council authorizes the payment of cheques numbered 4516 to 4586 and direct deposit payments in the total amount of \$256,436.58 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

ADMINISTRATOR'S REPORT

Smuk/Olech

336/2024

THAT the Administrator's written report regarding staff, grant applications, tax updates, permit updates, repairs, contests, and other local matters pertaining to the Town, be filed as read.

CARRIED

Saskatchewan Public Safety Agency

Machuik/Krett

337/2024

THAT the Town of Ituna apply to the Saskatchewan Public Safety Agency to be designated an eligible assistance area under the Provincial Disaster Assistance Program, which provides financial assistance for restoring essential services and property because of substantial damages caused by the heavy rainfall on June 27 & 28, 2024.

CARRIED

Summer Students' Farewell

Smuk/Olech

338/2024

THAT Council approves spending up to \$200 on lunch for the staff to thank the summer students and bid them farewell, funds to be spent at a local eatery.

CARRIED

FOREMAN'S REPORT

Krett/Olech

339/2024

THAT the Forman's written report regarding ongoing maintenance and repairs be filed as read.

CARRIED

Water Reading Log

Krett/Olech

340/2024

THAT Council accepts the water readings for July, and they be filed as read.

CARRIED

Municipal Utilities

Krett/Machuik

341/2024

THAT Council table the estimate provided by Municipal Utilities to service the Water Treatment Plant VTP Distribution Backup Fire Pump quoted at \$13560.60 plus applicable taxes to January.

CARRIED

COUNCILLOR REPORTS

Machuik/Krett

342/2024

THAT Council reports regarding the Fire Association meetings and the front-end loader be filed as read.

CARRIED

NEW BUSINESS

Permit Requests

Smuk/Machuik

343/2024

THAT Council approves permit IT 24-008 for a detached garage at 21-22 Block 53 68R23941 and IT24-009 Lot 1-2 51 63R45327 for a window egress on the following terms and conditions:

- a) That applicant pays permit application fees to the Town of \$25 for a project up to \$3000 with \$2 for every additional \$1000 in project costs;
- b) That approval of application be received from Professional Building Inspectors and/or that the applicant complies with the requirements to vary plan as set out by the Professional Building Inspectors upon plan review; and
- c) That applicant pays the Town for service invoices by Professional Building Inspectors for services as provided.

CARRIED

ADJOURNMENT

Olech/Smuk

344/2024

THAT Council adjourns the regular council meeting at 8:58 PM.

CARRIED

Mayor

Administrator