

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, JULY 16, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil (by phone)
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Deputy Mayor Kevin Krett called the meeting to order at 6:53 PM.

APPROVAL OF AGENDA
Salyniuk/McCotter
244/2025
THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES
Leontowich/Salyniuk
245/2025
THAT Council approves the minutes of the regular council meeting held on May 20, 2025, as presented.

CARRIED

DELEGATION
RCMP Updates
McCotter/Overduin
246/2025
THAT Council accepts the verbal update by Staff Seargent Geoff Stringfellow regarding RCMP body cameras, the Ituna Detachment staff changes, construction updates, and staffing shortages as presented.

CARRIED

Ituna and District Regional Park
Leontowich/Salyniuk
247/2025
That Council acknowledges the verbal update from Allan Rokosh, representative of the Rural Municipality of Ituna Bon Accord #246 regarding roadwork construction needed at the Ituna and District Regional Park.

CARRIED

Airstrip Expansion Update
Overduin/Dubreuil
248/2025
That Council accepts the verbal update from Collin Chapman, representative of the Rural Municipality of Ituna Bon Accord #246 regarding costs to upgrade and expand the airstrip, and the potential to sell the airstrip as presented.

CARRIED

CORRESPONDENCE
McCotter/Salyniuk
249/2025
THAT Council, having received the following correspondence, move to file them as read:
Melville/Ituna Police Weekly Report May 21-27, 2025
Melville/Ituna Police Weekly Report May 28-June 3, 2025
Communities in Bloom
CPAA Letter
Community Futures Special Meeting
People First HR Services
Matheson and Company

CARRIED

Letter Regarding Rural Post Offices
McCotter/Salyniuk
250/2025
THAT Council submits a letter to our Member of Parliament Andrew Scheer to support the need for local post offices.

CARRIED

OLD BUSINESS

Water Treatment Plant Upgrades

Salyniuk/Keller

251/2025

THAT Council authorizes the Town of Ituna to enter into an agreement with Associated Engineering and the Contractor Con-Tech General Contractor’s Limited for the upgrade of the Water Treatment Plant, that the Mayor and the Administrator be authorized to sign the agreement, and that the agreement, being too large to attach hereto, are noted titled as Contract Documents Town of Ituna Water Treatment Plant Upgrades March 2025 and Contract Drawings IFC Town of Ituna Water Treatment Plant Upgrades March 2025 be filed, and be considered part of the resolution herein.

CARRIED

FINANCIAL STATEMENTS

List of Accounts for Approval

McCotter/Leontowich

252/2025

THAT Council authorizes the payment of cheques numbered 5134 to 5190, the Town Mastercard and Utilities for a total amount of \$94,079.28 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

Statements of Financial Activity

Overduin/McCotter

253/2025

THAT Council files the Statement of Financial Activities for the month of May as read, attached hereto and forming part hereof.

CARRIED

STAFF REPORTS

Administration Report

Salyniuk/Overduin

254/2025

THAT Council having received the Administration written report for June 17 regarding water treatment plant updates, landfill appointment, fire bans, summer students, People First HR, accessing CRA, the upcoming Rural Municipality golf tournament, request for advertising signage, town lots, Emergency response BBQ, SK Recycles program updates, Provincial Disaster Assistance Program reminder, vacation request and Urban Municipal Administrators Association of Saskatchewan conference recap files it as read.

CARRIED

SK Recycles

255/2025

Peter/Roger

THAT Council tables the decision to join SK Recycling to review the current recycling contract with Ottenbreit Sanitation Services.

CARRIED

Lead Hand Report

McCotter/Salyniuk

256/2025

THAT Council having received the Lead Hand’s written report regarding equipment and maintenance, grass cutting, hydrant flushing, manhole repairs, street patching, street sweeping, lift stations, evaporation ponds, beavers, and graveling of streets, file it as read.

CARRIED

Utility Reads

Salyniuk/Overduin

257/2025

THAT Council having received the Utility logs for May, file them as read.

CARRIED

COUNCIL REPORTS

Leontowich/Salyniuk

258/2025

THAT Council accepts the written report of Councillor Overduin regarding the Prairie Central Development Alliance and the June 25 BBQ fundraiser for the Social Club, Councillor Salyniuk’s verbal report regarding Recruitment and Retention, and council general discussion about signage, dust control solutions, and hedges.

CARRIED

Watermain Replacement Proposal
Leontowich/Overduin
259/2025

THAT Council approves the proposal from Associated Engineering for watermain replacement at a cost of \$140,200 plus applicable taxes.

CARRIED

New Desktop Printer
Leontowich/Dubreuil
260/2025

THAT Council approves the purchase of a new HP LaserJet 4001dn, black ink desktop printer for the Administrative Assistant desk to replace the obsolete printer being used to print receipts to MuniSoft for \$319.00 plus shipping and taxes as the current printer is no longer supported by our software.

CARRIED

Reservoir Cleaning
Keller/Overduin
261/2025

THAT Council approves the quote to from Scantron Robotics for \$4000/shift up to \$12000 and a \$4000 mobilization and demobilization fee excluding applicable taxes which includes:

- Remove Sediment accumulation in the reservoir based on 0.0508 meters of sediment or less
- Evaluate condition of the tank
- System remains online during the cleaning of the reservoir

Additional time required on site billed at a rate of \$500/hour.

DEFEATED

Trimmer Attachment
McCotter/Salyniuk
262/2025

THAT Council approves payment of \$802.53 tax included to Schraader’s to purchase a Honda Versattach UMC 435 ACI Powerhead with a SSBCC Trimmer Attachment.

CARRIED

Utility Supplies
McCotter/Salyniuk
263/2025

THAT Council approve the quote from Wolseley Canada for \$5285.85 for supplies needed to replace block valves and to replenish supplies for future water main breaks.

CARRIED

Half Ton Repairs
Keller/Leontowich
264/2025

THAT Council approves the quote of \$1193.97.00 from Diggers Mechanical Centre for repairs on the brakes, calipers and rotors for the half ton.

CARRIED

Dropbox
Overduin/Salyniuk
265/2025

That Council authorizes the purchase of a paid copy of Dropbox Plus for external document sharing at a cost of 155.88/year plus tax for file sharing of council documents.

CARRIED

Ad for Back up transit driver
McCotter/Keller
266/2025

THAT Council authorizes advertising in the Ituna News for a casual and special events driver for the Transit Bus for the Town of Ituna.

CARRIED

ADJOURNMENT
McCotter/Salyniuk
267/2025

THAT Council adjourn the regular council meeting at 9:06PM.

CARRIED

Mayor

Administrator