

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, SEPTEMBER 3, 2024, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Mayor Rene Dubreuil
Aldermen: Diane Olech, Linda Smuk, Gail Renkas, and Kevin Krett
Absent: Alderman John Machuik
Administrator: Angela Fetch Muzyka

Call to Order:

A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:02 PM.

APPROVAL OF AGENDA

Smuk/Olech

345/2024

THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES

Smuk/Renkas

346/2024

THAT Council approves the minutes of the regular council meeting held on August 20, 2024, as presented.

CARRIED

CORRESPONDENCE

Renkas/Olech

347/2024

THAT the following correspondence be filed as read:

Letter on Behalf of Minister Paul Merriman
Policing and Public Safety in Saskatchewan
Saskatchewan Marshalls Update
Statement from Donna Harpauer
Melville/Ituna Police Weekly Report August 14-20, 2024
Melville/Ituna Police Weekly Report August 21-27, 2024
Well Site Plan
HH23505 Project Information Sheet
PDAP Designation Approval

CARRIED

OLD BUSINESS

Regional Recreation Practitioner Pilot Program Agreement

Olech/Krett

348/2024

THAT Council enters into the Recreation Practitioner Agreement with Saskatchewan Parks and Recreation Association, a grant for the hiring of a Recreation Practitioner as paid for in part by the Town of Ituna, the Rural Municipality of Ituna BonAccord#246 and the Ituna and District Regional Park, copy of agreement attached hereto and forming part hereof and that the Mayor and the Administrator of the Town of Ituna be authorized to sign the agreement on behalf of all parties as the lead organization.

CARRIED

Tax Abatement Adjustment

Krett/Smuk

349/2024

That Council amends the authorized abatement for Lots 30-33 Block 4 Plan AH3660 and Lot K Block K Plan PLA to remove the school tax from the abatements found in resolution 310/2024, the total required to be paid by the aforementioned property is \$2797.09, to cover the school portion of the taxes.

CARRIED

FINANCIAL REPORTS

July Financial Statements

Smuk/Olech

350/2024

THAT Council approves for the month of July the General Bank Reconciliation, the Bank Reconciliation of the Investment in Canadian Infrastructure Program Savings Account, the Bank Reconciliation of the Infrastructure Improvement Savings Account and the Statement of Financial Activities for the same month.

CARRIED

ADMINISTRATOR’S REPORT

Smuk/Krett
351/2024

THAT the Administrator’s written report regarding water treatment plant, upcoming delegation, and traffic, be filed as read.

CARRIED

Holiday Hours
Renkas/Olech
352/2024

THAT Council sets holiday hours for the Christmas season as follows:

Office:

- Closed at noon December 24
- Closed December 25-27,
- Open December 30 & 31,
- Closed January 1

Garbage Pick up

- Business Garbage pick up December 23
- No residential garbage December 23-27

CARRIED

COUNCILLOR REPORTS

Krett/Olech
353/2024

THAT Council reports regarding the Recruitment and Retention and Animal complaints be filed as read.

CARRIED

NEW BUSINESS

Subdivision Information and Pre-Authorization from Saskatchewan Assessment Agency
Smuk/Olech

354/2024

THAT Council enters into the Subdivision Information and Preauthorization agreement with Saskatchewan Assessment Management Agency to provide subdivision authorization during maintenance season, copy of agreement attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the agreement.

CARRIED

Road Closure Bylaw
Smuk/Olech

355/2024

That Bylaw No. 6-2024 being a bylaw to provide for the closing of a municipal street, be introduced and read a first time.

CARRIED

Krett/Renkas
356/2024

That Bylaw No. 6-2024 being a bylaw to provide for the closing of a municipal street, be read a second time.

CARRIED

Olech/Renkas
357/2024

That Bylaw No. 6-2024 being a bylaw to provide for the closing of a municipal street, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Krett/Smuk
358/2024

That Bylaw No. 6-2024 being a bylaw to provide for the closing of a municipal street, be read a third and final time and be adopted.

CARRIED

Canada Community Building Fund Agreement

Krett/Renkas

359/2024

THAT Council enters into the Canada Community Building Fund agreement with the Government of Saskatchewan under the Canada Community Building Fund Program providing Ituna with a total funding \$232,465.20 paid in yearly installments until 2029, copy of agreement attached hereto and forming part hereof and that the Mayor and the Administrator be authorized to sign the agreement

CARRIED

Election Officers Renumeration

Olech/Renkas

360/2024

THAT Council authorizes the pay for the 2024 Municipal Elections to be set as follows:

Returning Officer: \$500

Deputy Returning Officer: \$500

Poll Clerk: \$ 400

Constable; \$200

Nomination Officer: \$100

CARRIED

Tax Enforcement Fees

Smuk/Renkas

361/2024

THAT Council approves a fee of \$15.00 per hour that the administrator spends working on Tax enforcement proceedings.

CARRIED

Cummins Maintenance Quote

Krett/Renkas

362/2024

THAT Council authorizes payment for Cummins Sales and Services to replace breaker lugs estimated at \$351.82.

CARRIED

Offer to Purchase Lot 7 Block B FW641

Renkas/Olech

363/2024

THAT Council accepts the offer of purchase for Lot 7 Block B Plan FW641 for \$600.00 and that administrator be authorized to complete transfer of title to give effect to same and that purchaser shall also pay disbursements paid by the town to transfer title.

CARRIED

ADJOURNMENT

Smuk/Krett

364/2024

THAT Council adjourns the regular council meeting at 8:58 PM.

CARRIED

Mayor

Administrator