

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, FEBRUARY 3, 2026, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:59PM.

CONFLICT OF INTEREST
Ed declares conflict on Demand Letter

APPROVAL OF AGENDA
Overduin/Salyniuk
66/2026

THAT Council adopts the agenda with the following amendments:

- Add 7.5 Alleyway Snow Removal
- Remove Old Business

CARRIED

ADOPTION OF MINUTES
Leontowich/Salyniuk
67/2026

THAT Council approves the minutes of the regular council meeting held on, January 27, 2026, as presented.

CARRIED

DELEGATION
Salyniuk/Overduin
68/2026

THAT Council receive the verbal report of Shawn Serelo regarding interest in a rental space presented to Council, as information.

Building Rental
Krett/Salyniuk
69/2026

THAT Council authorize Councillor McCotter to show Mr. Serelo the paper shed as an option for rental consideration, that administration be authorized to make an agreement with Shawn Serelo regarding renting space from the options of town buildings offered and report back to council.

CARRIED

STAFF REPORTS
Administrative Report
McCotter/Overduin
70/2026

THAT Council receive the report of Administration regarding the upcoming audit, training, transit, conferences, legal, water treatment plant, garbage, Town Hall meeting plans, and Elash farewell as information.

CARRIED

Saskatchewan Urban Municipalities Association - Hotel Booking
Keller/McCotter
71/2026

THAT Council authorizes administration to book hotels for the Saskatchewan Urban Municipalities Association conference on April 12-15 in Regina for Rene Dubreuil, Roger Keller, Kevin Krett, Edward McCotter, Nancy Leontowich, and Angela Fetch Muzyka to attend; that Stacey Yakimoski be authorized to chose either the Saskatchewan Urban Municipalities Association conference or the Urban Municipal Administrators Association of Saskatchewan conference.

CARRIED

Urban Municipal Administrators Association of Saskatchewan – Hotel Booking
Overduin/Leontowich
72/2026

THAT Council authorize hotels be booked for Angela Fetch Muzyka and Stacey Yakimoski to attend the Urban Municipal Administrators Association of Saskatchewan Conference on June 2-5 in Saskatoon; that Stacey Yakimoski may choose to attend either this conference or the Saskatchewan Urban Municipalities Association conference not both.

CARRIED

Utility Logs
Leontowich/Keller
73/2026

THAT Council accepts the utility logs for January 2026 as information.

CARRIED

NEW BUSINESS
Taxervice Agreement
Overduin/Keller
74/2026

THAT Council authorize the Mayor and Administrator to execute the Taxervice Engagement letter between the Town of Ituna and Taxervice Incorporated authorizing Taxervice Incorporated to manage tax arrears recovery for a term of 3 (three) years ending December 31, 2028 on the municipality’s behalf in accordance with Saskatchewan’s *Tax Enforcement Act*; that a copy of the engagement letter be attached hereto and forming part hereof.

CARRIED

Training
Overduin/Keller
75/2026

THAT Council authorize Stacey Yakimoski and Angela Fetch Muzyka to attend Spring Workshop from the Ministry of Government Relations on Financial Administration in Melville on March 31, 2026, with the Town covering the registration fee of \$100 per participant; travel expenses to be paid in accordance with the Town’s policies.

CARRIED

Paratransit Rental Agreement
Krett/Leontowich
76/2026

THAT Council authorize the Mayor and Administration to execute an agreement between the Town of Ituna and Koncz Services regarding the paratransit vehicle rental for \$1000/month, that the precheck be included with the agreement; a copy of the agreement attached hereto and forming part hereof.

CARRIED

SaskTel Assignment Agreement
Leontowich/Overduin
77/2026

THAT Council authorize the Mayor and Administration to execute the assignment agreement transferring contract #2755667 at a rate of \$69.95/month for internet from Elash Autobody to the Town of Ituna for services at the new Fire Hall; a copy of the agreement attached hereto and forming part hereof.

CARRIED

Alleyway Snow Clearing
Krett/Overduin
78/2026

THAT Council instruct administration to work with service to clear snow from alleys for providers such as SaskTel needing alleyway access for infrastructure purposes; that arrangements must be made with administration prior to the day of the appointment.

CARRIED

FINANCIAL REPORTS
List of Accounts for Approval
McCotter/Krett
79/2026

Financial Reports – List of Accounts for Approval

THAT Council authorize the payment of cheques 5637 to 5654 and payment of credit card payments for a total amount of \$16,737.74, as listed on the List of Accounts for Approval, attached hereto and forming part hereof, as presented; and that Administration be authorized to process these payments as listed.

CARRIED

COUNCIL REPORTS
Overduin/Keller
80/2026

THAT Council receive the report of Councillor Leontowich regarding the need for repairs on the community board outside the post office, as information.

CARRIED

COMMUNICATIONS
Salyniuk/Leontowich
81/2026

Receiving Correspondence

THAT Council receive the following correspondence, as information:

- Weekly RCMP Reports January 21, 2026
- Meeting Minutes for Water Treatment Plant
- Yorkton Tribal Council -Build Canada Homes Grant

CARRIED

Build Canada Homes Grant
Salynuik/Overduin
82/2026

THAT Council authorizes administration to apply for the Build Canada Homes Grant.

CARRIED

COMMITTEE OF THE WHOLE

8:11 PM Councillor McCotter declares financial conflict and exits council chambers; the rest of council and the administrator remain for the in-camera session.

Salyniuk/Krett
Legal – Demand Letter
83/2026

THAT Council move into Committee of the Whole at 8:11PM to discuss legal matters, in accordance with Section 16(1)(b) of *The Local Authority Freedom of Information and Protection of Privacy Act*.

CARRIED

Rise and Report
Salyniuk/Krett
84/2026

THAT Council rise and report at 8:27PM.

CARRIED

8:27 Councillor McCotter returns to chambers and resumes his seat.

Legal Representation
Krett/Keller
85/2026

THAT Council appoints Adam Touet of Avenue Law as the legal representative in the employment matter; that the hourly rate schedule previously accepted remains the rate schedule and that a cost update for consideration will be provided if the Town is required to go to court.

Councillor McCotter abstains.

CARRIED

ADJOURNMENT
Salyniuk/Krett
86/2026

THAT Council adjourns the regular council meeting at 8:29 PM.

CARRIED

Mayor

Administrator