

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, November 18, 2025, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:01 PM.

APPROVAL OF AGENDA

Salyniuk/Keller

458/2025

THAT Council adopts (the amended) agenda as presented (with the following amendments).
9.1 Council – in camera

CARRIED

APPROVAL OF MINUTES

Leontowich/Overduin

459/2025

THAT Council approves the minutes of the regular council meeting held on November 8, 2025, as presented.

CARRIED

CORRESPONDENCE

Salyniuk/Overduin

460/2025

THAT Council, having received the following correspondence, moves to file them as read:
Melville/Ituna Police Weekly Report October 29-November 4, 2025
Arena Financial Summary 2024-2025
Saskatchewan Assessment Management Agency Municipal Service Fee Rate Increase
Recruitment and Retention Update regarding the sale of the medical building in Melville

CARRIED

OLD BUSINESS

Garbage Collection

Keller/Overduin

461/2025

THAT Council tables considerations for a new garbage truck versus hiring Ottenbreit Sanitation Services for curbside pick up to find out the status of the repair; that if the garbage truck is not repaired it be taken to a General Motors authorized repair location and that Barcod Construction be engaged to haul the garbage truck to the closest General Motors location in our area that can repair the truck.

CARRIED

Canada Housing and Infrastructure Application

Salyniuk/Leontowich

462/2025

THAT the Town of Ituna Council support the application for a Canada Housing and Infrastructure Fund (CHIF) grant for the project titled Town of Ituna Infrastructure Servicing Upgrades Drinking Water Systems and council agrees to:

- Meet legislated standards;
- Meet the terms and conditions of the CHIF program;
- Commit to paying the applicant’s share of the eligible costs and ongoing costs associated with the project; and
- Ensure legislative and regulatory requirements will or have been met including requirements for a federal environmental assessment process, provincial environmental assessment process and requirements for Indigenous Consultation or engagement where required.

CARRIED

Strategic Plan Draft

Krett/Keller

463/2025

THAT Council tables the Strategic Plan to have more time to review.

CARRIED

FINANCIAL STATEMENTS

List of Accounts for Approval

McCotter/Leontowich

464/2025

THAT Council authorizes the payment of cheques numbered 5463 to 5495, for a total amount of \$134,887.69 found on the List of Accounts for Approval attached hereto and forming part hereof.

CARRIED

Statement of Accounts

McCotter/Overduin

465/2025

THAT Council files the Statement of Financial Activities for October as read, attached hereto and forming part hereof.

CARRIED

STAFF REPORTS

Administrator Report

Salyniuk/Leontowich

466/2025

THAT Council having received the Administration written report for November 18, regarding highway review of the traffic bylaw, asbestos testing for buildings to be demolished, Canada Revenue Agency regarding reassessed Goods and Sales Tax deductions, Munisoft updates in 2026, PST exemption status for some power bills, water treatment plant upgrades update, and sale of the airstrip; files it as read.

CARRIED

Lead Hand Report

McCotter/Leontowich

467/2025

THAT Council having received the Lead Hand verbal report for November 18, regarding sand and salt for the roads, request for a woodchipper, dump maintenance, request to acquire a snow pusher, Christmas lights up, and files it as presented.

CARRIED

Snow Pusher

Overduin/McCotter

468/2025

THAT Council tables the purchase of a snow pusher to check on the quality of the options presented and to investigate alternative options that offer more functions.

CARRIED

Recreation Report

Overduin/Leontowich

469/2025

THAT Council having received the expenses and revenue report for the recreation programs files it as read.

CARRIED

NEW BUSINESS

Councillor Salyniuk requests a recorded vote on all matters related to the Ituna Community Arena Co-operative for this council meeting.

Ituna Community Arena Co-operative Repayment Agreement For Approval

Overduin/Leontowich

470/2025

THAT Council approves the drafted repayment agreement that allows the Ituna Community Arena Cooperative to repay the outstanding provincial sales tax owed to the Town of Ituna over the course of 3 years.

McCotter - Opposed, Leontowich-Approved, Overduin- Approved, Krett- Approved, Keller – Approved, Salyniuk – Opposed, Rene – Approved

CARRIED

Agreement Between the Town of Ituna and the Ituna Community Arena Co-operative

Krett/Keller

471/2025

THAT Council authorizes the Town of Ituna to enter into an agreement on behalf of the Town of Ituna with the Ituna Community Arena Cooperative to repay the outstanding provincial sales tax owed to the Town; that the mayor and the administrator be authorized to sign this agreement on behalf of the Town and that the executed agreement be attached hereto and forming part hereof.

McCotter - Opposed, Leontowich-Approved, Overduin- Approved, Krett- Approved, Keller – Approved, Salyniuk – Opposed, Rene – Approved

CARRIED

Vacant and Derelict Lot Purchase and Development Policy
Salyniuk/Keller

472/2025

THAT Council tables the Vacant and Derelict Lot Purchase and Development Policy to be applied to all sales of land owned by the Town of Ituna to differentiate between procedures for vacant lots which council intends to differ from the procedure for derelict lots.

CARRIED

Professional Building Inspector Appointments
Leontowich/Overduin

473/2025

THAT Council hereby appoints:

- Nathan Brodner Class 1 Licensed Building Official, Saskatchewan BOL880
- Chantel Terry Class 1 Licensed Building Official, Saskatchewan BOL860

of Professional Building Inspectors Inc. as the Town of Ituna’s Building Inspectors for 2025 and that the Mayor and the Administrator be authorized to sign the certificate of appointment to give effect to the same attached hereto and forming part hereof.

CARRIED

Quote for Bus Repair
McCotter/Krett

474/2025

THAT Council tables the decision for the bus repair to request two additional quotes for the work required to be presented at the next meeting.

CARRIED

COUNCIL REPORTS
Committee of the Whole – Council Procedures and Decorum
McCotter/Overduin

475/2025

THAT Council adjourns to a closed session at 8:40PM to discuss council proceedings and decorum in accordance with 16(1)(b) of the Local Authority and Freedom of Information and Protection of Privacy Act.

CARRIED

Rise and Report
McCotter/Krett

476/2025

THAT Council rises and reports at 8:55PM

ADJOURNMENT
McCotter/Keller

477/2025

THAT Council adjourns the regular council meeting at 8:56 PM.

CARRIED

Mayor

Administrator