

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, SEPTEMBER 17, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, Gail Renkas, John Machuik and Kevin Krett
Absent: Administrator: Angela Fetch Muzyka

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:00 PM.

APPROVAL OF AGENDA

Machuik/Smuk

365/2024

THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES

Smuk/Olech

366/2024

THAT Council approves the minutes of the regular council meeting held on September 3, 2024, as presented.

CARRIED

DELEGATION

Associated Engineering – Stan Torgunrud

Olech/Renkas

367/2024

THAT Council accept the report from Stan Torgunrud, representative of Associated Engineering outlining the options to move forward with the Water Treatment Plant upgrade, pricing, alternatives, and date confirmation of the drill date for the new well project with Hayter Drilling managed by Beckie Hydrologists.

CARRIED

Application for Permit to Conduct Ground Water Investigation

Krett/Smuk

368/2024

THAT Council approves submission of the Application for Permit to Conduct Ground Water Investigation and pay the \$200.00 fee to the Water Security Agency, copy of application attached hereto and forming part hereof and that the Administrator be authorized to sign the application.

CARRIED

Associated Engineering Water Treatment Plant Upgrade Options

Machuik/Krett

369/2024

THAT Council approves pursuing Option A - the manganese greensand treatment system and upgrade electrical, instrumentation and controls components, electrical equipment would be installed in an e-house, the existing building would not be expanded, and chlorine gas system would continue to operate.

CARRIED

FOREMAN'S REPORT

Smuk/Olech

370/2024

THAT the Foreman's verbal report regarding ongoing maintenance, sewage cleaning, and upcoming replacement of curb stops be approved as presented.

CARRIED

Wolseley Quote for Hydrant Extensions

Machuik/Renkas

371/2024

THAT Council authorizes the purchase of 2 hydrant extensions from Wolseley Canada Inc. estimated at \$2286.60 plus applicable taxes.

CARRIED

Cummins Maintenance Quote

Smuk/Olech

372/2024

THAT Council authorizes payment for replacement batteries at the Lift Stations estimated by Cummins Sales and Service at \$2,603.42 plus applicable taxes, as they are due for replacement.

CARRIED

CORRESPONDENCE

Smuk/Machuik

373/2024

THAT the following correspondence be filed as read:

Melville/Ituna Police Weekly Report August 28-September 10, 2024

Letter from Vanessa Salynuik

CARRIED

LIST OF ACCOUNTS

Smuk/Olech

374/2024

THAT Council authorizes the payment of cheques numbered 4587 to 4634 and payments to Mastercard and utilities in the total amount of \$285,108.42 found on the List of Accounts for Approval 1 and payment of cheques numbered 4635 to 4636 and payments in the total amount of \$4,288.00 found on the List of Accounts for Approval 2 attached hereto and forming part hereof.

CARRIED

ADMINISTRATOR'S REPORT

Renkas/Smuk

375/2024

THAT the Administrator's written report regarding the main street building, office closures, property concerns, sprinklers, airstrip updates, gas tax fund and staff training be approved as read.

CARRIED

Ads for Fire Week and Remembrance Day

Olech/Machuik

376/2024

THAT Council approves advertising costs of \$25 plus GST for each advertisement, one in the Fire Week and one in the Remembrance Day issues of the Ituna News.

CARRIED

Office Closure

Renkas/Olech

377/2024

THAT Council approves the closure of the office on October 23 for the Administrator and Administrative Assistant attend the Water Utilities Management for Administrators training day by Advanced Municipal Solutions in Regina.

CARRIED

Administrator Away for Appointments

Smuk/Olech

378/2024

THAT Council approves the absence of the Administrator the mornings of October 25 and November 7 for personal appointments.

CARRIED

NEW BUSINESS

Statement of Expenses for the Green Municipal Fund Project 18125

Olech/Machuik

379/2024

THAT Council approves the Statement of Expenses prepared by Bakertily for the Green Municipal Fund Project 18125 Loan and Grant Agreement between the Federation of Canadian Municipalities and the Corporation of the Town of Ituna, copy of Statement of Expenses attached hereto and forming part hereof and that the mayor be authorized to sign the statement.

CARRIED

Permit IT24-010

Smuk/Krett

380/2024

THAT Council approves permit IT24-010 to build a fence at 427 Main Street South provided that the fence plan be adjusted to maintain 6 meters (20 feet) from the front site line on Main Street and 3.6-meters (12 feet) on the side site line to stay behind the property line for the entirety of Main Street and 5th Avenue NW in accordance with section 7.4 of the Zoning Bylaw for Residential Structures.

CARRIED

KGS Keller Geraete & Service GmbH

Krett/Machuik

381/2024

THAT Council enters into an agreement with KGS Keller Geraete & Service, acting on behalf of Canadian National Railway to drill test holes to complete ground testing on Town of Ituna property and at their monitoring wells on the old Canadian National Railway site, and that the Mayor and Administrator be authorized to sign the agreement.

CARRIED

Tendering of Tax Title Property

Machuik/Olech

382/2024

THAT Council approves the following parcels acquired as a tax title property on July 10, 2024, through tax enforcement, be tendered in accordance with provisions of the *Tax Enforcement Act*:

Lot 7 Block 12 Plan AF1276

Lot 8 Block 12 Plan AF1276

Lot 9 Block 12 Plan AF1276

CARRIED

ADJOURNMENT

Machuik

383/2024

THAT Council adjourns the regular council meeting at 9:24 PM.

CARRIED

Mayor

Administrator