

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, November 4, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett (by phone), Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salynuik
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:04PM.

APPROVAL OF AGENDA
Salynuik/Leontowich
433/2025
THAT Council adopts the agenda as presented.

CARRIED

APPROVAL OF MINUTES
Overduin/Salynuik
434/2025
THAT Council approves the minutes of the regular council meeting held on October 21, 2025, as presented.

CARRIED

DELEGATION
Ituna Arena Committee - David Renkas & Jack Shymko
Leontowich/Overduin
435/2025
THAT Council hears the delegation of David Renkas and Jack Shymko regarding the Provincial Sales Tax Audit payment and updates regarding the arena.

CARRIED

Payment Plan for PST Audit
Overduin/Leontowich
436/2025
THAT Council instructs the administrator to draw up an agreement to present to council for the repayment of the outstanding provincial sales tax between the town and the Ituna Community Arena Cooperative.

CARRIED

CORRESPONDENCE
Leontowich/Overduin
437/2025
THAT Council, having received the following correspondence, moves to file them as read:
Melville/Ituna Police Weekly Report October 22-28, 2025
2025 Communities in Bloom Update
Response from Randy Kachur
Ituna Curling AGM

CARRIED

OLD BUSINESS
Encroachment Agreement for Lots 33-40 Block 19 Plan Y6120
Keller/Leontowich
438/2025
THAT Council intends to enter into an Encroachment Agreement with Katerina Boiko and Oleg Boiko regarding Lots 33-40 Block 19 Plan Y6120 for the fence that encroaches on the boundary of 7th Avenue SW in violation of the Zoning Bylaw, that all other items that extend beyond the fence are to be removed; the draft presented here is to be reviewed by the Town’s lawyer and the final agreement to be approved by council.

CARRIED

FINANCIAL STATEMENTS
List of Accounts for Approval
Overduin/Keller
439/2025
THAT Council authorizes the payment of cheques numbered 5440 to 5462, the Town Mastercard and Utilities for a total amount of \$34,862.23 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

STAFF REPORTS
Administrator Report
Overduin/Leontowich
440/2025

THAT Council having received the Administration written report for November 4, regarding staff training, sewer, new signs installed, garbage truck repairs, update on Emergency Response Planning and the Fire amalgamation, conversations with legal, absences on November 6th and 7th and December 4th and 5th, and progress with the Canada Revenue Agency; files it as read.

CARRIED

Curbside Garbage Pick up
Salyniuk/Overduin
441/2025

THAT Council tables entering into an agreement with Ottenbreit Sanitation Services for bi-weekly garbage pick up to consider the matter further.

CARRIED

Recreation Report
Overduin/Keller
442/2025

THAT Council having received the recreation written report regarding the Ugly and Bright Community Celebration, the start of the indoor walking program, upcoming programming initiatives, yard decoration contest, and the need to find a Santa, file it as read.

CARRIED

Programming Materials
Overduin/Keller
443/2025

THAT Council approves the request for \$500 to be used for materials needed for the games and prizes for the Ugly and Bright Community Night to add to the grant funding.

CARRIED

Holiday Yard Decorating Competition
Overduin/Krett
444/2025

THAT Council approves spending \$150 for a Holiday Yard Decorating Competition for the categories of Most Festive, Most Colourful, and Most Unique; judges to be from another community.

DEFEATED

Art Class Series
Overduin/Keller
445/2025

THAT Council approves the cost of \$1600 to be used for hiring an instructor for a series of art classes for early spring and to hire Louise Filarczuk for a Christmas Arrangement Workshop.

CARRIED

Utility Reads
McCotter/Leontowich
446/2025

THAT Council having received the Utility logs for October, file them as read.

CARRIED

Lead Hand Report
Leontowich/Overduin
447/2025

THAT Council receives the Lead Hands’s written report on curbstops, block valves, and hydrant repairs, effluent release to Pheasant Creek, sewer line cleaning, snow grading plan for the 2025-2026 winter maintenance, garbage truck repairs, training, storm sewer plan for the alleyway between 6th Avenue SE and 5th Avenue SE, installation of the new stop sign on the corner of 5th Avenue SW and 3rd Street SW leading onto the highway, file it as read

CARRIED

COUNCIL REPORTS
Krett/Keller
448/2025

THAT Council receives the verbal reports of Councillor Overduin on his personal initiative to try and save the theatre and Councillor report on the Public Regional Library annual general meeting where we were notified the library levy will be increased to \$15,100.80 next year.

CARRIED

NEW BUSINESS
Tax Enforcement
Krett/McCotter
449/2025

THAT TAXervice be authorized under section 22(1) of *The Tax Enforcement Act* on or after November 30, 2025, to commence proceedings to request title with respect to the following described lands:

- Lot 5 Block 8 Plan AF1276
- Lot 6 Block 8 Plan AF1276
- Lot 7 Block 8 Plan AF1276
- Lot 10 Block 11 Plan AF1276
- Lot 12 Block 50 Plan 63R45327

CARRIED

Tax Enforcement
McCotter/Krett
450/2025

THAT the Administrator for the Town of Ituna be authorized under section 22(1) of *The Tax Enforcement Act* on or after November 30, 2025, to commence proceedings to request title with respect to the following described lands:

- Lot 22 Block 6 Plan AH3660
- Lot 22 Block 6 Plan AH3660
- Lot 7 Block 25 Plan 66R41588
- Lot 19 Block 24 Plan AV3793
- Lot 20 Block 24 Plan AV3793
- Lot 21 Block 24 Plan AV3793
- Lot 22 Block 24 Plan AV3793
- Lot 23 Block 24 Plan AV3793
- Lot 1 Block 22 Plan Y6120
- Lot 2 Block 22 Plan Y6120
- Lot 3 Block 22 Plan Y6120
- Lot 9 Block 22 Plan Y6120
- Lot 10 Block 22 Plan Y6120

CARRIED

Clayton Air Purchase Agreement
McCotter/Overduin
451/2025

THAT Council agrees to the sale and purchase agreement between the Town of Ituna and Clayton Air services for the purchase price of \$55,000 that will close on November 14, 2025; once signed the agreement to be attached hereto and forming part hereof.

CARRIED

Agreement for Emergency Response Plan Consulting
Krett/McCotter
452/2025

THAT Council enters into an agreement with Casa Boldt Consulting Corporation to provide Emergency Response Planning for the Town of Ituna, the RM of Ituna Bon Accord #246, the RM of Gary #245 and the Village of Hubbard at a cost of \$82,700 plus applicable taxes; the Targeted Sector Support Grant pays for 75% of the costs and the municipalities have agreed to pay the remaining 25% of the costs.

CARRIED

Bylaw 06-2025 Traffic Bylaw - First Reading
McCotter/Keller
453/2025

THAT Bylaw Number 6-2025 being a bylaw to Regulate the Operation & Parking of Vehicles and the Use of Highways, be introduced and read a first time.

CARRIED

Bylaw 06-2025 Traffic Bylaw - Second Reading

Salyniuk/McCotter

454/2025

THAT Bylaw Number 6-2025 being a bylaw to Regulate the Operation & Parking of Vehicles and the Use of Highways, be introduced and read a second time.

CARRIED

Bylaw 06-2025 Traffic Bylaw – Motion to give Third Reading

Salyniuk/McCotter

455/2025

THAT Bylaw Number 6-2025 being a bylaw to Regulate the Operation & Parking of Vehicles and the Use of Highways, be given three readings at this one meeting.

CARRIED UNANIMOUSLY

Bylaw 06-2025 Traffic Bylaw – Third Reading

Salyniuk/Overduin

456/2025

THAT Bylaw Number 6-2025 being a bylaw to Regulate the Operation & Parking of Vehicles and the Use of Highways, be read a third and final time and be adopted once approved by the Highway Traffic Board; and that Bylaw 6-2025 be attached hereto and forming part hereof.

CARRIED

ADJOURNMENT

McCotter/Krett

457/2025

THAT Council adjourns the regular council meeting at 8:47 PM.

CARRIED

Mayor

Administrator