

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, December 3, 2024, IN THE ADMINISTRATION CENTRE AT 7-1<sup>ST</sup> Avenue NE, ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Rene Dubreuil  
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salynuik  
Administrator: Angela Fetch Muzyka

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:02PM.

**APPROVAL OF AGENDA**

**Salynuik/McCotter**

**464/2024**

THAT Council amend the agenda to include  
NEW BUSINESS 10.5 Transit Tires  
and adopts the agenda as amended.

**CARRIED**

**APPROVAL OF MINUTES**

**Salynuik/Leontowich**

**465/2024**

THAT Council approves the minutes of the regular council meeting held on November 19, 2024, as presented.

**CARRIED**

**DELEGATION**

**Brenda Worsley – Offer to Purchase Lot 13-14 Block 4 Plan AH3660**

**Leontowich/Overduin**

**466/2024**

THAT Council table the motion to accept the offer to purchase and invite Ms. Worsley to return for further discussion.

**CARRIED**

**CORRESPONDENCE**

**Krett/Overduin**

**467/2024**

THAT the following correspondence be filed as read:

- Melville/Ituna Police Weekly Report November 13-19, 2024
- Melville/Ituna Police Weekly Report November 20-November 26, 2024
- KGS Group Update on behalf of Canadian National Railway
- Donation Request-Ituna Minor Sports
- East Centre Transportation Planning Committee Minutes for 2024
- Water Security Agency Channel Clearing and Drainage Maintenance

**CARRIED**

**Ituna Minor Sports**

**Leontowich/Overduin**

**468/2024**

THAT Council sponsors Ituna Minor Sports for \$100 for the January 11, 2025, Minor Hockey Day.

**CARRIED**

**Water Security Agency Channel Clearing and Drainage Maintenance**

**Krett/Keller**

**469/2024**

THAT Council authorizes the application to the Water Security Agency for grant funds to recover expenses to clear and maintain drainage at the evaporation pond and pheasant creek that the Town paid in 2024 to manage effluent.

**CARRIED**

**OLD BUSINESS**

**Board Appointments**

**Salynuik/Overduin**

**470/2024**

THAT Council appoints the following members to the following committees:

- a. Landfill Committee – Kevin Krett, Mark Salynuik, Rene Dubreuil
- b. Emergency Measures Committee – Ed McCotter
- c. Physicians Recruitment and Retention – Nancy Leontowich
- d. Library Board – Nancy Leontowich
- e. Museum Board – Roger Keller
- f. Fire Association Board – Mark Salynuik
- g. Regional Park Board – Peter Overduin

- h. Arena Board – Nancy Leontowich
- i. Curling Club – Kevin Krett
- j. Recreation Board – Peter Overduin
- k. Shamrock Appeals Board – Peter Overduin
- l. East Central Transportation Hub – Kevin Krett
- m. Central Prairie Development Alliance- Peter Overduin

**CARRIED**

**Snow Removal Policy**

**Krett/Leontowich**

**471/2024**

THAT Council has reviewed the Snow Removal Policy and the recommendations for changes to the policy; that the amended policy be brought back to the December 17, 2024, meeting of council.

**CARRIED**

**Krett/Leontowich**

**472/2024**

THAT Council authorizes the administrator to tender in the region for a contractor to assist with snow removal, emergency snow clearing support, and small job snow removal for the 2024-2025 snow season and that a request for available equipment be included in the tender.

**CARRIED**

**LIST OF ACCOUNTS**

**Salynuik/Keller**

**473/2024**

THAT Council authorizes the payment of cheques numbered 4760 to 4793 and utility billing in the total amount of \$43,816.42 found on the List of Accounts for Approval with the exclusion of cheque 4784 to Stacey Yakimoski for 801.10, the list is attached hereto and forming part hereof.

**CARRIED**

**ADMINISTRATOR’S REPORT**

**Krett/Leontowich**

**474/2024**

THAT the Administrator’s written report regarding election updates, upcoming grants, council training opportunities, and committee appointments be filed as read.

**CARRIED**

**Purchase of Projector and Screen from Community Futures**

**Overduin/Salynuik**

**475/2024**

THAT Council approve the purchase of a projector and screen from Community Futures for \$500.

**DEFEATED**

**Wage Increases for Staff**

**Salynuik/McCotter**

**476/2024**

THAT Council table salary discussions until a special meeting February 18, 2025 to discuss wages and budget.

**CARRIED**

**Parkland Valley Recreation, Sport and Culture Grant Application**

**Overduin/Salynuik**

**477/2024**

THAT Council approve the application to Parkland Valley Recreation Sport and Culture grant for \$1015 for a February Break event.

**CARRIED**

**Krett/Overduin**

**478/2024**

THAT Council approve spending \$150 for prizes for the February Break Event.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**Overduin/Keller**

**479/2024**

THAT Mayor and Council Reports regarding street signs, water tower trespassing, temporary structures, use of retarder brakes and Leon’s verbal reports be accepted as presented.

**CARRIED**

**Street Signs**

**Overduin/McCotter**

**480/2024**

THAT Council authorizes staff to review the list of signs in need of replacement and replace what signs are in stock, for signs that need to be ordered-obtain a quote, and for signs that belong to the Rural Municipality of Ituna Bon Accord, to notify them of issues with their signs.

**CARRIED**

**Water Tower**

**Overduin/Salynuik**

**481/2024**

THAT Council authorizes Administration to obtain a quote for building a cage around the water tower ladder to prevent trespassing.

**CARRIED**

**Temporary Structures and Engine Retarder Brakes**

**Overduin/Leontowich**

**482/2024**

THAT Council table the discussion on temporary structures and engine retarder breaks so policies and bylaws regarding these items can be brought to council for review.

**CARRIED**

**Leon’s Manufacturing Update**

**483/2024**

**Dubreuil/McCotter**

THAT Council go in camera at 9:19PM to discuss strategic planning covered under section 16(1)(c) of the Local Authority and Freedom of Information and Protection of Privacy Act.

**CARRIED**

**Salynuik/Overduin**

**484/2024**

THAT Council rise and report at 9:23PM

**CARRIED**

**NEW BUSINESS**

**Bench Quote for Annual Service**

**McCotter/Salynuik**

**485/2024**

THAT Council enter into an agreement with Hach to put the DR900 on a one-year bench service contact for preventative maintenance for \$348 plus shipping and freight.

**DEFEATED**

**Request for a New Streetlight**

**Salynuik/Krett**

**486/2024**

THAT the request for a new streetlight be acknowledged; that a list be prepared of locations for additional streetlights needed throughout the community be assembled and that the list be submitted to SaskPower for a quotation.

**CARRIED**

**Lot 33-35 Block 19 Plan Y6120 – Property Concern**

**McCotter/Salynuik**

**487/2024**

THAT communication from the resident be acknowledged; that Council authorizes the administrator to seek advice of the Town’s solicitor.

**CARRIED**

**Transit Van Tires**

**McCotter/Salynuik**

**488/2024**

THAT Council authorize the purchase of 6 new all-season tires for the bus.

**CARRIED**

**ADJOURNMENT**

**McCotter/Overduin**

**489/2024**

THAT Council adjourns the regular council meeting at 10:03PM.

**CARRIED**

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Mayor

\_\_\_\_\_  
Administrator