

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, OCTOBER 7, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich (by phone), Edward McCotter, Peter Overduin, Mark Salynuik
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:55 PM.

APPROVAL OF AGENDA

Salynuik/Overduin

364/2025

THAT Council adopts the agenda with the following amendments:

- 9.1 Loader update
- 10.15 Streetlights

CARRIED

APPROVAL OF MINUTES

Leontowich/Salynuik

365/2025

THAT Council approves the minutes of the regular council meeting held on September 16, 2025, as presented.

CARRIED

DELEGATION

Oleg and Katerina Boiko

Salyniuk/Keller

366/2025

THAT Council hears the delegation of Oleg and Katerina Boiko regarding Lots 33-40 Block 19 Plan Y6120.

CARRIED

CORRESPONDENCE

McCotter/Salyniuk

367/2025

THAT Council, having received the following correspondence, moves to file them as read:

- Melville/Ituna Police Weekly Report September 10-16, 2025
- Melville/Ituna Police Weekly Report September 17-23, 2025
- Quarter 2 RCMP Community Update
- Derelict Building Project
- East Central Transportation Planning Committee Probation
- Post Office Call to Council for Action
- Deer Park Pumpkin Guess
- Social Centre Update
- Strategic Planning Roadmap

CARRIED

Lunch for Strategic Planning Meeting

Salyniuk/Overduin

368/2025

THAT Council approves the purchase of lunch for the strategic planning meeting for 14 people.

CARRIED

FINANCIAL STATEMENTS

List of Accounts for Approval

Overduin/Leontowich

369/2025

THAT Council authorizes the payment of cheques numbered 5384 to 5405, the Town Mastercard and Utilities for a total amount of \$36,6626.34 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

STAFF REPORTS

Administrator Report

McCotter/Overduin

370/2025

THAT Council having received the Administration written report for October 7, regarding the Canada Housing and Infrastructure Fund grant, staff training, upcoming training needed, Halloween candy, reporting, the Provincial Sales Tax audit, and correspondence, files it as read.

CARRIED

Lead Hand Report

McCotter/Overduin

371/2025

THAT Council receives the Lead Hands’s verbal report on repairs to curbstops, block valves, hydrants, winterizing hydrants and lines to the park, effluent release to Pheasant Creek, garbage truck repairs, sewer line, last day of compost, pH/temp pen, WTP generator, and the cleared beaver dam.

CARRIED

Utility Reads

Leontowich/Overduin

372/2025

THAT Council having received the Utility logs for September, file them as read.

CARRIED

Halloween Candy

Leontowich/Overduin

373/2025

That Council approves spending on \$50 on office candy.

CARRIED

COUNCIL REPORTS

Salynuik/Overduin

374/2025

THAT Council receives the verbal report of Councillor Krett on the Leon’s loader no longer being available for sale and repeals resolution 343/2025 and council’s approval to spend \$2900 to purchase the loader.

CARRIED

NEW BUSINESS

CN Ituna, Saskatchewan Environmental Investigation, Access Agreement Consent

Salyniuk/Keller

375/2025

THAT Council agrees to enter into an access agreement for the Saskatchewan Environmental Investigation for CN Ituna to be signed by the mayor and the administrator; the agreement to be attached hereto and forming part hereof.

CARRIED

Bylaw 03-2025 Repealing Bylaw

Salyniuk/Overduin

376/2025

THAT Bylaw Number 3-2025 being a bylaw to repeal previous bylaws, be introduced and read a first time.

CARRIED

Bylaw 03-2025 Repealing Bylaw- Second Reading

McCotter/Keller

377/2025

THAT Bylaw Number 3-2025 being a bylaw to repeal previous bylaws, be introduced and read a second time.

CARRIED

Bylaw 03-2025 Repealing Bylaw – Motion to give Third Reading

Leontowich/Overduin

378/2025

THAT Bylaw Number 3-2025 being a bylaw to repeal previous bylaws, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Bylaw 03-2025– Third Reading
Krett/McCotter
379/2025

THAT Bylaw Number 3-2025 being a bylaw to repeal previous bylaws, be read a third and final time and be adopted; and that Bylaw 3-2025 be attached hereto and forming part hereof.

CARRIED

Bylaw 04-2025 Tax Certificate Bylaw
Overduin/McCotter
380/2025

THAT Bylaw Number 4-2025 being a bylaw to set the fee to be charged for the issuance of a tax certificate, be introduced and read a first time.

CARRIED

Bylaw 04-2025 Tax Certificate Bylaw - Second Reading
Salyniuk/Krett
381/2025

THAT Bylaw Number 4-2025 being a bylaw to set the fee to be charged for the issuance of a tax certificate, be introduced and read a second time.

CARRIED

Bylaw 04-2025 Tax Certificate Bylaw – Motion to give Third Reading
Overduin/Keller
382/2025

THAT Bylaw Number 4-2025 being a bylaw to set the fee to be charged for the issuance of a tax certificate, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Bylaw 04-2025 Tax Certificate Bylaw – Third Reading
McCotter/Krett
383/2025

THAT Bylaw Number 4-2025 being a bylaw to set the fee to be charged for the issuance of a tax certificate, be read a third and final time, be adopted and repeals bylaw 4-2016 of the same name; and that Bylaw 4-2025 be attached hereto and forming part hereof.

CARRIED

Bylaw 05-2025 Tax Incentives Bylaw
Salyniuk/McCotter
384/2025

THAT Bylaw Number 5-2025 being a bylaw of the Town of Ituna to Provide Incentives for the Establishment of New Businesses or Expansion of Existing Business or Constructing New Residences within the Town of Ituna, be introduced and read a first time.

CARRIED

Block 9 Potholes
McCotter/Salyniuk
385/2025

THAT Council agrees that the right-of-way between the highway and Block 9 be the responsibility of the business owner to repair as the potholes are related to business traffic using the site.

CARRIED

Hydrant Replacement Quote
Salyniuk/Overduin
386/2025

THAT Council approves the quote from TSL Mechanical of \$5600 plus applicable taxes to replace the out of order hydrant on the corner of 5th Street NE and 6th Avenue NE.

CARRIED

Offer to Purchase Lot 14 Block B Plan FW641
Leontowich/Keller
387/2025

THAT Council accepts the offer to purchase for Lot 14 Block B Plan FW641 civic address 313 3rd Street NE from Leon Moxham for \$1150.00; that payment is due within 30 days of the date in the purchase offer agreement and that all fees and charges for transferring the title be the responsibility of the purchaser.

CARRIED

Offer to Purchase Lots 1-5 Block 15 Plan AF1276

Salyniuk/Overduin

388/2025

THAT Council accepts the offer to purchase for Lots 1-5 Block 15 Plan AF1276 civic address 120 1st Avenue NW from Derrick Lemoier for \$800; that payment is due within 30 days of the date in the purchase offer agreement and that all fees and charges for transferring the title be the responsibility of the purchaser.

CARRIED

Offer to Purchase Lot 2 Block 39 Plan F02808

McCotter/Salyniuk

389/2025

THAT Council accepts the offer to purchase for Lot 2 Block 39 Plan F02808 civic address 407 3rd Street SW from Dawn Duthie for \$300 pending the acceptance of the Canada Revenue Agency; if the acceptance proceeds payment is due within 30 days of the date in the purchase offer agreement and that all fees and charges for transferring the title and the encroachment be the responsibility of the purchaser.

CARRIED

Offer to Purchase Lots 25-26 Block 19 Plan Y6120

Salyniuk/Overduin

390/2025

THAT Council accepts the offer to purchase for Lots 25-26 Block 19 Plan Y6120 civic address 117-6th Avenue SW from Arlene Sopel for \$2000; that payment is due within 30 days of the date in the purchase offer agreement and that all fees and charges for transferring the title be the responsibility of the purchaser.

CARRIED

Hourly Rates for Grader and Bobcat

McCotter/Salyniuk

391/2025

THAT Council set the hourly rates for use of the grader at \$ 150 and the bobcat at \$100 for the purpose of contracts and custom work.

CARRIED

Request for a Tax Concession

McCotter/Salyniuk

392/2025

THAT Council tables a tax concession to Digger’s Mechanical Centre until the Tax Incentives bylaw can be reviewed as the incentives for new businesses needs clarification.

CARRIED

Municipal Utilities Volute Quote

McCotter/Salyniuk

393/2025

THAT Council accepts the quote from Municipal Utilities for \$2450 plus taxes to get a refurbished backup volute.

CARRIED

Demolition Tenders

McCotter/Salyniuk

394/2025

THAT Council having received 4 sealed tenders by the deadline for demolition from:

1. Pride Landscaping for \$96792.00 including taxes, labour, landfill fees, capping off water and sewer, backfilling foundations, spreading topsoil and reseeding grass.
2. Anything Trackhoe Construction for \$75000 plus tax to haul all debris and concrete to the Melville landfill, fill basements and plant grass – additional considerations for asbestos.
3. Machniak Trenching and Excavating for \$225652.50 including applicable taxes, landfill fees, services cap, fill, grass, all labour and supplies- additional costs for asbestos.
4. Northside Recycling for \$34,000 plus tax, fill to be paid at a rate of \$150/tandem load, \$250/tridem load, landfill fees to be paid by the Town, asbestos removal the responsibility of the Town.

tables a decision on the tenders to update the bidders on the removed properties from the tender and to allow all bidders an opportunity to adjust their pricing.

CARRIED

Street Lights
Salyniuk/Keller
395/2025

THAT Council audits our need for streetlights including 1st Street SE and 7th Avenue SW

CARRIED

ADJOURNMENT
McCotter/Salyniuk
396 /2025

THAT Council adjourns the regular council meeting at 9:29PM.

CARRIED

Mayor

Administrator