

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, OCTOBER 1, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, Gail Renkas, John Machuik and Kevin Krett
Administrator: Angela Fetch Muzyka

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:03 PM.

APPROVAL OF AGENDA

Machuik/Renkas

384/2024

THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES

Smuk/Olech

385/2024

THAT Council approves the minutes of the regular council meeting held on September 17, 2024, as presented.

CARRIED

CORRESPONDENCE

Smuk/Machuik

386/2024

THAT the following correspondence be filed as read:

Letter from Deer Park Villa

Parkland Regional Library Semi-Annual Meeting

CARRIED

LIST OF ACCOUNTS

Olech/Smuk

387/2024

THAT Council authorizes the payment of cheques numbered 4637 to 4653 and payments to utilities in the total amount of \$11,388.92 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

ADMINISTRATOR'S REPORT

Machuik/Renkas

388/2024

THAT the Administrator's written report regarding upcoming Municipal Workshop, UMAAS Training, Recreation Practitioner update and water treatment plant inspection be filed as read.

CARRIED

George Cuff Workshop Accommodations

Olech/Krett

389/2024

THAT Council authorizes the booking of Northern Greens Resort for one night at a cost of \$153.00 per person plus tax.

CARRIED

UMAAS Project Management Training

Krett/Smuk

390/2024

THAT Council approves the attendance of the Administrator and the Administrative Assistant to the Project Management Training in Melville on October 30, 2024, hosted by Urban Municipal Administrators Association of Saskatchewan at a cost of \$115.50 per person, that the office be closed this day and that travel, and meal costs be reimbursed in accordance with the municipal policy on travel reimbursement.

CARRIED

Property Lot 10 Block 11 AF1276

Krett/Machuik

391/2024

THAT Council authorizes Professional Building Inspectors to issue an order to the owners for demolition of Lot 10 Block 11 Plan AF1276 as it is a hazard, on the 61st day if the owner does not act, the Town of Ituna will register interest in the property as a Nuisance property in accordance with Nuisance Bylaw No. 2-2015 and have the building demolished at the owner's expense.

CARRIED

Recreation Practitioner

Krett/Machuik

392/2024

THAT Council appoints Rene Dubreuil and in his absence Diane Olech to the hiring committee for the Recreation Practitioner.

CARRIED

Water Reads

Smuk/Krett

393/2024

THAT Council accepts the water readings for September, and they be filed as read.

CARRIED

NEW BUSINESS

Election Materials Order

Machuik/Renkas

394 /2024

THAT Council authorizes the order of Election supplies for up to 1500 ballots at \$0.34 each and 8 metal ballot box seals at \$1.00 each with a shipping fee of \$35.00 to be ordered from SUMA.

CARRIED

Shamrock District Appeals Board

Olech/Machuik

395/2024

THAT Council authorizes entering into an agreement with the Shamrock District Appeals Board to hear assessment appeals, the annual rate of membership is \$200.00 and one person from Ituna must be appointed to be on the board and undergo training, appointee is paid \$25 per hour plus travel by the board, copy of agreement attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the agreement to give effect to the same.

CARRIED

Acti-Zyme Purchase

Smuk/Renkas

396/2024

THAT Council approves the purchase of 4 pails at 55lbs each of Acti-zyme from Acti-zyme Limited for the lift stations and the lagoon for \$19.95/lb plus deliver charges.

CARRIED

Tax Enforcement Lots 1-5, Block 15, Plan AF1276 Ext.0

Smuk/Machuik

397/2024

THAT Council authorizes TAXervice, on behalf of the Town of Ituna, be authorized to proceed under the Tax Enforcement Act to Acquire title for the following described land:

Lot 1 Block 15 Plan AF1276 Ext. 0, 151402182

Lot 2 Block 15 Plan AF1276 Ext. 0, 151402193

Lot 3 Block 15 Plan AF1276 Ext. 0, 151402216

Lot 4 Block 15 Plan AF1276 Ext. 0, 151402227

Lot 5 Block 15 Plan AF1276 Ext. 0, 151402238

CARRIED

Release of Liability for Old Gas Station Sites

Krett/Olech

398/2024

THAT Council approves the use of the Release of Liability agreement provided by the law firm Rusnak Balacko Kachur Rusnak for use with the sale of tax title property that once had a gas station, agreement attached hereto and forming part hereof, and that the Mayor and the Administrator be authorized to sign the agreement to give effect to the same.

CARRIED

Memory Keeper Pilot Program through SUMA

Olech/Smuk

399/2024

THAT Council authorizes joining the Memory Keeper Storytelling Pilot Program for Story Telling and Digital Content that comes with storytelling software, 1TB of storage, training, account management, strategy for community engagement, access to speakers at a cost of \$544 per year, the price would remain the same for two years, council reserves the right to cancel at the end of any contract year.

CARRIED

ADJOURNMENT

Machuik

400/2024

THAT Council adjourns the regular council meeting at 8:49 PM.

CARRIED

Mayor

Administrator