

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, January 27, 2026, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 6:59 PM.

CONFLICT OF INTEREST
Councillor McCotter declares conflict on agenda points 6.7, 10.4, 12.2, 12.3.

APPROVAL OF AGENDA
Leontowich/Keller
39/2026
THAT Council adopts the agenda as written.
CARRIED

ADOPTION OF MINUTES
Salyniuk/Keller
40/2026
THAT Council approves the minutes of the regular council meeting held on, January 13, 2026, as presented.
CARRIED

STAFF REPORTS
Administrator
Overduin/Salyniuk
41/2026
THAT Council receive the report of Administration regarding resident feedback, monthly and annual reporting, upcoming audit, training, software updates and the rental bus as information.
CARRIED

Reorder the Agenda
Krett/Salyniuk
42/2026
THAT Council move the committee of the whole discussion to after staff reports to accommodate the individuals speaking in this portion of the meeting.
CARRIED

COMMITTEE OF THE WHOLE
Salyniuk/McCotter
43/2026
THAT Council move into Committee of the Whole at 7:06 PM to discuss personnel matters, in accordance with Section 16(1)(d) of *The Local Authority Freedom of Information and Protection of Privacy Act*.
CARRIED

Kelly Komodowski speaks with council and the administrator in camera.
7:29 PM Councillor McCotter leaves for conflict due to financial conflict on the next matter.
Alberta and Hector Roy speak with council (except Councillor McCotter) and the administrator in camera.

Rise and Report
Salyniuk/Overduin
44/2026
THAT Council rise and report out of Committee of the Whole at 8:07PM
CARRIED
8:07 PM Councillor McCotter returns to chambers and resumes his seat.

Lestock Motors - Transit
Krett/Keller
45/2026

THAT Council and Lestock Motors have discussed matters related to the transit bus and the questions that transpired thereafter; that the matter has been resolved as agreed by Mr. K. Komodowski and the Town of Ituna Council, no further action is required.

CARRIED

Code of Conduct Form A Response
Salyniuk/Overduin
46/2026

THAT Council direct administration to provide a response to Hector Roy providing the related legislation to actions taken for clarification of actions taken by council, and that the complaint Form A received by Alberta Roy be filed as information.

Councillor McCotter abstains.

CARRIED

NEW BUSINESS
Street Sweeping
McCotter/Keller
47/2026

THAT Council accept the quote of Virtue Construction in the amount of \$8207.33 for street sweeping in the spring of 2026.

CARRIED

Information on the Bus Lift
Salyniuk/Leontowich
48/2026

THAT Council receives the quote for additional bus lift repairs from Crestline estimated at \$2657.06 as information until the plans for the current bus are finalized.

CARRIED

Municipal Utilities
Krett/Keller
49/2026

THAT Council ratify the decision to proceed with emergency pump repairs through Municipal Utilities for a cost of \$7150 for centrifugal transfer pump and \$13,500 for the distribution pump as presented and confirm that the action is hereby approved and authorized by Council.

CARRIED

Fire Pump
Salyniuk/Krett
50/2026

THAT Council accept the quote of Municipal Utilities in the amount of \$13500.00 to repair the fire pump for the water treatment plant.

Cost of Living Allowance
Krett/Salyniuk
51/2026
General Wage Increase – Staff / Employees

THAT Council table the cost-of-living allowance consideration until budget time.

CARRIED

Tax Enforcement
Arrears Property Listing
Overduin/Leontowich
52/2026

THAT Council receive the list of properties with outstanding taxes from the year 2025 totalling \$29,192.44 in unpaid taxes, the list attached hereto and forming part hereof are properties shown as unpaid as of January 26th, 2026, when the list was prepared.

CARRIED

Tax Enforcement Exclusions
Overduin/Salyniuk
53/2026

THAT Council authorize Administration to exclude from Tax Enforcement those properties where the amount of taxes, including arrears, owing is less than 30% of the total tax levy for the property, in accordance with *The Tax Enforcement Act*; and further, that Administration proceed with Tax Enforcement proceedings pursuant to Section 3 of *The Tax Enforcement Act* for those properties with arrears exceeding the percentage established for exclusion.

CARRIED

Outstanding Accounts
Salyniuk/Overduin
54/2026

THAT Council authorize Administration, pursuant to *The Municipalities Act*, to add the list of outstanding accounts receivable totalling \$2495 to the corresponding tax rolls; the list to be attached hereto and forming part hereof are unpaid.

CARRIED

8:29 PM Councillor McCotter leaves for conflict due to financial conflict on the next matter.

Temporary Contract
Salyniuk/Leontowich
55/2026

THAT Council ratify the intent to contract Edward McCotter as bus driver at \$17/hour while the future of the bus be determined; that an ad has been placed for a permanent driver now that it has been determined services will not be disrupted.

CARRIED

8:31 PM Councillor McCotter returns to chambers.

OLD BUSINESS
Asbestos Remediation Update
Salyniuk/Keller
56/2026

THAT Council receive the asbestos exemption document as information, to be considered when discussing the contractors.

CARRIED

Prograde Mechanical
Salyniuk/McCotter
57/2026

THAT Council intends to offer Prograde Mechanical Lot 6&7 Block 10 Plan AF1276 Civic address 15 1st Avenue NE for sale and invite Shawn to attend to council to discuss.

CARRIED

Auditor Appointment for 2026
McCotter/Leontowich
58/2026

THAT Council appoint Prairie Strong as the Town’s external auditor for the fiscal year ending 2026, in accordance with *The Municipalities Act*.

CARRIED

FINANCIAL REPORTS
List of Accounts for Approval
Salyniuk/Leontowich
59/2026

THAT Council authorize the payment of cheques numbered 5579 to 5636, as well as utilities and credit card payments, for a total amount of \$206,937.08, as listed on the List of Accounts for approval; that the list be attached hereto and forming part hereof, as presented.

CARRIED

December Financial Statement
McCotter/Salyniuk
60/2026

THAT Council receive the unaudited Financial Statement for the period ending December 31, 2025, attached hereto and forming part hereof, as information; that council acknowledge this being year end, the auditor may suggest entries that may alter the statement presented.

CARRIED

COUNCIL REPORTS
Salyniuk/Krett
61/2026

THAT Council receive the reports of Council members regarding committees, boards, and other activities, as information.

- Councillor Salyniuk – ways that council is involved in the community
- Councillor McCotter – Fire amalgamation bylaw updates
- Mayor Dubreuil – update on the new administrator for the Rural Municipality of Ituna Bon Accord #246.

CARRIED

COMMUNICATIONS
Leontowich/Overduin
62/2026

THAT Council receive the following correspondence, as information:

- RCMP Weekly Report January 14-January 20, 2026
- Dust Control
- Letter from Samantha Finn and Talia Duffy
- Letter from Susan Ross
- SAMA AGM
- Webb’s Copier Rental Agreement

CARRIED

SAMA Annual General Meeting
Krett/Salyniuk
63/2026

THAT Council register to attend the SAMA Annual General Meeting virtually for \$25 if there are members available to attend.

CARRIED

STRATEGIC PLANNING
Krett/Salyniuk
64/2026

THAT Council schedule a Strategic Planning session on March 3, 2026, to prepare a capital plan, and that public works is to provide a detailed inventory including hours or mileage for capital equipment.

CARRIED

ADJOURNMENT
Keller/McCotter
65/2026

THAT Council adjourns the regular council meeting at 9:13 PM.

CARRIED

Mayor

Administrator