

MINUTES OF THE REGULAR MEETING OF THE COUNCIL OF THE TOWN OF ITUNA HELD ON TUESDAY, MARCH 3, 2026, IN THE ADMINISTRATION CENTRE AT 7-1st Avenue NE, ITUNA, SASKATCHEWAN.

PRESENT: Mayor: Rene Dubreuil
Aldermen: Roger Keller, Kevin Krett, Nancy Leontowich, Edward McCotter, Peter Overduin, Mark Salyniuk
Administrator: Angela Fetch Muzyka

Call to Order:
A quorum being present, Mayor Rene Dubreuil called the meeting to order at 7:06PM.

CONFLICT OF INTEREST
None declared at this time.

APPROVAL OF AGENDA
Leontowich/Overduin

109/2026
THAT Council adopts the agenda as amended:

- Remove Delegation as Mike Binns is unavailable.

CARRIED

ADOPTION OF MINUTES
McCotter/Keller

110/2026
THAT Council approves the minutes of the regular council meeting held on, February 17, 2026, as amended:

- 101/2026 missing Salyniuk as seconder.

CARRIED

STAFF REPORTS

Administrator
Keller/Salyniuk
111/2026
THAT Council receive the report of Administration regarding training, tax enforcement, software suggestion for public works, Christmas lights, staff accolades, General Ledger upgrades and days away for information.
CARRIED

Utility Logs
McCotter/Krett

112/2026
THAT Council accepts the February utility logs as information.
CARRIED

NEW BUSINESS
Code of Conduct Bylaw 1-2026 – First Reading
Salyniuk/McCotter

113/2026
THAT Bylaw Number 1-2026 being a bylaw to outline the Code of Conduct to be held by members of council be read a first time.
CARRIED

Code of Conduct Bylaw 1-2026 – Second Reading
Salyniuk/McCotter

114/2026
THAT Bylaw Number 1-2026 being a bylaw to outline the Code of Conduct to be held by members of council, be read a second time as amended:

- 5.1 (f) iv. Not to accept any gift or personal benefit.

CARRIED

**Maintain X Software
McCotter/Overduin
115/2026**

THAT Council authorize the purchase of a software system that can be used to track work orders, inventory, job costing, maintain procedures, checklists and inspections from an app on the phone at \$780 American Dollars per user for up to 4 users with a 30% discount: total cost \$2996.00 Canadian dollars for the first year.

CARRIED

**Amalgamation Request
Leontowich/Salyniuk
116/2026**

THAT Council authorize administration to advise the owners of Lot F Block K Plan 73R21786 and Lot H Block K Plan 73R21786 that they can apply through ISC to consolidate the title and advise them of the contravention of the Town of Ituna Zoning Bylaws that would arise if the lots were consolidated.

CARRIED

**Nuisance Bylaw Officers
McCotter/Salyniuk
117/2026**

THAT Council appoints Robert Ross, Rene Dubreuil and Brandon Choat as Nuisance Wildlife Officers within the Town of Ituna and that they be allowed to maintain nuisance wildlife as outlined in *The Wildlife Regulations 1981*, clause 4(1)(e-k) with a valid issued Saskatchewan permit and must operate in accordance to the rules and regulations; all wildlife not covered in the aforementioned clauses must be handled by the Rural Municipal Pest Control Officer or a Conservation Officer; that only .410 bore shotguns or 12-gauge shotguns are permitted for use and that each appointed officer is responsible for their own liability coverage.

Mayor Dubreuil Abstains.

CARRIED

**Agriculture Week Town Advertisement
Leontowich/Salyniuk
118/2026**

THAT Council authorize the placement of an advertisement for Agriculture Week with A Squared Printing for \$65 plus tax.

CARRIED

**OLD BUSINESS
MLT Aikins Lawsuit against Leon's Manufacturing
Overduin/
119/2026**

THAT Council place a deposit of \$5000 with MLT Aikins Law Firm and deliver a Participation of Notice related to the claim in the Bankruptcy of Leon Manufacturing Company.

Falls for Lack of Seconder

**SUMA
McCotter/Leontowich
120/2026**

THAT Council authorizes attendance to the Saskatchewan Urban Municipal Association Annual Convention to be held in Regina, Saskatchewan April 12-16 at a rate of \$550 per person plus tax for the following individuals:

Rene Dubreuil

Kevin Krett

Roger Keller

Angela Fetch Muzyka

That convention fees, excursions be authorized for payment and that hotel, meals and travel be authorized as per the Town policy on travel reimbursement; that in accordance with the current remuneration resolution which states a remuneration for Councillors is \$150/day for the 4 days and the administrator will receive 1 Earned Day Off for the Sunday attendance and paid at regular pay the rest of the week.

CARRIED

**Christmas Lights
Salyniuk/McCotter
121/2026**

THAT Council tabled the request for supplies to repair the Christmas lights to include the estimated cost in the budget.

CARRIED

**Agreement with Prograde Mechanical
Salyniuk/Leontowich
122/2026**

THAT Council ratifies the agreement between the Town of Ituna and Prograde Mechanical for rental of a portion of Lot Block Plan for \$550/month for business storage; that the Mayor and Administrator be authorized to execute the agreement.

CARRIED

**FINANCIAL REPORTS
List of Accounts for Approval
McCotter/Salyniuk
123/2026**

THAT Council authorize the payment of cheques numbered 5680 to 5697, as well as utilities and credit card payments, for a total amount of \$31614.85, as listed on the List of Accounts for Approval, attached hereto and forming part hereof, as presented.

CARRIED

**Landlines
Salyniuk/Overduin
124/2026**

THAT Council authorize the removal of the landlines in the old fire hall and Town shop as early as the contract with SaskTel permits the removal.

CARRIED

**COUNCIL REPORTS
Salyniuk/Keller
125/2026**

THAT Council receive the report of Councillor McCotter regarding lack of sufficient seating capacity based on peak ridership on the bus.

CARRIED

**Salyniuk/McCotter
126/2026**

THAT Council receive the reports of Councillor Overduin regarding the Recreation board and the dispersal the annual Sask Lotteries money as information.

CARRIED

**COMMUNICATIONS
McCotter/Leontowich
127/2026**

THAT Council receive the following correspondence, as information:

- RCMP Weekly Report February 11 to February 17, 2026
- RCMP Weekly Report February 18 to February 25, 2026
- Department Action Plan
- Municipal Bylaw Prosecution Training
- Water Treatment Plant Progress Meeting

CARRIED

ADJOURNMENT
Leontowich/McCotter
128/2026

THAT Council adjourns the regular council meeting at 8:23 PM.

CARRIED

Mayor

Administrator