

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, DECEMBER 17, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Edward McCotter, Peter Overduin,
Mark Salyniuk
Administrator: Angela Fetch Muzyka
ABSENT: Alderman: Nancy Leontowich

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:01PM.

APPROVAL OF AGENDA

Krett/Keller

490/2024

THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES

Overduin/McCotter

491/2024

THAT Council approves the minutes of the regular council meeting held on December 3, 2024, as presented.

CARRIED

CORRESPONDENCE

Salyniuk/Overduin

492/2024

THAT the following correspondence be filed as read:

Melville/Ituna Police Weekly Report November 27-December 3, 2024

Melville/Ituna Police Weekly Report December 4-10, 2024

Food Drive Challenge from the City of Yorkton

Correspondence from Lot 4 Block K Plan 66R3501 regarding trees and sewer lines

CARRIED

OLD BUSINESS

PW-001 Snow Removal Policy

Salyniuk/Krett

493/2024

THAT Council approves PW-001 Snow Removal Policy attached hereto and forming part hereof and that the next review of this policy be set for September 2025.

CARRIED

LIST OF ACCOUNTS

Overduin/Keller

494/2024

THAT Council authorizes the payment of cheques numbered 4794 to 4821 in the total amount of 400,203.86 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

FINANCIAL REPORTS

Krett/Overduin

495/2024

THAT Council approves for the months of October and November the General Bank Reconciliation, the Bank Reconciliation of the Investment in Canadian Infrastructure Program Savings Account, the Bank Reconciliation of the Infrastructure Improvement Savings Account and the Statement of Financial Activities for the same months.

CARRIED

FOREMAN'S REPORT

Overduin/Salyniuk

496/2024

THAT Council, having received the Foreman's written report regarding snow, sanding, Christmas lights, inventory, and maintenance, move it be filed as read.

CARRIED

Water Reads

Salyniuk/Overduin

497/2024

THAT Council accepts the water readings for November and move they be filed as read.

CARRIED

RECREATION PRACTITIONER'S REPORT

Salyniuk/Overduin

498/2024

THAT Council, having received the Recreation Practitioner's written report regarding a recreation survey, operational plan, and potential program ideas for spring, move it be filed as read.

CARRIED

ADMINISTRATOR'S REPORT

Overduin/Salyniuk

499/2024

THAT Council, having received the Administrator's written report regarding tax updates, next steps for Lot 10 Block 11 Plan AF1276, maintenance, repairs and public feedback for the staff, move it be filed as read.

CARRIED

Canva

Salyniuk/Overduin

500/2024

THAT Council authorizes the purchase of a Canva account for an annual fee of \$150.00 as a design platform for posters and communication.

CARRIED

Registration of Interest on Lot 10 Block 11 AF1276

Salyniuk/Overduin

501/2024

THAT Council authorizes the Registration of Interest on Lot 10 Block 11 Plan AF1276 in accordance with *The Construction Codes Act* as the appointed Building Official's Order has exceeded the 61 days since registration of notice in accordance with *The Construction Codes Act*.

CARRIED

Acquisition of a Court Order Lot 10 Block 11 AF1276

Salyniuk/Overduin

502/2024

THAT Council authorize administration, upon interest being registered on Lot 10 Block 11 Plan AF1276, take steps to get a court order issued to demolish the property as required by the *Construction Codes Act*.

CARRIED

Christmas Greeting

McCotter/Salyniuk

503/2024

THAT Council authorizes the purchase of our annual Christmas greeting in the Ituna News payable to A2 Printing for \$90.

CARRIED

Courier Service

Overduin/Keller

504/2024

THAT Council authorizes administration to use a courier service to send payments to vendors as needed while Canada Post works to resume business operations to current levels.

CARRIED

Repair for the DR900

Krett/McCotter

505/2024

THAT Council approves the amended service quote for HACH for \$675 to repair the DR900 which includes the loan fee for a DR900 device from HACH while the Town's device is being repaired and that the administrator and the mayor be authorized to sign the loan agreement.

CARRIED

Tires for the Transit Van

Overduin/Salyniuk

506/2024

THAT Council ratify the decision to purchase new tires for the transit bus for \$2139.70 plus tax to Prairie Co-op in Ituna.

CARRIED

MAYOR AND COUNCIL REPORTS

McCotter/Krett

507/2024

THAT Council’s written report regarding the Central Prairie Development Report and the verbal landfill update be accepted as presented.

CARRIED

NEW BUSINESS

Council Schedule for 2025

Salyniuk/Krett

508/2024

THAT Council schedules the regular Council meetings in 2025 as follows:

January 7 and 21, 2025

February 4 and 18, 2025

March 4 and 18, 2025

April 1 and 22, 2025

May 6 and 20, 2025

June 17, 2025

July 15, 2025

August 19, 2025

September 16, 2025

October 7 and 21, 2025

November 4 and 18, 2025

December 2 and 16, 2025

CARRIED

Appointment of Professional Building Inspector Officials for 2025

McCotter/Salyniuk

509/2024

THAT Council amends resolution 432/2024 and hereby appoints:

Bobby Baker Class 3 Licensed Building Official, Saskatchewan, BOL552

Virginia Shepley Class 3 Licensed Building Official, Saskatchewan, BOL517

Joshua Nitz Class 3 Licensed Building Official, Saskatchewan, BOL785

Cristin Korchinski R-Class 2 Licensed Building Official, Saskatchewan, BOL784/808

David Kindred Class 2 Licensed Building Official, Saskatchewan, BOL514

John Dulle Class 1 Licensed Building Official, Saskatchewan, BOL789

Charles Fiss Class 1 Licensed Building Official, Saskatchewan, BOL836

of Professional Building Inspectors Inc as the Town of Ituna’s building inspectors for 2025 and that the Mayor and Administrator be authorized to sign the certificate of appointment to give effect to the same attached hereto and forming part hereof.

CARRIED

ADJOURNMENT

Overduin/McCotter

510/2024

THAT Council adjourns the regular council meeting at 8:26 PM.

CARRIED

Mayor

Administrator