

**MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, FEBRUARY 4, 2025, IN THE ADMINISTRATION CENTRE AT 7-1<sup>st</sup> Avenue NE, ITUNA, SASKATCHEWAN.**

**PRESENT:** Mayor: Rene Dubreuil  
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salynuik  
Administrator: Angela Fetch Muzyka

**Call to Order:**

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:58 PM.

**APPROVAL OF AGENDA**

**Leontowich/McCotter**

**64/2025**

THAT Council adopts the agenda as presented.

**CARRIED**

**APPROVAL OF MINUTES**

**Overduin/Keller**

**65/2025**

THAT Council approves the minutes of the regular council meeting held on January 21, 2025, as presented.

**CARRIED**

**DELEGATION**

**Ross Fisher – Executive Director of the Health Foundation**

**McCotter/Keller**

**66/2025**

THAT Council acknowledges the presentation by Mr. Fisher regarding updates on the Regional Hospital Build

**CARRIED**

**John Sopel and Kendi Sawchuk – Ituna Fire Department**

**Overduin/Krett**

**67/2025**

THAT Council acknowledges the presentation by John Sopel and Kendi Sawchuk regarding the Ituna Fire Department 2025 budget.

**CARRIED**

**CORRESPONDENCE**

**Overduin/Leontowich**

**68/2025**

THAT Council, having received the following correspondences, moves to file them as read:

RCMP Weekly Report January 15-21, 2025

Kairos Blanket Exercise February 12, 2025

Canada Post Inquiry

SaskTel Fibre Installation

RCMP Detachment Action Plan

East Central Prairie Development Alliance Invitation and Agenda

Notice To Nature Correspondence

Letter Regarding Highway 52

**CARRIED**

**Canada Post Inquiry**

**McCotter/Keller**

**69/2025**

THAT Council of the Town of Ituna provide input to the Commission in the form of a written submission.

**DEFEATED**

**Detachment Action Plan**

**Overduin/Krett**

**70/2025**

THAT Council tables the response to the Melville Royal Canadian Mounted Police for the Detachment Action Plan until February 18, 2025, to assemble a response.

**CARRIED**

**Saskatchewan Highway 52**

**Krett/Overduin**

**71/2025**

THAT Council tables the issuance of a letter in support of the need to repair highway 52 until February 18, 2025, to assemble a response.

**CARRIED**

**OLD BUSINESS**

**Carlton Victory Church**

**Overduin**

**72/2025**

THAT Council approves the quarterly use of the bus by Carlton Victory Church for events in Yorkton at a rate of \$300 per trip.

**FALLS FOR LACK OF SECONDER**

**Suncrest College – Strategic Plan**

**McCotter/Krett**

**73/2025**

THAT Council tables the agreement for the 14-week partnership with Suncrest College at a cost of \$7500 plus taxes until March 4, 2025, when a set of preliminary budget numbers can be drafted.

**CARRIED**

**LIST OF ACCOUNTS**

**McCotter/Krett**

**74/2025**

THAT Council authorizes the payment of cheques numbered 4896 to 4918, credit card and utility payments and AED e-transfer purchase for \$3273.68 for a total amount of \$47,763.81 found on the List of Accounts for Approval attached hereto and forming part hereof.

**CARRIED**

**FOREMAN'S REPORT**

**Utility Reads**

**Overduin/Leontowich**

**75/2025**

THAT Council accepts the utility reads and moves they be filed as read.

**CARRIED**

**ADMINISTRATOR'S REPORT**

**McCotter/Keller**

**76/2025**

THAT Council, having received the Administrator's written report regarding SUMA, workshops, important dates, semi parking, MLA visit and repairs, instructs it be filed as read.

**CARRIED**

**Taxation and Assessment Training for Council**

**Leontowich/Overduin**

**77/2025**

THAT Council agrees to pay Diana Lee \$50/hour plus 2 hours preparation time to provide a Taxation and Assessment workshop for the Council, that a budget of \$50 be set for snacks, that the training date be set for March 1, 2025, and that the surrounding councils be invited.

**CARRIED**

**Insureguard Repairs**

**Krett/Keller**

**78/2025**

THAT Council authorizes \$170 be paid to Insureguard for travel to repair the alarm sensor that is not working properly at the Town Office.

**CARRIED**

**Purchase of New Battery Charger**

**Leontowich/McCotter**

**79/2025**

THAT Council authorizes the purchase of a new battery charger and additional battery for Milwaukee tools at a cost of \$259.99 plus tax.

**CARRIED**

**MAYOR AND COUNCIL REPORTS**

**McCotter/Krett**

**80/2025**

THAT the Councillor's verbal report regarding the Fire Association meeting, arena updates and Emergency Measures Officer be adopted as presented.

**CARRIED**

**NEW BUSINESS**

**SAMA Annual General Meeting**

**Leontowich/Keller**

**81/2025**

THAT Council appoints Councillor Overduin and McCotter to attend the Saskatchewan Assessment Management Agency Annual General Meeting April 9, 2025, starting at 9:30 virtually at a cost of \$25 and that the administrator be allowed to attend the administrators training virtual training session on April 8, 2025, from 1:30 to 4:30 at no cost.

**CARRIED**

**Street Sweeping**

**Overduin/Keller**

**82/2025**

THAT Council tables the quote from Virtue Construction Limited for \$8201.18 for annual street sweeping until March 4, 2025, when preliminary budget numbers can be drafted.

**CARRIED**

**Permit 25-001**

**Leontowich/Salyniuk**

**83/2025**

THAT Council approves building permit 25-001 for 520 5<sup>th</sup> Avenue Northeast for electrical and mechanical upgrades.

**CARRIED**

**Mentorship Review of the Administrator**

**Salyniuk/Keller**

**84/2025**

THAT Council adjourns to a closed session at 9:49 PM to discuss a personnel review in accordance with 16(1)(b) of *the Local Authority and Freedom of Information and Protection of Privacy Act*.

**CARRIED**

**Rise and Report**

**McCotter/Salyniuk**

**85/2025**

That Council rises and reports at 10:26PM

**CARRIED**

**ADJOURNMENT**

**Salyniuk/Leontowich**

**86/2024**

THAT Council adjourns the regular council meeting at 10:26PM.

**CARRIED**

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Mayor

\_\_\_\_\_  
Administrator