

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, SEPTEMBER 17, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich (by phone), Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:59PM.

APPROVAL OF AGENDA

Salyniuk/Keller

337/2025

THAT Council amends the agenda as follows and adopts the amended agenda:

- 6.4 Arena Agreement
- 10.11 Council Meeting times
- 10.12 Traffic Bylaw
- 10.13 Offer to Purchase Agreement for Lots 1-7 Block 6 Plan AH3660

CARRIED

APPROVAL OF MINUTES

Salyniuk/Overduin

338/2025

THAT Council approves the minutes of the regular council meeting held on August 19, 2025, as presented.

CARRIED

DELEGATION

Oleg and Katerina Boiko Appeal

McCotter/Salyniuk

339/2025

THAT Council having heard the appeals of Oleg and Katerina Boiko at this regular meeting, September 16, 2025, regarding the results of the 7th Avenue SW Boundary survey, extend the date of compliance but maintain that the work previously requested be completed as follows:

- Fence relocated to behind the boundary to allow for utility right-of-way setbacks as outlined in Zoning Bylaw 5-2015
- Front fence height reduced to 3ft as per Zoning Bylaw 5-2015
- Garden on roadway boundary removed
- Sidewalk on roadway boundary removed

that the resident has until October 31, 2025, to complete, or appeal to the decision to a higher decision-making body.

CARRIED

Hector Roy regarding Crosswalks

Salyniuk/Keller

340/2025

THAT Council having heard the concerns regarding crosswalks instructs Administration to work with the Ministry of Highways on this matter.

CARRIED

CORRESPONDENCE

Overduin/Salyniuk

341/2025

THAT Council, having received the following correspondence, moves to file them as read:

- Melville/Ituna Police Weekly Report August 13-19, 2025
- Melville/Ituna Police Weekly Report August 20-26, 2025
- Melville/Ituna Police Weekly Report August 27-September 2, 2025
- Cummins Water Treatment Plant Assessment 2025
- Cummins North Lift Station Assessment 2025
- Cummins South Lift Station Assessment 2025
- Ambulance Parking Request
- SGI Policy
- Resident Letter Regarding Abatement Request and Notice About Standing Water

CARRIED

Abatement Request

342/2025

Overduin/Keller

THAT Council approves the abatement of \$500; the amount of the second base charged to the owner of adjoining lots numbered F 102366536 and 43 NW 16 25 11 W2 both lots taxed by the Town of Ituna as provided by the Base Tax Bylaw 2-2025.

CARRIED

OLD BUSINESS

Leon’s 790 Loader

Krett/Salyniuk

343/2025

That Council approves the purchase of the Leon’s 790 used loader advertised by Rick Simmins for \$2900 upon condition of inspection and that Councillor Krett be authorized to arrange for the purchase and pick up.

CARRIED

Snow Hauling and Snow Removal Tender

McCotter/Salyniuk

344/2025

THAT Council, having received one sealed application for each the Snow Hauling and Snow Removal Tender by the tender deadline of September 12 at noon, approves the tenders submitted from Dash Trucking in partnership with Barcod Construction for both tenders with matching rates as follows:

- \$150/hour for the payloader
- \$100/hour for the tandem truck
- Snow pile at the arena moved as needed, at no cost to the Town

CARRIED

Date Amendment to the Arena Agreement

Salynuik/McCotter

345/2025

THAT Council amends the agreement between the Town of Ituna and the Ituna Arena Cooperative to add an expiry date of the agreement of December 31, 2026, not currently listed in the agreement.

CARRIED

FINANCIAL STATEMENTS

List of Accounts for Approval

McCotter/Salyniuk

346/2025

THAT Council authorizes the payment of cheques numbered 5328 to 5383, the Town Mastercard and Utilities for a total amount of \$253,690.27 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

Statement of Accounts

McCotter/Overduin

347/2025

THAT Council files the Statement of Financial Activities for the months of July and August as read, attached hereto and forming part hereof.

CARRIED

Interest on Savings Accounts

McCotter/Salyniuk

348/2025

THAT Council authorizes administration to move the Town’s Savings Accounts one and two from savings which has an interest rate of .85 to a redeemable term account that has a current interest rate of 2.75; the account allows for withdrawal of funds after 91 days.

CARRIED

STAFF REPORTS

Krett/Overduin

349/2025

THAT Council having received the Administration written report for September 17, 2025 regarding permit updates, amended demolition tender, Shamrock Board resignation, maintenance lists for SAMA, Education Property Tax, PST audit in October, update on Administrator’s medical leave, tax reminders, upcoming water billing, and asbestos testing; Lead Hands’s report on equipment maintenance, effluent release, sewer issues, contracts, equipment needs, water reads, and composting; and the recreation director’s report on a youth recreation program, files it as read.

CARRIED

Asbestos Testing for Buildings to be Demolished

Salyniuk/Keller

350/2025

THAT Council will arrange and incur costs of testing for Asbestos in buildings up for demolition; administration to provide quotes.

CARRIED

Utility Reads

Overduin/Salyniuk

351/2025

THAT Council having received the Utility logs for August, file them as read.

CARRIED

COUNCIL REPORTS

Keller/Salyniuk

352/2025

THAT Council accepts the verbal report of Councillor Overduin’s Strategic Planning next steps which include a council and lead staff strategic planning meeting to prioritize and provide action steps for initiatives and a Town Hall Meeting.

CARRIED

NEW BUSINESS

Cummins Sales and Service Transfer Switch Panel Repair for North and South Lift Station

Leontowich/Overduin

353/2025

THAT Council accepts the quote of \$1689.59/panel from Cummins Sales and Service to replace the transfer switch panels for both the north and south lift stations.

CARRIED

Cummins Sales and Service Quote to Convert Transfer Switch Quote

Overduin/Salyniuk

354/2025

THAT Council tables to quote to convert the transfer from indoor to outdoor switches to review if this is covered in the upgrades planned for the water treatment plant.

CARRIED

Wish Upon a Star Donation Request

Leontowich/Salyniuk

355/2025

THAT Council approves a donation of \$100 to the Wish Upon a Star Early Learning Centre for their upcoming fundraiser on November 8, 2025.

CARRIED

Reds Cannabis

McCotter/Salyniuk

356/2025

THAT Council approves the establishment of a cannabis retail store in Ituna; owner to acquire applicable permits and licensing and to follow legislation related to cannabis, cannabis retailing, and related regulations.

CARRIED

Fer-Mac Garbage Truck Quote

McCotter/Salyniuk

357/2025

THAT Council tables the quote for a new garbage truck to consider financing options.

CARRIED

Request to Purchase Screen Door

Overduin/Salyniuk

358/2025

THAT Council approves the sale of the old screen door from the Old Parno Meats building for \$25.00 to Mary Goertzen.

CARRIED

Clear Tech Quote

Salyniuk/Keller

359/2025

THAT Council tables the Clear Tech Quote for a new scale to get further clarification on which option is needed.

CARRIED

Grant Writing Quote
Overduin/Keller
360/2025

THAT Council approves the quote from Associated Engineering of \$3700 plus tax to write the grant for the Canada Housing and Infrastructure Funding that targets drinking water, wastewater, storm water or solid waste management for communities in relation to housing.

CARRIED

Council Meeting Times
McCotter/-
361/2025

THAT Council adjusts meeting times to earlier in the day starting at 1:00PM.

FALLS FOR LACK OF SECONDER

Offer to Purchase Lots 1-7 Block 6 Plan AH3660
Overduin/Krett
362/2025

THAT Council authorizes the Mayor and Administrator to sign the finalized offer to purchase once completed; draft provided to council by Randy Kachur is missing Town’s GST number and the serial number from the compressor to be included with the sale.

CARRIED

ADJOURNMENT
Salyniuk/McCotter
363 /2025

THAT Council adjourns the regular council meeting at 9:55PM.

CARRIED

Mayor

Administrator