

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, May 6, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salynuik
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:59PM.

APPROVAL OF AGENDA
McCotter/Overduin
204/2025
THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES
Salyniuk/Keller
205/2025
THAT Council approves the minutes of the regular council meeting held on April 22, 2025, as presented.

CARRIED

DELEGATION
Sewer Line Repair Lot 6-7 Block 15 Plan AF1276 – Hector Roy
Salyniuk/Overduin
206/2025
THAT Council accept the verbal discussion from Hector Roy, a resident of Ituna, regarding the sewer line repair for Lot 6-7 Block 15 Plan AF1276.

CARRIED

Sewer Line Repair Lot 6-7 Block 15 Plan AF1276
Overduin/Salyniuk
207/2025
THAT Council maintains the decision made in resolution 422/2024 regarding the costs assigned for the sewer line repair completed on Lot 6-7 Block 15 Plan AF1276 that are the responsibility of the homeowner and appoint the Lead Hand and the Mayor to review the maintenance report with the resident.

CARRIED

CORRESPONDENCE
Salyniuk/Keller
208/2025
THAT Council, having received the following correspondence, moves to file them as read:
Melville/Ituna Police Weekly Report April 16-22, 2025
Melville/Ituna Police Weekly Report April 23-29, 2025
Ombudsman Annual Report 2024
Regional Library Annual General Meeting
Saskatchewan Housing Corporation Annual Report
Freight Increase Notice from Jay’s Transport
Ituna Curling Club Annual Financial Statement
Saskatchewan Investment Readiness Survey
RCMP Combined Traffic Services

CARRIED

FINANCIAL STATEMENTS
Budget
Krett/Keller
209/2025
That council having reviewed the second draft of the budget, table the budget to May 20, 2025, for further consideration.

CARRIED

List of Accounts for Approval
Krett/Keller
210/2025
THAT Council authorizes the payment of cheques numbered 5069 to 5092, payment of the town Mastercard and utilities for a total amount of \$29,346.05 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

REPORTS

Staff Reports

Salyniuk/Keller

211/2025

THAT Council having received the Utility log for April, file them as read.

CARRIED

Administrator Absence

Salyniuk/Krett

212/2025

THAT Council authorize the absence of the administrator on May 29, 2025, and June 12, 2025.

CARRIED

Office Closure

Salyniuk/Overduin

213/2025

THAT Council authorize the office be closed to the public June 3 through June 6 as the Administrator and the Administrative Assistant are away for the Urban Municipal Administrator’s Association of Saskatchewan conference in Saskatoon.

CARRIED

Council Reports

Salyniuk/Keller

214/2025

THAT Council accept the verbal report of Councillor Overduin regarding the Community Builder’s Workshop and of Councillor Leontowich regarding the Parkland Regional Library’s Annual General Meeting.

CARRIED

Community Builder’s Workshop

Salyniuk/McCotter

215/2025

THAT Council ratifies the cost of \$30 paid to Suncrest College for Councillor Overduin to attend the Community Builder’s Workshop in Melville on May 5, 2025, travel to reimbursed as per the Town’s policy on travel.

CARRIED

NEW BUSINESS

Salyniuk/McCotter

216/2025

THAT Council authorize the removal of the fence on Town property located at Lot 2 Block 39 as the fence has been partially blown down by the wind and presents a hazard.

CARRIED

Ituna News

McCotter/Salyniuk

217/2025

THAT Council commit to a Town message in the Ituna News special editions for the Graduation edition, the Fire Department Appreciation edition and the Remembrance Day edition at a cost of \$25 per edition plus GST payable to A Squared Printing.

CARRIED

Municipal Utilities Agreement

Krett/Salyniuk

218/2025

THAT Council enter into a three-year agreement with Municipal Utilities for the annual cleaning and assessment of the 2 sewage lift stations at a yearly price of \$11,400.00 per year plus GST; the annual fee includes:

- Supply of the Hydro-vac to clean the lift sump
- Lowering of a worker into the lift sump and pressure washing the debris/sludge and vacuuming out vit Hydro-vac
- Inspection of the condition and function of the Pipe-works, pumps and valves in the sump pit
- Oil will be inspected and changed in the pumps if required
- Impeller, wear plate or wear ring condition and tolerance verified
- Functionality of the control panel, level controls and sump pumps assessed
- Written report outlining details and recommendations

and that council authorizes the mayor and administrator to enter into this agreement for the 3-year term, agreement attached hereto and forming part hereof.

CARRIED

Tree Cutting on Lot 21-22 Block 53 Plan 68R23941

Salyniuk/Krett

219/2025

THAT Council authorizes the residents of Lot 21-22 Block 53 Plan 68R23941 to remove the tree on their lot that impedes the garage being constructed at the owner’s expense.

CARRIED

Suncrest College Press Release

Overduin/Keller

220/2025

THAT Council approves the press release regarding the Town’s Strategic Plan initiative written by Suncrest College and authorizes it to be published in the Ituna News on behalf of the Town of Ituna and Suncrest College.

CARRIED

That Councillor Salyniuk, having declared a conflict with the next item, left Council chambers at 7:57 PM.

Offer to Purchase Lot 17-19 Block 35 AV3793

McCotter/Leontowich

221/2025

THAT Council accepts the offer to purchase for Lots 17-19 Block 35 AV3793 in the amount of \$300 plus the costs incurred by the Town to transfer the title, that the Administrator be authorized to transfer the title and that the Mayor and Administrator be authorized to sign the purchase agreement attached hereto and form part hereof.

CARRIED

That Councillor Salyniuk return to council chambers at 7:57 PM once deliberation had ceased and a decision on the matter had been recorded.

Cemetery Block 33 Plot D

McCotter/Leontowich

222/2025

That council having reviewed the cemetery request for Block 33 Plot D approve the burial plan for this site.

CARRIED

ADJOURNMENT

Salynuik/Overduin

223/2025

THAT Council adjourns the regular council meeting at 9:26 PM.

CARRIED

Mayor

Administrator